



**POKENO COMMUNITY COMMITTEE
MONTHLY MEETING**

**Tuesday, 11 July 2017 – 7.00pm
Pokeno Community Hall, Cnr Great South Road and Market Street**

AGENDA

1. Apologies
2. Confirmation of Status of Agenda
3. Disclosure of Interest
4. Confirmation of Minutes 13 June 2017 and 22 June 2017
5. Matters arising from the minutes
6. Process for engaging with the community on Market Square
7. Pokeno Works & Issues
8. Draft Community Committee Schedule
9. Councillors
10. Next Meeting's Agenda Items
11. General

Council Staff in attendance: Tony Whittaker, Jacki Remihana



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 13 June 2017, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Tricia Graham, Lance Straker, Janet McRobbie, Rick Odom, Morris Roberts

Guests in Attendance: Tony Whittaker (Waikato District Council)

Councillors in Attendance: Cr J Church, Cr S Henderson

Community Members Attending: Community Members attended.

1. APOLOGIES

Apologies were received from Wayne Rodgers, Todd Miller, Kris Hines, Charles Hackett.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

2. DISCLOSURES OF INTEREST

There was no disclosure of interest.

3. CONFIRMATION OF THE STATUS OF THE AGENDA

A report on the progress of the website to be given by Lance Straker.

4. CONFIRMATION OF PREVIOUS MINUTES

THAT the minutes of the meeting held on 09 May 2017 be confirmed as a true and correct record of that meeting.

Moved: Helen Clotworthy

Seconded: Ric Odom

Carried

5. MATTERS ARISING FROM THE MINUTES

Tony clarified the fact that any invoices should be sent straight to Council for payment rather than us having our own bank account.

6. SPORTS PARK AND MARKET SQUARE DEVELOPMENT UPDATE / PROCESS

Jacki Remihana was to attend the meeting and deliver her report but she was ill so Tony spoke to the report in her absence. The report was circulated and Tony said that option 2 is the option that is preferred by Council. It was underlined that it is important that both the Committee and the Community engage in the process. At the same time both the Totara and Norfolk Pine Reserves need to be discussed. The Dines Group have offered funding for the design of these two.

A meeting of the committee together with guests to be held on Thursday 22nd of June at 6pm to discuss these projects.

The Council are working with Kerry and Colin to provide a solution to the drainage problems. This should be available for our next meeting.

THAT the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

7. ROAD NAME PROPOSALS FOR SWIFT AND MacDONALD SUBDIVISION, DEAN ROAD, POKENO

The preferred name was agreed to: Robins Way for the SG and WJ swift subdivision.

THAT the report from the General Manager Strategy & Support be received.

AND THAT the public road servicing the S.G. and W.J. Swift subdivision is named Robins Way.

Moved: Helen Clotworthy

Seconded: Tricia Graham

Carried

8. SPEED BYLAW REVIEW

A risk based list of proposed speed changes was presented. All residents to be involved in decisions. Helenslee Rd and all roads in the subdivision have not been included as they are already being considered. People were encouraged to report other roads of concern.

THAT the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Tricia Graham

Carried

9. POKENO WORKS & ISSUES

These were discussed.

Road Naming: The part of old Hitchen Rd leading from the Great South Rd to be named Walter Rodgers Rd. The part of old Hitchen Rd leading from McDonald Rd to be named William McRobbie Rd.

Sports Waikato to attend our September meeting.

The new bridge over the railway at the end of Hitchen Rd to be available to both commercial and residential vehicles.

Footpaths: this is going to the Environment Committee in a couple of weeks - there is to be a reallocation of funding for footpaths.

That the report from the General Manager Strategy & Support be received.

AND THAT the part of old Hitchen Road leading from Great South Road is to be named Walter Rodgers Road.

AND FURTHER THAN the part of old Hitchen Road leading from McDonald Road is to be named William McRobbie Road.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

10. POKENO COMMUNITY COMMITTEE SCHEDULE

It was agreed that the following be added to the Draft Community Schedule:

- June: 22nd June 6pm the committee meet to discuss the Market Square and the development of the Sports Field.
- July: The developer of Kowhai Downs to be invited to give an update
- July: A discussion on Public Transport
- September: A presentation by Waikato Regional Council

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

11. COUNCILLORS REPORT

A work shop on the LTP Plan and shared facilities to be held.

Inorganic Collection this week.

Waste Water Phase 2 – 62 people have signed up.

Cyclone Debbie – Some roads still closed.

A private plan change for the Graham Block has been submitted.

Janet McRobbie is to be congratulated for being awarded a QSM for her services to the community.

That the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham

Seconded: Doug Rowe

Carried

12. NEXT MEETINGS AGENDA ITEMS

NIL.

13. GENERAL BUSINESS

Website

The front page has been redesigned. The site is live and all material that has been given has been loaded. An announcement is to be made as to how people register. Questions will be able to be raised but this is to be in the form of suggestions rather than a forum. Passport type photos of the committee are still required.

The question was raised as to whether recycling bin could be provided beside the rubbish bins and if there could be a rubbish bin beside the toilets.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 8.25pm.

The next meeting of the Pokeno Community Committee will be held on 11 July 2017 at 7.00pm in the Pokeno Hall.



POKENO COMMUNITY COMMITTEE

MINUTES of the special meeting held in the Pokeno Hall, Pokeno, on 22nd June 2017 to discuss the Totara Reserve and the Market Square, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Wayne Rodgers, Tricia Graham, Lance Straker, Janet McRobbie, Charles Hackett, Ric Odom

Guests in Attendance: Colin Botica (Dines Group), Lisa Jack (Landscape Architect)

Apologies: The representative from WDC, Todd Miller, Kris Hines

Lisa presented possible plans for the Totara Reserve situated in the Helenslee Block. This adjoins a small area that will be a neighbourhood retail area. The access on the side abutting 9d of the urban development is not decided and discussions between the developers and the council will determine this. She presented a general concept plan showing areas that could be developed. It was envisaged that this would cater for the needs of teenagers mixed in with those of families and young children. It was suggested that there should be a Community Day to discuss possibilities and this was set for **Sunday 10th September at 11am.**

The development of the Norfolk Pine Reserve was not discussed in any detail but this will fulfil a different purpose.

Colin indicated that it was likely that another neighbourhood centre would be developed at the edge of the Industrial Area and the Hitchen Block. He also proposed that they get in touch with council to discuss the proposed sports field in Munroe Rd.

As no representatives from WDC were in attendance the development of Market Square was not discussed.

Helen thanked our visitors for their time and the meeting closed at 8pm

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	05 July 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Process for engaging with the community on Market Square

1. EXECUTIVE SUMMARY

Staff will be in attendance to facilitate a workshop on the process for engaging with the community on Market Square.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	05 July 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items July 2017

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items July 2017

**POKENO COMMUNITY COMMITTEE
ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Sport Waikato / Counties Manukau Sport	Community Committee	Parks & Facilities team to set up a meeting with Sport Waikato & Counties Manukau Sport.	Michelle Hollands, Sport Waikato General Manager Regional Leadership is arranging with Counties Manukau Sport to attend the September Committee meeting.
Helenslee Road Footpath	Strategy & Support	Can we get the Helenslee Road footpath connected to the school? This is currently a Health & Safety issue for the children.	The proposal on the agenda last month has been included on Council's unfunded projects list. This means that it will be considered by Waikato District Community Wellbeing Trust.
Presentation from Waikato Regional Council on how rates are spent	Strategy & Support	Arrange for a Waikato Regional Council representative to attend a committee meeting to explain how rates are spent.	Mike Garret, Chief Financial Officer for Waikato Regional Council will be in attendance at the August Committee meeting.
Rubbish / Recycling Bins in Main Street	Service Delivery	Can Pokeno have a rubbish bin outside the toilets? Is it possible to get recycling bins next to the main rubbish bins in Main Street?	<p>The bin outside the toilets was removed several months ago as it was being abused and used for house hold rubbish and as a free refuse station for tourist buses.</p> <p>Since the bin was removed staff have been monitoring the site and have reported that there has not been any increase in littering in the area.</p> <p>In the past year that bin has cost approximately \$3500 to empty per annum.</p> <p>From Council's perspective an extra bin is not required as there are several larger bins on Pokeno's Main Street, only 50m away and one just around the corner by the real-estate office and telephone box.</p> <p>Recycling bins are not part of the service City Care currently provide Council. Extra equipment and services are required to fulfil this service. This has a large cost implication which Council has not budgeted for.</p>

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	05 July 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

January 2017	February 2017	March 2017
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan ▪ Queens Redoubt Trust Presentation (Ian Barton and Dr Neville Ritchie)
	February 2017 – Planning Meeting 23 February	
	<ul style="list-style-type: none"> ▪ “Drop in” session planning 	
	February 2017 – Council Workshop 15 February	
	<ul style="list-style-type: none"> ▪ Waikato District Council Annual Community Board / Community Committee Workshop 	
	February 2017 –Workshop 28 February	
	<ul style="list-style-type: none"> ▪ Pokeno Community Plan 	
April 2017	May 2017	June 2017
<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Annual Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ New Zealand Police ▪ North Waikato Integrated Growth Management (Vishal Ramduny) ▪ Wastewater Education Campaign (Kay Whittle) 	<ul style="list-style-type: none"> ▪ Sports Park and Market Square Development Update (Jacki Remihana)
	May 2017 – Drop-in Session 02 May	June 2017 – Workshop 22 June
	<ul style="list-style-type: none"> ▪ Annual Plan 2017/2018 Consultation 	<ul style="list-style-type: none"> ▪ Process for engaging with the community on reserves Workshop
July 2017	August 2017	September 2017
<ul style="list-style-type: none"> ▪ Process for engaging with the community on Market Square (Jacki Remihana) 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Waikato Regional Council - Rates (Mike Garrett, Chief Financial Officer WRC) 	<ul style="list-style-type: none"> ▪ Overview of Sports and Recreation (Michelle Hollands, Sport Waikato and Counties Manukau Sport representative)
		September 2017 – Community Day 10 September
		<ul style="list-style-type: none"> ▪ Totara Reserve Community Day

October 2017	November 2017	December 2017
<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪
January 201		
<ul style="list-style-type: none"> ▪ NO MEETING 		

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	05 July 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0516
Report Title	Councillor's Report

1. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL