



## **POKENO COMMUNITY COMMITTEE**

### **AGENDA 13 September 2016**

- Apologies
- Confirmation of Status of Agenda
- Disclosure of Interest
- Confirmation of Minutes 09 August 2016
- Matters arising from the minutes
- Parks and Facilities Presentation
- Economic Development Update
- Strategic Planning for Pokeno
- Street Names
- John Noble
- Pokeno Works & Issues
- Draft Work Plan
- Councillors

*Council Staff in Attendance: Andrew Corkill, Clive Morgan*



# Pokeno

## POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 09 August 2016, commencing at 7.30pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Kris Hines, Todd Miller  
Morris Roberts, Janet McRobbie. Lance Straker,  
Rick Odom, Wayne Rodgers

Guests in Attendance: Waikato District Council: Mayor Alan Sanson,  
Tony Whittaker, David Totman, Jenni Vernon and  
Jane McCartney

Councillors in Attendance: Cr Jacqui Church

Community Members: Community Members in attendance

Apologies and leave of absence: Apologies were received from Tricia Graham,  
Charles Hackett, Paul Heta

Moved that the apologies be accepted: Helen Clotworthy  
Seconded: Doug Rowe  
Carried

### 1 DISCLOSURE OF INTEREST

There was no disclosure of interest.



2 CONFIRMATION OF PREVIOUS MINUTES meeting held July 12<sup>th</sup> 2016

Moved that the apologies be accepted: Helen Clotworthy  
Seconded: Rick Odom  
Carried

3 MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising from previous minutes.

4 POKENO COMMUNITY PLAN

David Totman and Jane McCartney gave a presentation on “Pokeno Where to in the future?”

Discussion points to note:

- 2008 Pokeno Structure Plan history outlined – 20 year plan to 2028. State Highway bypass 2007. 2010-2013 start of Helenslee Block construction. Pokeno growing faster than infrastructure. Suggest a Community Plan for Pokeno – vision for the future. Invite community involvement – facilitate and plan workshops in the future.
- Ongoing rail discussions continue with Auckland Transport. Minister has showed an interest in rail link options.

THAT the report from the General Manager Strategy & Support be received.

5 PROPOSED DOG EXERCISE AREA IN POKENO

THAT the report from the General Manager Customer Support be received;

AND THAT the Committee agreed to the proposed location and request fencing for the “off leash” area of the park.

6 POKENO WORKS AND ISSUES

THAT the report from the General Manager Strategy & Support be received.

7 DRAFT WORK PLAN

THAT the report from the General Manager Strategy & Support be received.



## 8 COUNCILLORS REPORT

Cr Jacqui Church presented that one third of Council resealing was in the Pokeno District. Sport access and funding for Pokeno to develop cycle ways, trail ways etc were discussed.

THAT the report from the General Manager Strategy & Support be received.

## 9 GENERAL BUSINESS

Lance Straker provided an update on [www.pokenocommunity.nz](http://www.pokenocommunity.nz). A small amount of input still needed from locals and the Committee then it will go live.

Vet Centre Ltd is a new business opening up at 14B Great South Road which will support large and small animals. Fay from the Vet Centre was in attendance.

Todd Miller advised that the Mercer Fire Brigade has donated a Defibrillator to the Pokeno Community. Cost to the Community was an annual fee of \$149.00 plus GST. The Pokeno Motel has been suggested as an appropriate location to house the Defibrillator as it accessible 24/7.

Helen Clotworthy raised concern around a proposed “Dry Goods Dump” on Bluff Road - 1.6 million cubic metres, equating to 120 Truck movements through Pokeno Daily.

## MEETING CLOSED

Helen Clotworthy thanked those in attendance for their contribution, and John for the soup and hot drinks.

There being no further business, the meeting was declared closed at 9.40 pm.

The next meeting of the Pokeno Community Committee will be held on September 13<sup>th</sup> 2016 at 7.30pm in the Pokeno Hall

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	02 September 2016
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1601137
<b>Report Title</b>	Parks and Facilities presentation

**1. EXECUTIVE SUMMARY**

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Staff will be in attendance to give a presentation on parks and facilities.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	02 September
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1601135
<b>Report Title</b>	Economic Development Update

**1. EXECUTIVE SUMMARY**

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Staff will be in attendance to give an economic development update.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	12 August 2016
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1582707
<b>Report Title</b>	Pokeno Works & Issues: Status of Items September 2016

**1. EXECUTIVE SUMMARY**

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To update the Committee on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Pokeno Works & Issues: Status of Items September 2016

**POKENO COMMUNITY COMMITTEE  
ISSUES REGISTER – 2016**

<b>Issue</b>	<b>Area</b>	<b>Action</b>	<b>Comments</b>
Community Plans	Strategy & Support	Provide copies of other district community plans to Helen Clothworthy	Emailed 15 August 2016.
Growth Workshop	Strategy & Support	Co-ordinate a growth workshop	Helen Clotworthy to raise at September PCC meeting possibility of having a working session with Council staff to discuss strategic planning for future growth of Pokeno. This could be held in October 2016. Then the Committee can consider holding a strategic planning workshop / open day with the wider community.



## **WORKS**

### **WORKS**

#### **Service Delivery August 2016**

##### **Parks and Facilities**

###### Halls Feasibility Study

Visitor Solutions are producing a study into the provision of our halls across the district, taking into account use/booking rates and areas of population growth to help inform a work programme for these halls in future. The study has been drafted and will be discussed with Council in coming months to gain feedback on progress.

##### **Waters**

The Waters Asset Team have been working closely with District Plan review team to ensure Infrastructure and in particular key stormwater outcomes are addressed within the district plan.

The Treatment team have various technology trials underway looking at improved treatment across the wastewater plants.

The Operations Team have been busy with staff shortages, coverage across the business has been challenging.

##### **Roading**

###### **Waikato District Alliance (WDA)**

###### Asset Management

The Asset Management Team is focussing on the development of a district-wide SCRIM (Sideway-force Coefficient Routine Investigation Machine) strategy. SCRIM management will assist in our objective of achieving lower accident rates, by identifying where wet-road skidding is occurring. While this is not a requirement for local authority networks WDA has taken this approach as a responsible network manager. We believe that WDC will be the first local authority to develop a strategy of this type and anticipate that other districts will soon follow suit.

###### Design Team

The Design team continue to focus on the development of the 2016/17 pavement rehabilitation programme, with the view to having all projects designed by February 2017. Once complete the Team will move directly into the design of the 2017/18 programme.

###### Renewals

Construction of this year's renewals projects is set to start on the 29<sup>th</sup> September for the 2016/17 projects. We are hoping to make use of any fine settled weather that eventuates in the early months of the season to get a head start on another busy construction season with 18km of pavement rehabilitation to be completed.

Drainage and minor enabling works have been completed on Frost Road gearing up for the pavement reconstruction to follow early September. Drainage works on this project included the replacement of an under road 600mm culvert.

A customer engagement meeting will be held with the residents on Wainui Road where construction is set to take place. This will enable us to communicate face to face with all involved to explain the extent of the works.

## Maintenance

There have been up to five graders working on the network following the wet winter period. There was a total of 113km of heavy grading (grader and roller) undertaken in July.

We have started to develop a robust maintenance intervention strategy for our unsealed network. This aims to increase the frequency between grading thus reducing maintenance costs. This strategy is also aimed at understanding the high maintenance sections of the unsealed network through the use of data that is being currently captured. Once in place, the strategy will enable the team to carry out localised specialist treatments to those sections improving the maintenance efficiency.

Twenty one tonnes of litter were collected in July. New compacting bins have been installed in Pokeno to reduce litter and emptying costs as well as improve amenity in the area.

Sealed maintenance is subject to a holding pattern which retains the condition of the network prior to permanent repair being undertaken. The programme of pre reseal repairs is on target with four crews scheduled to start in September.

Areas in the west of the region experienced slips and instability after the recent wet weather. There are currently eight sites under geotechnical investigation. Repairs have already started on two sites (See picture 1).



Picture 1: Slip repair at Ohautira Road

## Status of Roading Projects

### Design Phase

**2016/17**

### Rehabilitation

The designs for all **2016/17** pavement rehabilitations are in the planning stage. Falling Weight Deflectometer (FWD) testing and pavement investigations are complete for all sites.

<b>Rehabilitation Contract No.</b>	<b>Ward</b>	<b>Name/Location</b>	<b>RP Start</b>	<b>RP end</b>	<b>Lengths (m) to be constructed</b>	<b>Status</b>
WDA	Onewhero - Te Akau	Highway 22	27120	27820	700	Added to programme in August.
WDA	Onewhero - Te Akau	Hetherington Rd	16876	17758	882	4.8km from western end (multiple drop outs). Design underway.
WDA	Onewhero - Te Akau	Highway 22	42987	45333	2,346	Starts 2.9km south of Hetherington Rd. Awaiting survey.
WDA	Awaroa-Tuakau	Pokeno Rd	2500	3782	1,282	From the 2015/16 site through the cutting. Survey complete.
WDA	Awaroa-Tuakau	Ray Wright Rd	385	1265	880	From Nandina Lane west (deferred from 2015/16). Design complete. Awaiting land purchase agreement.
WDA	Awaroa-Tuakau	Ridge Rd	1999	2512	513	From the quarry south. Survey complete.
WDA	Awaroa-Tuakau	River Rd (Tuakau)	874	1336	462	South of Tyson Lane past Lapwood Rd.
WDA	Onewhero - Te Akau	Waikaretu Valley Rd	1190	1900	710	1.2km from Highway 22 past long slip area (deferred from 2015/16). Design complete. Awaiting land exchange agreement.
WDA	Onewhero - Te Akau	Waikaretu Valley Rd	1900	2598		Dropout section (deferred from 2015/16). Design complete. Awaiting land exchange agreement.
WDA	Awaroa-Tuakau	Whangarata Rd	1356	1586	230	Bollard Rd to the west. Design underway.
WDA	Awaroa-Tuakau	Whangarata Rd	2892	3663	771	From Ridge Rd (rail overbridge) past Ewing Rd then west. Survey complete.
<b>Projects Deferred</b>						
WDA	Awaroa-Tuakau	Pokeno Rd	39	497	458	Deferred - Great South Rd to Pokeno School
WDA	Awaroa-Tuakau	Helenslee Rd	774	898	124	Handed to developer (Dines) for construction.
WDA	Onewhero - Te Akau	Highway 22	34561	34700	139	Deferred (pavement works carried out) - Dropout

<b>Rehabilitation Contract No.</b>	<b>Ward</b>	<b>Name/Location</b>	<b>RP Start</b>	<b>RP end</b>	<b>Lengths (m) to be constructed</b>	<b>Status</b>
WDA	Awaroa-Tuakau	Dean Rd	935	1207	272	Deferred (subdivision development discussions)
WDA	Awaroa-Tuakau	Great South Rd (Pokeno)	755	990	235	Deferred - Pokeno Rd intersection to northern on-ramp. Deferred to 2017/18.
WDA	Awaroa-Tuakau	Munro Rd	5	360	355	Deferred - southern length (Pokeno Rd to one lane bridge), includes replacement of one lane bridge. Deferred to 2018/19.
WDA	Awaroa-Tuakau	Munro Rd	360	721	351	One lane bridge to Helenslee Rd. Handed to developer (Dines) to construct.
WDA	Awaroa-Tuakau	Helenslee Rd	4	98	94	From Pokeno Rd north. Deferred to 2018/19.

**Construction Phase  
2016/17**

<b>Rehabilitation Contract No.</b>	<b>Ward</b>	<b>Name/Location</b>	<b>Route Position</b>	<b>Lengths (Km) to be constructed</b>	<b>Status</b>
WDA	Onewhero-Te Akau	Onewhero-Tuakau Bridge Rd	3.720 – 4.100	0.38	Located 1.2km from Onewhero Village. Gabion walls and two timber pole retaining walls were completed last year in this area leaving the pavement reconstruction of 380m to be constructed early in the season this year.
WDA	Awaroa-Tuakau	Pokeno Rd I	1.250 – 1.450	0.200	This is a short 200m section at the beginning of last season's Pokeno Rd rehab.

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	02 September 2016
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1601110
<b>Report Title</b>	Work Plan

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to provide an updated work plan to discuss and populate.

It is intended that the Committee will develop a work plan as a guide for Council support and community information and engagement.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

## **3. ATTACHMENTS**

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Draft Work Plan

**POKENO COMMUNITY COMMITTEE**

**WORK PLAN**

	May 2016 – Extraordinary Meeting 23 May 2016	June 2016
	<ul style="list-style-type: none"> <li>▪ <b>Less Waste Saves More</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Placemaking</b> (Lianne van den Bemd/ Betty Connolly)</li> </ul>
July 2016	August 2016	September 2016
<ul style="list-style-type: none"> <li>▪ <b>Review of Public Transport Services in North Waikato</b></li> <li>▪ Chris Clarke, Vincent Kuo, Waikato Regional Council</li> <li>▪ <b>Roading</b></li> <li>▪ Chris Clarke, Waikato District Alliance Staff</li> <li>▪ <b>Road Naming</b> Chris Clarke</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Community Plan</b> (David Totman/Jenni Vernon)</li> <li>▪ <b>Pokeno Structure Plan</b> (Jane McCartney)</li> <li>▪ <b>Town Square</b> (Jane McCartney)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Economic Development Update</b> (Clive Morgan)</li> <li>▪ <b>Facilities / Sports Park</b> (Andrew Corkill)</li> </ul>
July 2016 – Workshop 19 July 2016	August 2016 – Workshop 09 August 2016	
<ul style="list-style-type: none"> <li>▪ <b>Road Naming Workshop</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Placemaking</b></li> </ul>	
October 2016	November 2016	December 2016
<ul style="list-style-type: none"> <li>▪ <b>Pokeno Community Committee Priority Projects</b> (Shelley Monrad)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Land Consortium</b> (Colin Botica)</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> </ul>
January 2017	February 2017	March 2017
<ul style="list-style-type: none"> <li>▪ NO MEETING</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Land Consortium</b> (Colin Botica)</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> </ul>
April 2017	May 2017	June 2017
<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Pokeno Land Consortium</b> (Colin Botica)</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> </ul>

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	TG Whittaker General Manager Strategy & Support
<b>Date</b>	02 September 2016
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	1601119
<b>Report Title</b>	Councillor's Report

**1. EXECUTIVE SUMMARY**

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The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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NIL