



POKENO COMMUNITY COMMITTEE MONTHLY MEETING

12 JUNE 2018 – 7.00pm

Pokeno Community Hall, Cnr Great South Road and Market Street

AGENDA

- | | | |
|-----|---|---------------|
| 1. | Apologies | |
| 2. | Confirmation of Status of Agenda | |
| 3. | Disclosures of Interest | |
| 4. | Confirmation of Minutes | |
| | Meeting held on Tuesday 8 May 2018 | 2 |
| 5. | Civil Defence Update (<i>Todd Miller</i>) | <i>Verbal</i> |
| 6. | Sport Waikato Update | 6 |
| 7. | Approval of Proposed Pokeno Developers Dines Group Names List | 7 |
| 8. | Pokeno Works & Issues: Status of Items June 2018 | 8 |
| 9. | Pokeno Footpaths Update | <i>Verbal</i> |
| 10. | LTP Update | <i>Verbal</i> |
| 11. | Councillor's Report | <i>Verbal</i> |
| 12. | Committee Reports | <i>Verbal</i> |
| 13. | Next Meeting's Agenda Items | |
| 14. | General Business | |

Council staff in attendance: Ian Cathcart

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	18 January 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 8 May 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 8 May 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 8th May 2018, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Tricia Graham, Ric Odom, Todd Miller, Janet McRobbie, Charles Hackett, Morris Roberts, Kris Hines, Wayne Rodgers,

WDC Staff in Attendance: Sue O’Gorman, Jason Marconi, Ian Cathcart

Councillors in Attendance Cr J Church

Guest George Hawira
Community Members Community Members attended.

1 APOLOGIES: Apologies received from Cr Stephanie Henderson, Lance Straker, Paul Heta

Moved that the apologies be accepted: Helen Clotworthy

Seconded: Ric Odom

2 CONFIRMATION OF THE STATUS OF THE AGENDA

This was confirmed

Moved Helen Clotworthy

Seconded Kris Hines

3 DISCLOSURE OF INTEREST

There was no disclosure of interest

4. CONFIRMATION OF THE MINUTES

Moved Helen Clotworthy

Seconded Doug Rowe

5 POKENO WORKS AND ISSUES

Footpaths

Although a gravel footpaths has been put in place from the crossing point on Helenslee Road from Hillpark Drive to access the school and an extension is promised down Helenslee Road to join Pokeno Road into the school car park area others are urgently needed.

These have been promised for a long time and earlier where on the scheduled work list

- 1 An extension of the footpath on Helenslee Rd to Mc Robbie's Shed
- 2 The part around the Cemetery
- 3 A footpath in Ford St

Bins

The movement of the compactor bin from outside the dairy to outside the toilets is programmed Because of the large number of foreign tourists using it these should have international symbols on all sides not just the front It was felt that recycling bins should also be provided

Walkways

The standards of planting alongside these keeps changing but the new Regional standards have recently been signed off It was agreed fast growing flax should be kept away from them.

Toilets

These are only to receive an upgrade

Update from Pokeno Village Holdings

Industrial

A 28Ha block south of Yashili on previous Winstone land will have a new Synlait Dairy Factory (it will employ 200 people)

Pokeno Nutricional Park to build another dairy factory making value added products (employing 150people)

Hines is progressing well (will employ 150 people)

Industrial land now all sold

A small neighbourhood centre to be built

Residential

The Graham Block plan change to go ahead

Some small size sections to be released

Titles are coming through

Pokeno Village holdings are pushing for a supermarket

Totara Park

Colin showed us the fantastic plan Work to start straight away

Road Naming

More names are required

Street Lights

There are as yet no lights in Hitchen Block Stage1 Sue to look into this

6 YOUTH FUNDING

George Hawira from the Internal Affairs said that there was plenty of funding available. He said however that it was important for the community take ownership of the projects, that we need to work out our priorities, get organised and be ready for funding. This need to get ready for funding to an agenda item in June's meeting

7 WASTE MANAGEMENT PLAN

This is a large document looking at waste management and working towards zero waste. Submissions close on 23rd May. The committee to put in a submission.

It was moved that the report be accepted

Moved Helen Clotworthy

Seconded Wayne Rodgers

8 LTP UPDATE

Hearings to be held on the 16th, 17th, 18th May Helen to attend

9 POKENO COMMUNITY SCHEDULE

A report on Civil Defence and 'Preparing for funding' to be added to June

10 XMAS PARADE

Alan Johnson reported that there had been lots of interest. A suggested date is 14th December He is working on the red tape

11 COMMITTEE REPORTS

Doug gave a report of the Community Patrol

Todd said that the defibrillator had failed. We are fortunate that a new one has been donated – a letter to go to the donor. There are also defibrillators at the Medical Centre and the school.

Jason Marconi – Sports Waikato

Only 5 people had replied to Gavin's questionnaire A new simpler one to be circulated.

The Tennis Club seem to be in abeyance Is there interest in reviving this ?

Franklin Gym Sports looking at doing a mini gym in the hall - suitable for up to 13 year olds

Counties Manukau Cricket possibly doing free coaching at the school

NZCCT has lots of money to develop sport

Basketball – this is possible on Monday nights at Meremere

12 NEXT MEETING'S AGENDA

As in schedule

There being no further business Helen thanked our guests and declared the meeting close at 9pm the next meeting to be held on June 12th at 7pm

Open Meeting

To	Pokeno Community Committee
From	Ian Cathcart General Manager Service Delivery
Date	24 May 2018
Prepared by	Lynette Wainwright Committee Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Sport Waikato Update

I. EXECUTIVE SUMMARY

To advise members that Mr Jason Marconi, representative from Sport Waikato, will be in attendance at the Community Board meeting to update the Committee on the following items:

- Pokeno Tramping Group,
- Pokeno Pole Performance Club, and
- Tennis Club.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

Open Meeting

To	Pokeno Community Committee
From	Ian Cathcart General Manager Service Delivery
Date	28 May 2018
Chief Executive Approved	Y
Reference #	PCC2018
Report Title	Approval of Proposed Pokeno Developer's Dines Group Name List

I. EXECUTIVE SUMMARY

This report seeks the Committee's approval of the potential road name list prepared by the Pokeno Developer's Dine Group in support of further subdivision road names.

The Road Name List was submitted to the 18 May 2018 Infrastructure Committee without firstly consulting with the Pokeno Community Committee. The Infrastructure Committee has now referred the list to the Pokeno Community Committee for their feedback (INF1805/04).

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the following **Proposed Pokeno Developer's Dines Group Name List** be approved by the **Pokeno Community Committee**:

- **Chiverton Road,**
- **Horton Road,**
- **John Bouskill Avenue,**
- **Coatbridge Terrace,**
- **Frankfield Road,**
- **Bathgate Court,**
- **Noble Lane, and**
- **McLean Street.**

AND FURTHER THAT the **Committee's** response be placed on the **June Council agenda** for approval.

Open Meeting

To	Pokeno Community Committee
From	Ian Cathcart General Manager Service Delivery
Date	31 May 2018
Prepared by	Karen Bredesen PA General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items June 2018

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION


THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items May 2018

REPORT:

Issue	Area	Action	Comments
Helenslee Road Footpath(s)	Service Delivery	<p>June</p> <p>The committee want a schedule of footpaths/roadworks. They do not believe that the footpaths are being put where they should be – need to meet with the Alliance on site and take a tour of Pokeno – need to ensure that it is quite clear on a map where the Committee is requiring the footpaths.</p> <p>FYI - Footpaths – safety issues with schools and daycares Could MOE get involved in the footpath connections by school – what are the requirements of MOE.</p>	<p>The footpath at the intersection of Pokeno Road & Helenslee Road is commencing within a month. This footpath will run from the entrance of Pokeno School on Pokeno Road, run around the intersection, up Helenslee Road and towards the Kea crossing.</p> <p>The footpath at the intersection of Helenslee Road and Munro Road (outside the cemetery) will commence after the Pokeno School footpath.</p> <p>Both footpaths are only temporary due to planned changes in intersection designs in the future.</p> <p><i>Please note that Ian Cathcart, General Manager Service Delivery will provide a verbal update re “Pokeno Footpaths” at the meeting.</i></p>
Rubbish / Recycling Bins in Main Street	Service Delivery/ Luke M	Can Pokeno have a rubbish bin outside the toilets? Is it possible to get recycling bins next to the main rubbish bins in Main Street?	<p>AUGUST: Yes – will be addressed as part of the redevelopment of the toilet block.</p> <p>SEPTEMBER: A rubbish bin is being incorporated into the Toilet Project.</p> <p>OCTOBER: A preliminary scope of works is underway for the proposed toilets in Pokeno and is expected to be completed by mid-December. Once that work has been completed staff will be in a position to provide an update to the Community Committee on a timeline.</p> <p>NOVEMBER: A compactor bin is proposed for the site. Staff are working with contractors and suppliers to have the bin installed outside the existing toilets before mid-December. Consideration has also been given around</p>

Issue	Area	Action	Comments
		<p>JUNE:</p> <ol style="list-style-type: none"> <li data-bbox="725 767 1308 836">1. Recycling bins – there are none – what is the feasibility around this? <li data-bbox="725 963 1308 1066">2. Rubbish bins need an international symbol on each side – high tourist visit site – so tourists know where the bin is 	<p>locating the bin so it does not interfere with the proposed toilet project.</p> <p>DECEMBER: A rubbish bin has been installed. WDA have provided Parks and Reserves prices for installation of a compactor bin.</p> <p>FEBRUARY: The compactor bin outside the Dairy which is underutilised is going to be swapped with the bin outside the toilets.</p> <p>MAY: Work is programmed.</p> <p>JUNE: Roading currently has six bins in Pokeno. We can review locations. Also a recycling bin(s) would be a new asset, we would need to investigate the most appropriate type of bin and how often the collection would need to happen.</p> <p>If we need to get stickers printed then this is something we would need to investigate (in collaboration with solid waste).</p> 
12/12/2017 - WTR1800/18 Stormwater downpipe outside the community hall	Service Delivery		<p>The Pokeno Hall drainage is currently being investigated by our Repairs and Maintenance contractors Cushman and Wakefield.</p> <p>We are trying to determine whether new soakage pits are required so they are scoping that for us at present.</p>

Issue	Area	Action	Comments
			<p>APRIL: We are currently waiting on a quotation to install new soak pits; we are also investigating the option of connecting into the council stormwater system.</p> <p>MAY: Investigation is being undertaken currently. A detailed update will be provided in May.</p> <p>JUNE: The investigation is still being undertaken, however it has been delayed due to staffing levels with the contractor.</p> <p>Staff are also checking with the Consents team to see whether we can connect to Council's stormwater or need to put new soak pits in.</p>
11/04/2018 Pavement outside ice-cream and takeaway shops on Great South Road	Service Delivery/ Fraser	<ol style="list-style-type: none"> 1. What is the schedule for formal pavement cleaning in this area? 2. Is there a specific commercial product that our contractors use to clean the pavements? If so, what is it and how could the local businesses source it? 	<p>Footpaths are due for steam cleaning mid-May. No chemical is used as such, just steam that cleans the footpaths.</p> <p>The road was swept the week of the 13 April. It is due to be swept again around June once leaf fall gets heavier.</p>
11/04/2018 Temporary works signs	Service Delivery	<p>On the corner of Munro and Helenslee roads there are 30km temporary work signs and no one knows why they are still there, no obvious work underway. Can these please be removed or an explanation given. Service request RDG03394/18.</p> <p>June The committee want to know why it is 30 km/hr – yes the temporary signs have been made semi- permanent but why this speed limit?</p>	<p>17/4/18 - Site checked. This relates to the Dines subdivision development. There was temporary signage in place but they have now placed 'semi-permanent' signs on fixed posts.</p> <p>JUNE: These signs were erected by the contractor and will be removed early in June.</p>
14/05/2018	Strategy &	June Most funding sources require a committee to be an	Waikato District Council (WDC) allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward

Issue	Area	Action	Comments
Information on Funding	Support	<p>incorporated society – what do we know about the ability of the committee to apply for funding and whether or not they need to be a separate legal entity?</p> <p>&</p> <p>Funding for the Community Committee – where can we get some funding from – planning for a Christmas Parade on Friday 14th December</p>	<p>grants are available for projects and initiatives in rural areas and areas that are not served by a Community Board. Events grants are available for events held within the WDC area.</p> <p>Applications are accepted from community groups, non-commercial groups and voluntary organisations. Pokeno Community Committee is a community group. Please see attached link below on more information on how to apply for a grant.</p> <p>https://www.waikatodistrict.govt.nz/services-facilities/community-development/funding/waikato-district-council-discretionary-grants-fund</p>
14/05/2018 Lights	Service Delivery	<p>June</p> <p>Hitchen I block is now complete – who is responsible for turning the lights on? Counties Power or Alliance?</p>	<p>Counties Power.</p>
14/05/2018 Ford Street	Service Delivery	<p>June</p> <p>There are no paths, no kerbs, no drainage, no lighting. Is there a proposal to close this street?</p> <p>What is the timing on this? – understand that it will be closed at the Gt Sth Rd end and made into a cul de sac.</p>	<p>There is a proposal to close one end of Ford Road at the Pokeno Road end. This is to reduce the number of intersections connecting to Pokeno Road over such a short distance (Helenslee Road, new Hitchen Access road, Ford Road Great South Road).</p> <p>This was originally planned for 2021 but is currently programmed for the 2018/19 construction season (October 2018 to April 2019). This will be dependent on timing for adjacent urban upgrade works on Pokeno Road.</p> <p>The Great South Road (GSR) end of Ford Road will be upgraded along with the adjacent GSR urban upgrade works currently programmed for 2019/20 construction season.</p> <p>Timing may change to fit with adjacent private developments.</p>

Road Plans for Rail Overbridge at northern end of Pokeno including Pokeno Road

New subdivision proposals are triggering additional assessments of the needs of the transport corridors as we seek to put in place a safe and effective network. In some cases temporary solutions such as at Munro Rd/Helenslee Rd intersection, are being implemented as we wait for large residential subdivisions adjacent to work their way along the planning and construction timeline.

Roading staff are coordinating with our other departments such as Waters (for water supply, stormwater and wastewater), as well as external utilities providers to prioritise the works and minimise repeated disturbance of roads, providing infrastructure fit for purpose for the foreseeable future, and to be more efficient with our spends. Sometimes this results in mismatches at the interface between old and new developments for a short period such as at Pokeno Rd with the upcoming road connection over the rail overbridge from the Hitchen block.

There are a number of urban upgrades proposed for Pokeno including Pokeno Road and Great South Road and the associated intersections, to occur over the next three year period and beyond. These upgrades will be timed to support road safety, the increase in traffic flows, and the efficient use of funds.