

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 JUNE 2017** commencing at **6.00pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 16 May 2017 2

**5. REPORTS**

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| 5.1  | Discretionary Fund Report to 30 May 2017                    | 8      |
| 5.2  | Project Accountability Forms                                | 10     |
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| 5.4  | Huntly Works & Issues Report: Status of Items June 2017     | 19     |
| 5.5  | Speed Bylaw Review  | 21     |
| 5.6  | Agreement for the Removal and Control of Graffiti in Huntly | 28     |
| 5.7  | Huntly War Memorial Hall Community Consultation             | 30     |
| 5.8  | Public Forum  | Verbal |
| 5.9  | Chairperson's Report  | Verbal |
| 5.10 | Councillors' and Community Board Members' Reports           | Verbal |

GJ Ion

**CHIEF EXECUTIVE**

Agenda2017\HCB\170620 HCB OP.dot

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	18 May 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Huntly Community Board meeting held on Tuesday 16 May 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 16 May 2017 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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HCB minutes 16 May 2017

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 16 MAY 2017** commencing at **6.00pm**.

**Present:**

Ms K Langlands (Chairperson)  
Cr S Lynch  
Cr F McNally  
Mr R Farrar  
Mrs D Lamb  
Mr C Rees  
Mrs S Stewart [from 6.10pm]

**Attending:**

His Worship the Mayor, Mr A Sanson  
Mr T Whittaker (General Manager Strategy & Support)  
Mr V Ramduny (Policy & Planning Manager)  
Ms K Whittle (Consultant)  
Mrs R Gray (Council Support Manager)  
Ms K Pinny (Customer Delivery Officer)  
Ms J Steiner (Customer Delivery Officer)  
Mr B Mounsey (former Board Member)  
Ms P Comins (Youth Representative)  
Mrs D Lovell (Chair, Taupiri Community Board)  
3 Members of the Public

The Chair invited Mr Mounsey (a former member of the board up until 2016) to the meeting and presented him with a Certificate of Appreciation for the 15 years of service that he had provided the Board. Mr Mounsey advised that he had enjoyed his time on the board and wished the new members all the best for the future.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT** an apology be received from and leave of absence granted to **Ms Bredenbeck;**

**AND** an apology be received from the youth representative, **Logan Cotter.**

**CARRIED on the voices**

**HCBI705/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 16 May 2017 be confirmed and all items therein be considered in open meeting;**

**AND THAT Miss Comins (Youth Representative), and Mrs Lovell (Chair, Taupiri Community Board) be given full speaking rights for the duration of the meeting.**

**CARRIED on the voices**

**HCBI705/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Langlands/Mr Farrar)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 March 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**HCBI705/03**

## **REPORTS**

Youth Engagement Update  
Agenda Item 5.1

The youth representative provided an overview of the report.

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT progress with regards to the Govern Up project in Huntly be noted.**

**CARRIED on the voices**

**HCBI705/04**

North Waikato Integrated Growth Management  
Agenda Item 5.2

The Planning & Strategy Manager spoke to a power point presentation outlining how to support and accommodate growth in the North Waikato from an infrastructure perspective. Discussion included residential and industrial land, with some discomfort expressed around

the population statistics. The Planning & Strategy Manager answered questions of the members.

**Resolved: (Ms Langlands/Cr McNally)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCBI705/05**

Mrs Stewart entered the meeting at 6.10pm during discussion on the above item and was present when voting took place.

Wastewater Education Campaign  
Agenda Item 5.3

The Consultant spoke to a power point presentation on the wastewater continual improvement programme specifically in regard to the education programme and answered questions of the members. Two champions from the board are being sought for this wastewater campaign.

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**HCBI705/06**

Discretionary Fund Report to 27 April 2017  
Agenda Item 5.4

Discussion was raised regarding the funding for the application from Huntly Kyokushin Karate Club.

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**HCBI705/07**

Review of Huntly Community Plan  
Agenda Item 5.5

The General Manager Strategy & Support provided an overview of the report and explained the importance of following good process to deliver the result that the community board wants. It is understood that the independent research being undertaken and funded independently of the community board will be commissioned by the external consultant to ensure it is relevant for the community plan project.

It is understood that the next stage of the process is for the board to meet with the consultant to fine tune the brief to ensure the deliverables are collectively understood. His Worship observed that the plan is not a sales document but rather a blue print for community direction.

This plan is recognised as a document which will provide the community board and its members with a united direction.

**Resolved: (Cr McNally/Mr Farrar)**

**THAT the report from the General Manager Strategy and Support be received;**

**AND THAT the Board support the development of a strategic community plan in accordance with the process articulated in this report;**

**AND FURTHER THAT subject to support from the Strategy & Finance Committee the Board allocate \$9,167.00 from the discretionary fund for this purpose;**

**AND FURTHER THAT the consultant will ensure the independently commissioned research will deliver the required inputs for the board's community plan project.**

**CARRIED on the voices**

**HCBI705/08**

Huntly Works & Issues Report: Status of Items May 2017

Agenda Item 5.6

**Resolved: (Ms Langlands/Mr Rees)**

**THAT the report from the General Manager Strategy and Support be received.**

**CARRIED on the voices**

**HCBI705/09**

Public Forum

Agenda Item 5.7

The following items were discussed during the public forum:

- Wastewater and metering questions were answered
- Area Police Commander position to be advertised in the near future.
- Progress on crime as discussed at a public meeting. His Worship advised that progress will be provided at a later date.
- Youth in trouble – It was advised that the Police ensure they are put in touch with youth agencies.



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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	30 May 2017
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505 / 1731031
<b>Report Title</b>	Discretionary Fund Report to 30 May 2017

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 30 May 2017.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 30 May 2017

# 9 HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2016/2017

	GL	GL I.204.1704
<b>2016/17 Annual Plan</b>		24,026.00
<b>Carry forward from 2015/16</b>		25,941.00
<b>Total Funding</b>		<b>49,967.00</b>
<b>Expenditure</b>	<b>Resolution No.</b>	
1/07/2016 R Thurston - for vehicle running costs in removing graffiti - July 2016	(HCB1411/06/8)	400.00
11/06/2016 Placemaking project - GT Engineering -manufacture & galvanize seat parts	(HCB1606/03/1)	939.00
28/06/2016 Placemaking project - ANZOR Fasteners - 14G x 50mm Tek screws	(HCB1606/03/1)	75.57
1/08/2016 R Thurston - for vehicle running costs in removing graffiti - August 2016	(HCB1411/06/8)	400.00
11/08/2016 Huntly College Year 9 & 10 outdoor education programme one-off contribution	(HCB1605/06/2)	2,000.00
31/08/2016 North Waikato (Huntly) Basketball Development Programme Group - teaching, training, and refereeing skills for a group of young women in Huntly	(HCB1608/04/3)	1,000.00
1/09/2016 Angel Casts Charitable Trust - towards the cost of offering bereaved families free detailed stone casts for babies and children	(HCB1608/04/4)	3,615.88
1/09/2016 R Thurston - for vehicle running costs in removing graffiti - September 2016	(HCB1411/06/8)	400.00
1/10/2016 R Thurston - for vehicle running costs in removing graffiti - October 2016	(HCB1411/06/8)	400.00
20/10/2016 S Stewart - reimbursement for end of Triennium function	(HCB1606/04/1/1)	184.85
1/11/2016 R Thurston - for vehicle running costs in removing graffiti - November 2016	(HCB1411/06/8)	400.00
16/11/2016 Huntly Events Committee - towards cost of community Christmas parade	(HCB1611/09/4)	2,000.00
23/11/2016 Menzhed Huntly -towards cost of building six little free libraries for Huntly community	(HCB1611/09/5)	1,200.00
23/11/2016 Huntly Returned Services Asso Inc. - towards cost of Anzac Day Civic commemoration	(HCB1611/09/6)	1,500.00
29/11/2016 Lakeside Christian Life Centre - towards cost of the Community Christmas Carols event	(HCB1611/09/3)	1,747.95
1/12/2016 R Thurston - for vehicle running costs in removing graffiti - December 2016	(HCB1411/06/8)	400.00
31/12/2016 R Thurston - for vehicle running costs in removing graffiti - January 2017	(HCB1411/06/8)	400.00
1/02/2017 R Thurston - for vehicle running costs in removing graffiti - February 2017	(HCB1411/06/8)	400.00
24/02/2017 Placemaking project - PlaceMakers - supplies	(HCB1606/03/1)	680.19
25/02/2017 Placemaking project - Huntly Hire Centre - post hole borer hireage	(HCB1606/03/1)	40.91
1/03/2017 R Thurston - for vehicle running costs in removing graffiti - March 2017	(HCB1411/06/8)	400.00
22/03/2017 NZCB - community board conference - airport transfers - K Langlands	(HCB1703/09)	39.13
11/04/2017 Huntly Kyokushin Karate Club - cost of hosting 2017 national karate event in Huntly	(HCB1703/04)	1,698.00
20/04/2017 R Thurston - for vehicle running costs in removing graffiti - April 2017	(HCB1411/06/8)	400.00
1/05/2017 R Thurston - for vehicle running costs in removing graffiti - May 2017	(HCB1411/06/8)	400.00
16/05/2017 NZCB - community board conference - The Lodge - accommodation K Langlands	(HCB1703/09)	341.74
29/05/2017 NZCB - community board conference - Brinkley Resort - accommodation - S Stewart	(HCB1703/09)	443.48
29/05/2017 NZCB - community board conference - Air NZ flights - K Langlands	(HCB1703/09)	271.13
29/05/2017 NZCB - community board conference - airport transfer - S Stewart	(HCB1703/09)	78.26
<b>Total Expenditure</b>		<b>22,256.09</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>27,710.91</b>
<b>Commitments</b>		
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)	15,000.00	
Less: Expenses	1,735.67	13,264.33
18/11/2014 Robin Thurston - for vehicle running costs in removing graffiti (HCB1411/06/8)	4,800.00	
Less: Expenses	4,400.00	400.00
16/08/2016 End of year triennium function (remaining balance - \$250 less \$184.85 per above) (HCB1606/04/1/1)		65.15
15/11/2016 End of year function following December meeting (HCB1611/09/2/2)		200.00
21/02/2017 Huntly Christmas related activities (HCB1702/04)		3,800.00
16/05/2017 Development of a strategic community plan (HCB1705/08)		9,167.00
<b>Total Commitments</b>		<b>26,896.48</b>
<b>Net Funding Remaining (Including commitments) as of 30 May 2017</b>		<b>814.43</b>

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	15 May 2017
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	CDR0502 / 1734491
<b>Report Title</b>	Project Accountability Forms

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to present the project accountability forms for projects that have been approved for grant funding by the Huntly Community Board.

This is the Second of a bi-annual report to the Board. The respective forms are attached to this report.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** the Raglan Community Board notes that the following amounts have been spent:

<b>Huntly Events</b>	<b>Christmas Parade 2016</b>	<b>\$2,000.00</b>
<b>Angel Casts Charitable Trust</b>	<b>Baby Hand &amp; Feet Casts</b>	<b>\$3,615.88</b>
<b>Lakeside Christian Life Centre</b>	<b>Christmas Carols Event 2016</b>	<b>\$1,747.95</b>

## **3. ATTACHMENTS**

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1. Huntly Events
2. Angel Casts Charitable Trust
3. Lakeside Christian Life Centre

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Huntly Community Board committee/board  
Organisation/ Initiative name Huntly Events (Huntly Community Christmas Parade)  
Postal address PO Box 74, Huntly  
Physical address \_\_\_\_\_  
Contact person Quintin Lichtwardt Phone 029 8246666

Amount of funding you received from Waikato District Council \$ 2000.00  
How the funding received was spent Advertising in Chatter community Newspaper  
Printing costs Allenmara Computers Remaining on Incidentals  
Please provide receipts for all associated cost. (Minor Prizes, Gifts to contributors, Volunteer Lunches etc)

When did your event/project take place December 3rd 2016  
How many people attended your event/project 1 - 1500 people

Comment on the success of your event/project and describe the benefits for those involved:  
The day with some minor incidences was otherwise successful  
Community Groups Got to raise funds and interact with the  
wider public. Small business in the Food and Beverage line  
also participated. Local Musicians and talent of the community  
had there opportunity to be seen. Those who participated  
in the float parade also got their benefit from that activity  
also. Finally the public in general of the wider Huntly  
community came together and mixed together.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)  
The event focused very much on the Social and Cultural by  
having this activity it brought together the huntly community  
So that they have the opportunity to gain knowledge and understanding  
of each other.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how. (See Information below)**

Accessible Waikato,

Active Waikato

Safe Waikato

Vibrant Waikato

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name

Quintin Owen Lichtwark

Position in organisation

Chairperson

Signature

Q O Lichtwark

Date

2/03/17

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

**SUSTAINABLE WAIKATO** - A district where growth is effectively managed.

**THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.

**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

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■ [publicenquiries@waidc.govt.nz](mailto:publicenquiries@waidc.govt.nz)

■ [www.facebook.com/WaikatoDistrictCouncil](https://www.facebook.com/WaikatoDistrictCouncil)

##### Postal Address

Waikato District Council  
Private Bag 544  
Ngaruawahia 3742

##### Huntly Office

142 Main Street  
Huntly

##### Ngaruawahia Office

15 Galileo Street  
Ngaruawahia

##### Raglan Office

7 Bow Street  
Raglan

##### Te Kauwhata Office

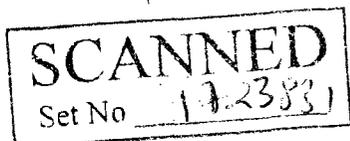
1 Main Road  
Te Kauwhata

##### Tuakau Office

2 Dominion Road  
Tuakau

**RECEIVED**

16 MAY 2017

**Waikato District Council**

## Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Huntly Community Board

Organisation/ Initiative name: Angel Casts Charitable Trust

Postal address: 28 Carey Street, Maeroa, Hamilton 3200

Physical address: 28 Carey Street, Maeroa, Hamilton 3200

Contact person: Jennifer Christiansen

Phone: 0273334069 / 078466234

**Amount of funding you received from Waikato District Council: \$3615.88**

### How the funding received was spent:

This grant has provided 8 Huntly families with stone hand and feet casts of their baby/child who passed away between 16/08/16 - 30/03/17, at a cost of \$393.03+gst per child. That cost was paid to Preggy Pukus Lifecasting, as per attached invoice, at their material cost price (ie no mark up), and including at a rate of \$25 per hour for labour.

**Please provide receipts for all associated cost.**

An invoice is in attachment, along with the Managers Reports listing monthly callouts which include these Huntly families who benefited from this grant.

### When did your event/project take place

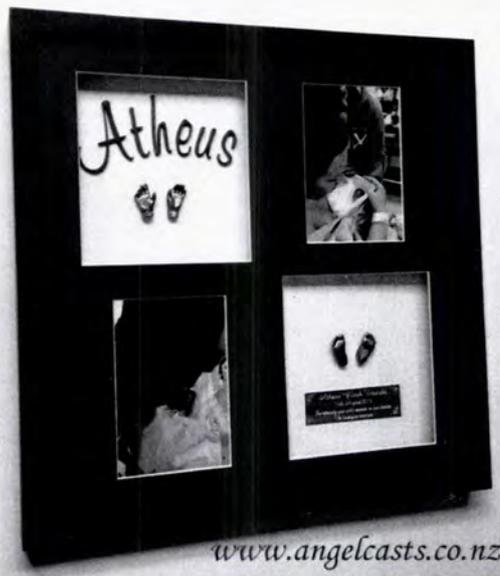
Between 16/08/16-30/03/07

### How many people attended your event/project

This project benefited 8 Huntly families over an 8 month period. This reaches far beyond mums and dads, and also touched the lives of grandparents, aunties and uncles, brothers and sisters, giving extended family members tangible memories to hold of their beloved child.

**Comment on the success of your event/project and describe the benefits for those involved:**

Angel Casts provided services to 8 bereaved Huntly families with this grant. Each family received two sets of casts, one being freestanding to hold and touch, and the other custom framed with photos and keepsakes. Several families have given their permission to share a photo of their frame and casts with you, to show their appreciation for this free service.



**How did your project contribute to the community's wellbeing** (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

This service adds value to the community's social wellbeing, allowing all families the right and access to preserve physical memories of their child, regardless of their bank balance. These precious keepsakes were once only available to those who could afford them through private businesses. With the help of the Huntly Community Board, we've been able to provide our services free to all Huntly families who wish to hold onto their child's likeness and create tangible memories to share with family which aids in their healing journey.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how:** (See Information below)

*We believe our service fits with Well Waikato Community Outcomes, as feedback from countless families tells us that their angel casts has been vital to their emotional healing and mental stability. These casts act to preserve the physical memory of child that's passed away, positively channelling grief to minimise any possible mental or physical health conditions, which are often associated with grief and loss.*

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name: Jennifer Christiansen

Position in organisation: Manager

Signature



Date 08/05/2017

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

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Ngaruawahia 3742

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7 Bow Street  
Raglan

**Te Kauwhata Office**  
1 Main Road  
Te Kauwhata

**Tuakau Office**  
2 Dominion Road  
Tuakau

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Huntly Community committee/board  
 Organisation/ Initiative name Lakeside Christian Life Centre  
 Postal address PO Box 47 Huntly  
 Physical address 1 Emmanuel Place Huntly  
 Contact person Helen Mahon Phone 027 657 4622

Amount of funding you received from Waikato District Council \$ 1747.95 (exc GST)  
 How the funding received was spent - used to buy spot prizes, competition prizes, advertising, drinks and other expenses to make evening possible  
 Please provide receipts for all associated cost.

When did your event/project take place 4th December 2016  
 How many people attended your event/project 600

Comment on the success of your event/project and describe the benefits for those involved:

Have received positive feedback by people who attended with them enjoying the variety of entertainment provided

Performers absolutely enjoyed themselves and enjoyed performing for all who attended and can't wait until next event

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

It brought all of the Huntly community and surrounding communities together for a night of entertainment

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Vibrant Waikato - all cultures came together to celebrate

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Helen Mahon  
 Position in organisation Administrator  
 Signature H Mahon Date 9/1/17

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

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**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

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**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

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**SUSTAINABLE WAIKATO** - A district where growth is effectively managed.

**THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.

**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

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**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

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■ [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)  
 ■ [www.facebook.com/WaikatoDistrictCouncil](https://www.facebook.com/WaikatoDistrictCouncil)

**Postal Address**  
 Waikato District Council  
 Private Bag 544  
 Ngaruawahia 3742

**Huntly Office**  
 142 Main Street  
 Huntly

**Ngaruawahia Office**  
 15 Galileo Street  
 Ngaruawahia

**Raglan Office**  
 7 Bow Street  
 Raglan

**Te Kauwhata Office**  
 1 Main Road  
 Te Kauwhata

**Tuakau Office**  
 2 Dominion Road  
 Tuakau

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### ***Open Meeting***

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	08 June 2017
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505 / 1734994
<b>Report Title</b>	Huntly Community Plan Update

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is for the Huntly Community Board to provide an update on progress with regards to the Huntly Community Plan refresh.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

## **3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	08 June 2017
<b>Prepared by</b>	Sharlene Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505
<b>Report Title</b>	Huntly Works & Issues Report: Status of Items June 2017

**1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**3. ATTACHMENTS**

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Huntly Works & Issues Report: Status of Items June 2017

**HUNTLY COMMUNITY BOARD  
WORKS & ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Main Street Signage	Strategy & Support	For Community Board to discuss with Bryce Mounsey the option of etching a stencil onto the pavers.	

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	09 June 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505 / 1736057
<b>Report Title</b>	Speed Bylaw Review

## **I. EXECUTIVE SUMMARY**

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The Speed Bylaw Review 2017, outlining the new review process, is attached for the Huntly Community Board's information.

The Speed Bylaw Review Policy was adopted by Council to put some structure around the speed limit review process. The District has now been divided into three areas, one of which will be addressed each year on a rolling basis.

The first area being considered is the Awaroa ki Tuakau, Onewhero-Te Akau, and Whangamarino wards. The respective roads which will be consulted on with the affected communities is attached.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

## **3. ATTACHMENTS**

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Speed Bylaw Review 2017 Memorandum and Policy

## MEMORANDUM

To	All Community Boards and Community Committees
From	Nathan Hancock, Road Safety Engineer
Subject	Speed Bylaw Review 2017
Date	25 May 2017

Please find attached a summary document on the 2017 WDC Speed Bylaw Review for your information. The document details the new process at which speed reviews will be undertaken.

This information is being distributed prior to the next Community Board and Community Committee meetings, as the engagement phase is now open and closes on 23 June 2017.

If you have any queries, please contact Nathan Hancock on 07 824 8633 or [nathan.hancock@waidc.govt.nz](mailto:nathan.hancock@waidc.govt.nz)

Nathan Hancock  
**ROAD SAFETY ENGINEER**

## Speed Bylaw Review Policy

In 2016 the New Zealand Transport Agency (NZTA) drafted a National Speed Management Guide. The Guide gives effect to a significant new direction and framework for speed management in New Zealand. It provides a new process for identifying roads with the greatest benefit for speed management, including assessing the safe and appropriate speed for those roads. The Guide defines safe and appropriate speed as “travel speeds that are appropriate for road function, design, safety and use.” The new approach is underpinned by the Government’s Safer Journeys Strategy 2010-2020 which seeks to reduce death and serious injury on New Zealand roads.

Council is adopting the guidance provided in the document, as part of a new Speed Bylaw Review Policy. Adopting a Policy will formalise the Speed Bylaw Review process, which in previous years has been undertaken with the absence of a formal policy. Adoption of the guidance will ensure future speed bylaw reviews are undertaken in a more efficient and consistent manner. The Policy sets out an approach that splits the District into three areas (as shown in the attached), with the roads recommended for speed assessment by NZTA addressed one area per year over a three year timeframe. Ad-hoc requests received from customers across the District will be appraised as per the process within the Policy wording and displayed in the flow chart (also attached). These requests can be made through [info@waikato.govt.nz](mailto:info@waikato.govt.nz) or 0800 492 452.

The Policy will be reviewed following the initial three year period, such that it can continue to align with NZTA’s National Speed Management Guide, as well as Council’s own commitments to continued speed limit assessments.

The Policy will ensure that Council has better conversations and engagement in our communities, thereby improving outcomes of speed management activities.

The following roads in the Awaroa ki Tuakau, Onewhero-Te Akau, and Whangamarino wards have been identified as high risk within the NZTA Framework and will be appraised in the first year:

Avon Road, Pokeno	Miranda Road
Bayly Road, Pukekohe	Miranda Road (East)
Burrow Road	O’Leary Road, Pokeno
Chapman Road, Pukekawa	Onewhero -Tuakau Bridge Road (Section 1)
Churchill Road, Pukekawa	Onewhero -Tuakau Bridge Road (Section 2)
Clark and Denize Road, Pukekawa	Park Avenue (Tuakau)
George Street, Tuakau	Pioneer Road, Pokeno
Glen Murray Road	Ray Wright Road, Pukekohe
Great South Road, Pokeno	Ridge Road, Pokeno
Hall Road, Te Kauwhata	Te Kauwhata Road, Rangiriri
Highway 22, Pukekawa	Tuakau Road
Hull Road, Waiuku	Upper Queen Street, Pukekohe
Mangatangi Road, Mangatangi	Wily Road, Puni
Mercer Ferry Road, Pukekawa	

In year 2 and 3 the other zones will follow the same process as outlined below.

Community engagement will shortly commence on the above roads, with input sought at this early stage prior to a formal consultation period. The closing date for feedback for the early engagement stage is June 23<sup>rd</sup>. Submissions can be made online at [www.waikatodistrict.govt.nz/sayit](http://www.waikatodistrict.govt.nz/sayit) where a submission form can also be downloaded. Forms are also available at Council offices. Formal consultation will be undertaken following this with a view to making final determination in November 2017. Further information, including factsheets on each road, is available via the website.

## Speed Bylaw Review Policy

Policy Sponsor: Chief Executive  
 Policy Owner: Service Delivery Manager  
 Policy Number: (see Joan Whittaker for number if new policy)  
 Approved By:  
 Date Approved:  
 Next Review Date: March 2020

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### Introduction

The NZTA Speed Management Guide was adopted in November 2016. The Guide is a tool designed to help Road Controlling Authorities determine objective road risk, and work with communities to develop speed management approaches to address that risk and meet their needs. The guide identifies roads where current travel speeds or speed limits are not considered to be safe and appropriate and where the biggest gains can be made from speed management intervention. The guide will promote more consistent speed limits setting across the country. It will also provide a more pro-active approach to risk, with a lower emphasis on reactive ad-hoc assessment. This is a long term program over the next ten years and more. There is no expectation that there will be wholesale changes to speed limits.

### Objective(s)

*To provide a process for the identification and appraisal of roads considered for speed limit alterations within the District over the first three years of the Speed Management Guide's existence.*

### Application

*This policy applies to all permanent speed limits within the District. The Policy will also guide the implementation of speed limits in areas of new development*

### Related documentation

*Speed Limit Bylaw  
 Ward Map – Years 1-3  
 Process for appraising Ad-hoc requests*

### Policy Statements

- i. The District will be split into 3 areas (refer attached map). Those roads identified within the given area will be appraised for a speed reduction in the given year.
  - a. Identified roads shall be those deemed 'Self Explaining' on the NZTA Speed Management Framework Online Tool.
- ii. To address the increasing level of urban development the urban extent boundaries will be aligned with future development areas within the area under review.
- iii. In the event that ad-hoc requests are received for roads to be considered that are outside of these specific areas, these will be considered on a case by case basis, and filed under either a pending list or future list

Criteria for Pending List Item (to be considered during next Bylaw Review to commence)

- i. Changes to the level of retail, industrial, or residential development has occurred in the section of road requested for review.
- ii. The proposed changes are supported by safety improvement or upgrade works being undertaken i.e. rehabilitation or minor safety project

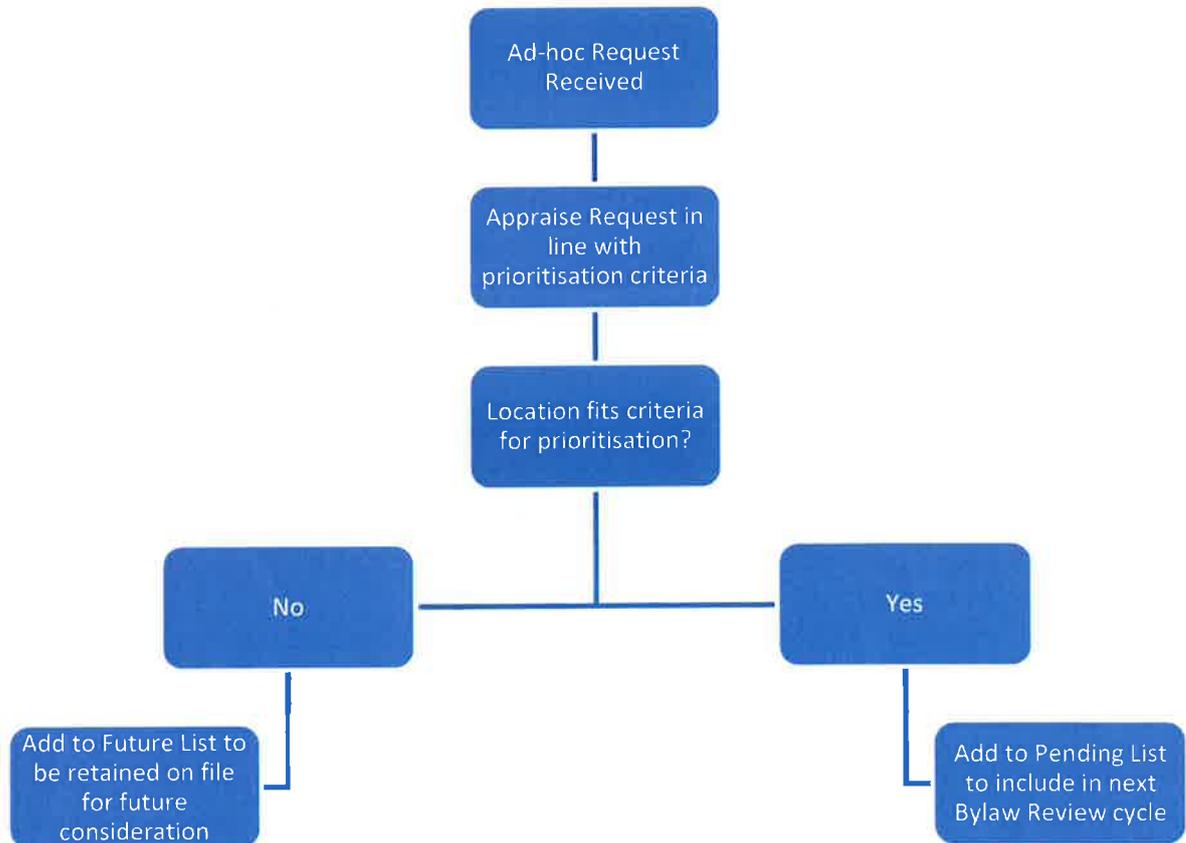
Criteria for Future List Item (to remain on file for future consideration)

- iii. Any request that does not fulfill the criteria of a Pending List item. Items on the Future List will be reviewed at the conclusion of the initial three year timeframe

## **Policy Review**

This policy will be reviewed following the initially 3 year period and completion of the assessment of all Self Explaining roads identified in the first version of the NZTA Speed Management Framework Online Tool

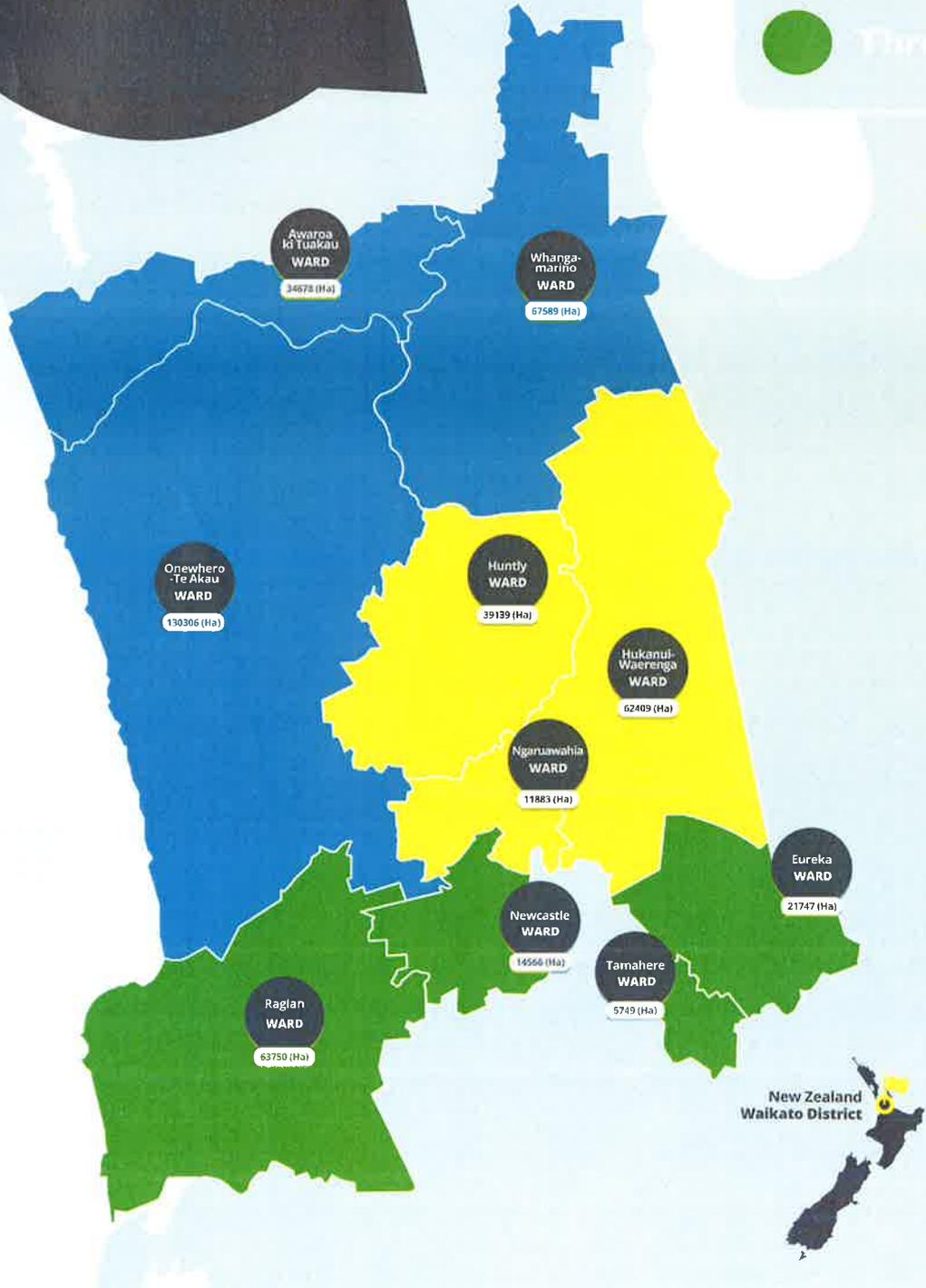
# Ad-hoc Site Assessment Process



# WARD MAP

### YEARS

- One
- Two
- Three



### Open Meeting

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	09 June 2017
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	Agreement for the Removal and Control of Graffiti in Huntly

## I. EXECUTIVE SUMMARY

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Currently graffiti is removed in Huntly from private property via an agreement set up some years ago by the Huntly Community Board. The Board covers the cost for this from its discretionary fund.

The purpose of this report is to seek advice from the Huntly Community Board on the option of rolling over the Agreement for the Removal and Control of Graffiti in Huntly.

## 2. RECOMMENDATION

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**THAT** the report from the **General Manager of Strategy & Support** be received;

**AND THAT** the Huntly Community Board support a continuation of the current Graffiti Removal arrangement; **OR**

**AND THAT** the Huntly Community Board negotiate alternative arrangements for the Graffiti Removal with Council.

## 3. BACKGROUND

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Huntly has an issue with graffiti being deposited on private property such as fences, gates and walls. The Community Board some years ago devised a strategy to assist private residents with the removal or masking of this graffiti. The Community Board pays a fee to a willing local, Mr Thurston, to undertake this work on an as needed basis. The resolution supporting the funding of this arrangement is in place until June 2017.

This work is overseen by City Care and appropriate arrangements have been agreed with respect to Health & Safety obligations.

## **4. CONSIDERATION**

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### **4.1 FINANCIAL**

The Board currently pays \$4,800 per annum to Mr Thurston. Council also contributes paint when required.

## **5. CONCLUSION**

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The Huntly Community Board currently has an arrangement with Mr Thurston to provide Graffiti Removal within the community. This agreement and its funding via the Discretionary Fund was supported through to 30 June 2017. The Community Board now needs to consider whether it wishes to continue with the current arrangement.

## **6. ATTACHMENTS**

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NIL

### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tim Harty General Manager Service Delivery
<b>Date</b>	12 June 2017
<b>Prepared by</b>	Jacki Remihana Programme Delivery Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	HCB 2017
<b>Report Title</b>	Huntly War Memorial Hall Community Consultation

## **I. EXECUTIVE SUMMARY**

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At the last meeting of the Huntly Community Facilities Group, it was agreed to undertake a survey to get wider views of the community with regards to the future of the Huntly War Memorial Hall. The survey will involve all available mediums (online, paper and email) for enabling submissions to the discussion. Staff propose the following options for the survey:

- Option 1: Fix the Huntly War Memorial Hall to meet all standards, as per condition assessment reports received (approximate value of works \$1.6 million) at an additional targeted rate cost of \$45.06 bringing total Community Facilities rate for Huntly to \$71.06 per rateable property.
- Option 2: Remove the Huntly War Memorial Hall and landscape the area incorporating the memorial items (such as bricks, roll of honour) in consultation with the RSA and HCB.
- Option 3: Remove the Huntly War Memorial Hall, rehome the memorial items, sell the land and earmark the funds for future use in the Huntly area.
- Option 4: Remove existing building and rebuild a new facility incorporating key historical and memorial elements – approximate cost \$xxx – would mean an additional targeted rate cost of \$xxx bringing total Community Facilities rate for Huntly to \$xxxx per rateable property.
- Option 5: Actively pursue commercial/community partnerships to repurpose the Hall (eg a commercial partnership that undertakes repairs to the Hall but uses the Hall for their purposes predominantly).

These options will be expanded in any consultation document that goes to the public.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Service Delivery** be received;

**AND THAT** the **Huntly Community Board** support the options in this report, once costs have been confirmed, to be used for **Huntly Community consultation basis**.

**3. ATTACHMENTS**

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N/A