

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Rugby Clubrooms, 11 Hall Road, Onewhero on **TUESDAY 4 JUNE 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
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 - 5.5 Chairperson's Report Verbal
 - 5.6 Councillors' and Community Board Members' Report Verbal

Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	16 May 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 6 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 6 May 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB Minutes – 6 May 2019

Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 6 MAY 2019** commencing at **7.00pm**.

Present:

Mr B Cameron (Chairperson)
Cr J Church
Cr B Main
Ms C Conroy
Mr S Jackson
Mr L Petersen
Mr V Reeve
Mrs B Watson

Attending:

Cr S Henderson

Mrs S O’Gorman (General Manager Customer Support)
Mrs L Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Cameron/Mr Petersen)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 6 May 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 5.2 – Police Update.**

CARRIED on the voices

OTCBI905/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mrs Watson/Mr Jackson)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 1 April 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI905/02

REPORTS

Public Forum

Agenda Item 5.1

The report was received [*OTCBI905/02 refers*] and discussions were held on the permit requirements for the Children's Day event at Lightbody Reserve, Tuakau.

NZ Police Update

Agenda Item 5.2

This item was withdrawn from the agenda. Sergeant Kirker attended the workshop prior to the meeting and addressed the Board on:

- The reduction of crime in Tuakau;
- A 24 hour liquor ban in the CBD and parks in Tuakau to assist the Police with enforcement.

Discretionary Fund Report to 18 April 2019
Agenda Item 5.3

The report was received [OTCBI905/02 refers] and general discussion was held.

Resolved: (Cr Church/Mrs Watson)

THAT the Onewhero-Tuakau Community Board:

- **increase the contribution to the placemaking project to \$7,000.00; and**
- **approve the reimbursement of \$4,506.05 (including GST) to Jackson Property Group for the erection and lighting of the carved poles and “Welcome to Tuakau” sign at the northern entrance of George Street, Tuakau.**

CARRIED on the voices

OTCBI905/03

Onewhero-Tuakau Community Board – Projects – Issues – Activities and Actions, May 2019
Agenda Item 5.4

The report was received [OTCBI905/02 refers] and discussion was held on the following items:

- Tuakau street lighting – Mr Reeve would contact Council direct with the locations of the non functioning street lights;
- Park Ave, Tuakau – no consultation had been held with the public on the closure of the road;
- Liquor ban in Tuakau. The General Manager Customer Support would follow up on the bylaw process to assist with the request by the NZ Police;
- Public toilets in Tuakau – power access in the new toilet block is required for CCTV cameras; and
- Tuakau Memorial Town Hall and Supper Room – usage statistics would be supplied to the Board.

Waikato District Council Executive Update
Agenda Item 5.5

The General Manager Customer Support had no items for discussion.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	31 May 2019
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Onewhero Tuakau Community Board – Projects – Issues - Activities And Actions, June 2019

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Projects, Issues, Activities and Actions Register

ONEWHERE TUAKAU COMMUNITY BOARD – PROJECTS/IDEAS/ACTIVITIES AND ACTIONS

1. Issues – Ideas – Activities Register

Item	Issue – Idea - Activity	Assigned To	Commentary
1	1.4.19: Harrisville Road Bridge – Keep the Board updated on progress – make sure it aligns to the water main pipes project.	Service Delivery – Luke/Ross	<p>The process is currently in the proof of concept stage where the consultants are trying a number of different methodologies to make strengthening work.</p> <p>Longer life and strength v full replacement.</p> <p>The analysis and development of a recommended solution will take until the end of September. The funding of this will subject to a business case supporting the recommendation and will take until December</p>
2	1.4.19: Tuakau Street Lighting - losing ground - no lights in Tuakau – only 30% working	Vern	Service request has been raised and Vern informed of request number. There were 10 lights on the request.
3	1.4.19: Tuakau Youth Centre - pursue the building permit for the closing in of the youth centre (Bronwyn) - get an indication of what a permit might cost (Sue)	Bronwyn	Bronwyn to provide a design that can be costed.
4	<p>1.4.19: Lighting for the central park in Tuakau (next to Gas Alley)</p> <p>There is no lighting in this park, concern from security point of view. The board believe there is power there but it is not connected.</p>	Service Delivery	<p>JUNE 2019: Ground mounted floodlights have been installed. COMPLETED</p>

2. Actions from meeting of OTCB on Monday 4th March 2019, Tuakau

Item	Action	Assigned To	Commentary
1	1.4.19: Liquor ban in Tuakau	Lynette/Sue/Tony Pipe	Have spoken to Police and they do have a desire for Lightbody Reserve to be considered and potentially for longer bans than just the summer months. Sue has forwarded the process for a Bylaw amendment to the Board members by email.

			<p>JUNE 2019: Please see the attached schedule of places is part of the Franklin District Council Liquor Control Bylaw 2008. The prohibitions and controls of the Bylaw apply to these areas but the Bylaw doesn't apply to any place that a liquor licence has been issued within these areas.</p> <p>Ngaruawahia, Taupiri, Huntly, Te Kauwhata, Meremere and Raglan all have a permanent liquor ban in their central business district. In Raglan this is extended to a large surrounding area each year from 23 December to 6 January. In Tuakau, the CBD has a ban between 7pm and 7am daily.</p> <p>In respect to the review of the Liquor Control Bylaw; Review is scheduled to occur late in 2019 but the details will be dependent on the new Council and the meeting agenda they will agree once elected. It is proposed that engagement with stakeholders will occur around early 2020 with public consultation likely in March/April 2020. Once the new Council is elected and the details of review confirmed this can be shared with interested parties.</p>
2	<p>1.4.19: Tuakau Toilets</p> <p>Inform the trucking companies around the new toilet location because they currently park there.</p>	Vern/ Service Delivery	<p>It is expected that the toilet will be delivered and installed mid July.</p> <p>Layout design review (showing where the toilet will sit, where the dump station will be etc) will be sent for final review. Note also that there will be a power point in the service bay area of the toilet block.</p>
3	<p>1.4.19: Inventory of any buildings in Tuakau that are Earthquake prone.</p>	David J/Tim	
<p>There is a new national system that categorises New Zealand into high, medium and low seismic areas (Tuakau sits in the low risk area) and sets time frames for identifying assessing and doing seismic work to earthquake prone buildings.</p> <p>Under the new system for managing earthquake-prone buildings territorial authorities, engineers</p>			

and building owners have key roles to play.

These are set out in the Building Act and can be summarised as:

- territorial authorities identify potentially earthquake-prone buildings
- owners who are notified by their territorial authority must obtain engineering assessments of the building carried out by suitably qualified engineers
- territorial authorities determine whether buildings are earthquake prone, assign ratings, issue notices and publish information about the buildings in a public register
- owners are required to display notices on their building and to remediate their building.

Tuakau buildings are currently being assessed to see if they are earthquake prone and whether or not they are priority - certain types of buildings in high and medium seismic risk areas that are considered to present a higher risk because of their construction, type use or location. They may be buildings that are considered to pose a higher risk to life safety or buildings that are critical to recovery in an emergency.

JUNE 2019:

Verbal update from Sue at the meeting.

4	<p>1.4.19 Blueprint Aspirations</p> <p>Sue to check with Clive/Jim/Roger – Is there any connection between the blueprint aspirations and the asset management project, e.g. The Harrisville road bridge?</p>	Sue	Verbal update from Sue at the meeting
5	<p>4.3.19: Port Waikato Wharf had a budget in 2015 – boat ramp renewal – is it still in the LTP – where and how much if not where has it gone as was promised.</p>	Community Connections	<p>Correction and confirmation that there is a budget of \$15,000.00 (not \$150.00) for the wharf.</p> <p>The budget is \$150,000 for the boat ramp – ownership of the actual wharf still debateable as to whether it is WDC or WRC.</p> <p>In the previous Long Term Plan, it was signalled that there would be a large sum of money allocated to Port Waikato Boat Ramp. In 2016/17, Council contracted Bloxam Burnett and Olliver to complete a Boat Ramp Assets Feasibility Study. During this study, all boat ramps throughout the district were assessed and a programme of work for all boat ramps was produced.</p>

			<p>The outcome of this was that the boat ramp at Port Waikato did not require as much work as initially anticipated.</p> <p>In addition to this, a large majority of budgets were grouped together to fund district wide projects. This allows staff to work “overs and unders” on project costs more efficiently to deliver on more projects.</p> <p>The feasibility study is available if it is of interest but as it is 194 pages, it is not attached to this report. Please contact Megan May if you would like a copy.</p>
6	4.3.19: Tuakau Bridge – investigation around possibility of a system that warns oncoming traffic that there is a wide vehicle on the bridge.	Contracts & Partnering/ Gareth	<p>Gareth to look at current signage to may sure it is located correctly and is visible.</p> <p>The only option that provides a level of surety is to install priority give way.</p> <p>JUNE 2019: The existing signage is clear and is understood, if a large vehicle is already on the bridge, traffic are to wait. This is used without issue with the exception of 1 CRM in the last 2 years. The existing signage leaves it up to the driver to determine if the vehicle is large. A priority control is where one direction has to give way to the other; this will eliminate any perceived confusion. In the meantime, an additional sign 100m back along river rd will be installed and will monitor any issues.</p>
7	6.5.19: Funding Applications - Update on lack of number of funding applications. Do we have an intended process to increase these?	Community Growth/ Lianne	Staff will look at ways to increase the awareness and availability to the community of the current funding streams.
8	6.5.19 Clarification required on clause t) of the Discretionary Funding Guidelines - Criteria for grants. With respect to council owned property. Can we use board funding for	Community Growth / Lianne	<p>In reference to clause t) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.</p> <p>Board funding can be applied to other Council owned property for community projects.</p>

	projects of Council owned property?		
9	6.5.19: Increased difficulty in producing community events	Sue	Verbal update from Sue at meeting.
10	6.5.19: Board run projects The board needs some guidelines/advice around the process/paperwork/funding for their board projects (Placemaking?). Advice on such things as materials being sourced/BC's/volunteer labour etc.	Community Growth/ Lianne	The Placemaking strategy provides the framework for the process/paperwork. Please visit the Council website for information regarding Placemaking: https://www.waikatodistrict.govt.nz/services-facilities/community-development/placemaking A workshop with the Board and staff can be arranged.
11	6.5.19: Roads closed without consultation	Service delivery/Roading	Staff have no knowledge of this road closure. No Traffic Management Plan was issued for this particular closure. All our contractors understand the requirements and these rules are always followed in our dealing with this issue. There may be circumstances outside of our control when this happens.
12	6.5.19: Crematorium	Vern	Vern will contact Donna Rawlings by the 10/5/19
13	6.5.19: Town Hall usage The Board would be interested in the figures of usage of the town hall, Supper room and upstairs room and anything you know about the usage of the room at the front of the hall with its own entry, previously used by the Maori Wardens.		All bookings for the Tuakau Hall are taken through the Tuakau office. Usage figures are as follows: Supper Room usage March 2018 - March 2019 Total number of bookings 118 Total number of hours booked 421.5 Main Hall usage March 2018-March 2019 Total number of bookings 80 Total number of hours booked 209.5 Board Room/Committee Room usage March 2018-March 2019 Total number of bookings 8 Total number of hours booked 20.5 There are no usage records for the Maori Wardens as this room is never hired and the Maori Wardens are the only ones to use it. I have been advised by Tuakau staff that this

			room is quite run down and no other groups have expressed interest in hiring it.
14	Town Hall	Community Connections / Megan	<p>As at 30/04/2019 the Tuakau Hall budgets are as follows;</p> <ul style="list-style-type: none"> • Target Rate Reserve \$294,291.50. • Replacement Fund Reserve \$290,519.01 <p>Attached is a consolidated cost of service statement for the period ending April 2019.</p> <p>Chairs were replaced due to age and condition asset replacement plan. More are due to be replaced over the next two years. These funds did not come from the hall account. They were from an internal district wide furniture replacement budget.</p> <p>Repairs and Maintenance and custodian duties as well as cleaning come from Tuakau Town Hall funds.</p> <p>Seismic report has been undertaken. The windows and frames were the main issue here. All will need to be replaced.</p>
15	<p>6.5.19: Street lighting in small subdivisions</p> <p>Examples Geheraty's Lane and Escots Lane, what are the rules around these small subdivisions being given street lighting. Some of them are unsafe with no street lighting</p>	Customer Support / LDE's	<p>With regard to design standards; only urban areas require lighting if public roads. Private roads/lanes would require lighting to be managed by a body corporate agreement. There are a few exceptions where lighting is required in rural areas where safety needs to be addressed. Typically these would be intersections on the more significant roads in the district.</p>
16	<p>6.5.19: Highway 22 by trig station</p> <p>Wanted to note that they believe that it is very dangerous and could a meeting be set up with</p>	Service Delivery/ Roothing	<p>Ross has met with Bruce and the priority site is being repaired starting 23/05/2019.</p>

	Bruce Jacqui and Ross		
17	<p>6.5.19: Town Hall – Fire Protection</p> <p>What are the phone numbers on the fire alarms? Committee thinks it has changed? Alarm has gone off and number called as per number on alarms was incorrect.</p>	Service Delivery Megan	<p>Select Alarms maintain the alarm system and Fire Security Services maintain the fire systems (emergency lighting and fire alarms). We also have the premises monitored by ADT Security. Any service requests need to be sent to the Facilities team at Council. They can also be reached after hours by phoning 0800 492 452.</p> <p>If the numbers on the alarms do not match the above, please advise so we can update.</p>
18	<p>6.5.19: Local Contractors</p> <p>There are issues around contractors coming up from Hamilton to service Hamilton. What happened to local contractors and is this an efficient way of providing services?</p>	Service Delivery/Megan	<p>The maintenance of Council owned facilities are predominantly managed by one large contractor who is tasked with providing a range of trade services. In some instances, for specific types of work, local businesses are subcontracted. At other times, internal staff are employed to provide the service but this is at the discretion of the main contractor. Whilst it may appear that the cost of sending contractors longer distances throughout the district to complete tasks increases costs, the decision to award bulk service contracts to larger organisations reduces the resources required to manage the contract, which in turn reduces costs internally to rate payers. We also need to pay close attention to the health and safety of all contractors to ensure that our obligations under legislation are met. The resources required to manage this aspect would also be increased with multiple contractors and would therefore attract additional cost internally which we don't currently have.</p> <p>Despite the decision to combine trade services into a contract that smaller suppliers are unable to deliver on, we are currently preparing tender documents to award a new contract in this space. One aspect of this contract which is included in the "Request for Proposal" that may help to address the perceived concerns, is an increased demand for local people being employed and for them to engage with local tradespeople as subcontractors.</p> <p>During negotiations with the preferred supplier during the next two months we may be in a position to recommend specific companies as potential subcontractors.</p>
19	6.5.19: Pensioner Housing Consultation?	Service Delivery/Property	We note that the Pensioners were given the opportunity to participate in the LTP process and were specifically invited to do so. In the event no

	<p>The notice of rent increase was hand delivered to the pensioners on Anzac Day. Most of the pensioners had not been party to the LTP consultation. How as it consulted and how they educated on what was going to happen? There is so few of them the Board believe there should have been face to face visit to inform as there is only a very small number of them.</p>		<p>responses were received from any of the Pensioner residents in Council's portfolio.</p> <p>Council has now employed a full time Leasing Officer whose priority will be to meet with each of the tenants individually. It is anticipated that these one on one visits will be completed during the first two weeks in June.</p>
20	<p>6.5.19: Service request report 1 Jan to 31 March Tuakau</p> <p>Waters: why is the number of calls logged so high for waters?</p>	Service Delivery/Kariri	<p>Calls received are for a varied number of reasons, odour/smell/taste complaints, new connections, sewer blocks, leaking metres, enquiries etc. There are approximately 90kms of reticulated network in the Tuakau/Onewhero area, and we log every call and query we receive to pass this on to an engineer to action or investigate. The number of calls logged in this area is far lower than calls received in other locations and is not outside the norm.</p>
21	<p>6.5.19: Service request report 1 Jan to 31 March Tuakau</p> <p>Roading: under Rooding CRMs there is a line Road Culvert Maintenance the Board want to know why this so high? The numbers were Tuakau =9, Onewhero = 6</p>	Service Delivery/Roading	<p>We have reviewed these and they are typical of issues raised in Autumn. Some have been completed others are more complex and will be fixed as soon as the contractor can do so.</p>
22.	<p>6.5.19: Service request report 1 Jan to 31 March Tuakau</p>	Environmental Health	<p>Verbal update to be given at meeting</p>

Community Projects Update

Community Projects Update

Onewhero Reserve Wastewater Treatment Upgrade

Stage 2 has been deferred further time to gain data of the actual wastewater discharge required to be treated.

An interim solution will be installed as Stage 1.5 which will still form part of the final treatment system. This stage is for the installation of a 25,000 litre buffer/storage tank. This tank will house all level sensors and alarms as well as a flow unit which will send data back to Eco Cycle for monitoring and control of the discharge rate.

Pricing for the interim solution has been obtained and a select supplier agreement is being drafted in order to progress this part of the contract as a matter of urgency.

Boat Ramps

Mercer

Minor Repairs to take advantage of the low river levels of the existing boat ramp has commenced and expected to be completed by the end of May.

Playground Renewals

Naike and Opuatia Playground Renewals

The Playground Strategy indicated that Naike and Opuatia playgrounds are due for renewal. Both community groups have been engaged and their feedback has been incorporated into the planning process. The contract is planned to be awarded in June.



Water

18/19 District Wide Water Reticulation Renewals - Contract 18/055

This contract provides the opportunity to undertake the construction of the 2018/19 District Wide Water Reticulation Renewals, which will offer a proactive response to the rapid growth throughout the communities within the Waikato District.

Construction of the 2018/19 District Wide Water Reticulation Renewals commenced mid-March with significant progress made to date.

Progress has seen installation of 1.7kms of water main replacements occurring with the pipeline installed over the projects four (4) northern sites; Port Waikato, Meremere and Huntly.

With approximately 30% of the projects sites complete, construction crews are set to move south and will commence physical works on the two larger Ngaruawahia and Horotiu sites.

Tuakau Bulk Watermain 18 078

The proposed construction works are for 1.6km of Bulk Watermain from the Harrisville Road reservoir to near Park Avenue, and will connect to the already constructed 250mm watermain from Park Avenue to the industrial area.

Tuakau works are underway with installation occurring on Liverpool Street and the drilling crew getting established on Harrisville Road and working back down towards the railway crossing on George Street.

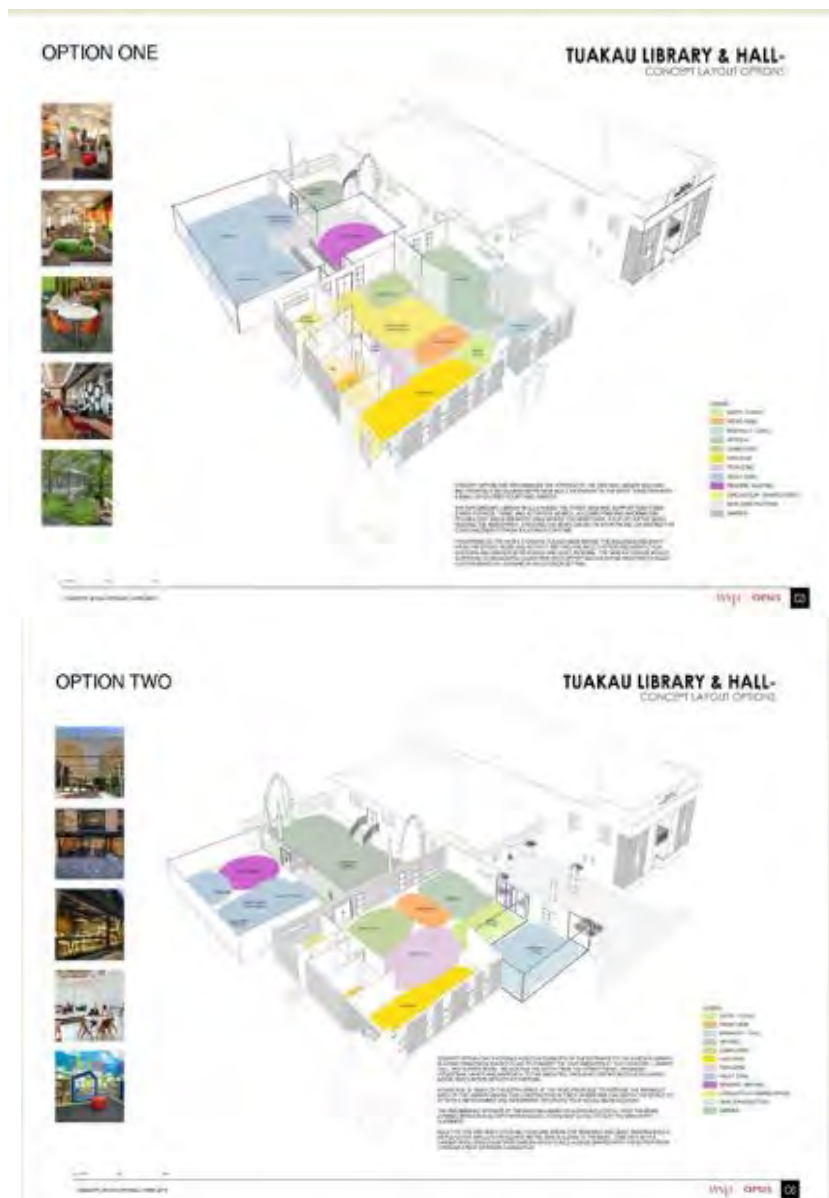
Works are planned to be completed on the 30th June 2019.

Community Projects – Facilities

Tuakau Library

Data from initial engagement with key users has been collated. Engagement with the Northern Community as whole has taken place and an engagement day was hosted on the 2nd May at the Tuakau library. The event went well and we received a total of 139 feedback forms from this event. Engagement closed on the 10th May which saw the project receiving a total of 182 responses. The feedback will be given to one of our data analysts to collate, once this is complete, the information will then be passed to the architect for final detail drawings. Project team to provide a brief of the outcome to the Community.

Project team and architect have met to discuss the next steps of the project and what requirements are needed, another meeting to be held with the architect once all Community feedback has been collated. Timeline has been created which has been provided to the architect to ensure indicative dates will work as we progress.





Toilets

Tuakau

Contract to build the toilet block awarded to Exeloo. The Onewhero Tuakau Community Board has chosen the specifications (within budget) and a two pan solution with a wood batten finish has been selected, an example of how this will look is below. Contract to build the foundation and relocate the waste water dump station yet to be awarded. The foundation work will not be completed until close to the time the toilet block is ready for delivery.

A separate contract is being drafted for the pre works for upgrade/extensions of water, waste and stormwater networks services. This will reduce the risk of service strike with related cable to the adjacent high voltage transformer and also progress the project while further consultation of the orientation of the toilet and relocation of the wastewater dump station.



Example toilet block (note this is a 3 pan)

Schedule of places is part of the Franklin District Council Liquor Control Bylaw 2008

SCHEDULE OF SPECIFIED PUBLIC PLACES, DAYS AND TIMES

(refer to attached maps delineating each specified public place)

Specified Public Place	Specified hours of operation
Alexandra Redoubt Reserve	7pm-7am daily
Centennial Park	7pm-7am daily
The Elbow	7pm-7am daily
Hamilton Estate	7pm-7am daily
Heights Park Cemetery	7pm-7am daily
Hoods Landing	7pm-7am daily
Karioitahi Beach	24 hours/day, 7 days/week
Les Batkin Reserve	7pm-7am daily
Maraetai Bay	7pm-7am daily
Massey Park	7pm-7am daily
Pukekohe CBD	7pm-7am daily
Pukekohe Hill Reserve	7pm-7am daily
Rosa Birch Park	7pm-7am daily
Sandspit Reserve	7pm-7am daily
Sunset Beach	24 hours/day, 7 days/week
Te Toro Reserve	7pm-7am daily
Tuakau CBD	7pm-7am daily
Tuakau Domain Recreation Reserve	7pm-7am daily
WaitanQi Falls	7pm-7am daily
Waiuku CBD	7pm-7am daily

Tuakau Town Hall
Consolidated Cost of Service Statement
for the period ending April 2019

	Budget	Actual	Variance	Budget
	2018 / 19	2018 / 19		Usage
Income				
Targeted rate	(72,444)	(58,394)	(14,050)	81%
Rents and Leases	(6,251)	(3,784)	(2,467)	61%
Internal interest	(21,850)	(8,383)	(13,467)	38%
Total Income	(100,545)	(70,561)	(29,984)	70%
Expenditure				
Depreciation and amortisation expense	47,776	39,791	7,985	83%
Water		86	(86)	0%
Repairs and Maintenance		20,579	(20,579)	0%
Rates Adjustments		200	(200)	0%
Insurance	3,356		3,356	0%
Rates	2,104	1,144	960	54%
Cleaning		1,030	(1,030)	0%
Building Security/Fire Alarms		1,017	(1,017)	0%
Total Expenditure	53,236	63,847	(10,611)	120%
Activity (Surplus) / Deficit	(47,309)	(6,714)	(40,595)	14%
Capital				
Capital project expenditure	23,060		23,060	0%
Total Capital	23,060		23,060	0%
Total Funding Required	(24,249)	(6,714)	(17,535)	28%
Funded by				
Replacement Fund Transfers	(23,060)		(23,060)	0%
Reserve Transfers	47,309	6,714	40,595	14%
Total Funding	24,249	6,714	17,535	28%

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	23 May 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 23 May 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 23 May 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 23 May 2019

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		GL	1.215.1704
2018/19 Annual Plan			28,878.00
2017/18 Carry forward			38,618.00
Total Funding			67,496.00
EXPENDITURE:			
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCB1805/05	2,500.00
16-Jul-18	Repayment of Anzac costs		(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCB1808/04	750.00
12-Sep-18	Te Kohanga School - maintenance of school pool for community use	OTCB1711/12	399.10
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Cameron	OTCB1808/06	55.93
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Jackson	OTCB1808/06	37.34
04-Oct-18	Nikau Cave Ltd - room hire 01 October 2018		43.48
25-Oct-18	Onewhero Area School - purchasing 15 traditionally made piu piu costumes	OTCB1711/13	2,200.00
25-Oct-18	Onewhero Area School - chemicals for community use of school pool	OTCB1711/14	500.00
07-Nov-18	Armistice Day Event - wreath for flowers	OTCB1810/04	47.83
16-Nov-18	B Cameron - OTCB Workshop expenses	OTCB1811/3	44.30
10-Nov-18	Tuakau Lions Club - Christmas flags- Tuakau Community Christmas Parade	OTCB1811/4	2,375.00
10-Nov-18	RN & LR Patel - food for Armistice Day	OTCB1810/04	127.13
27-Nov-18	Port Waikato Yacht & Motor Boat Club - 6 new life jackets	OTCB1703/07	614.00
14-Dec-18	B Cameron - Armistice Day expenses	OTCB1810/04	26.46
07-Feb-19	Nikau Cave Ltd - meals & Juice for 04 February 2019 meeting	OTCB1902/03	124.35
12-Feb-19	Nikau Cave Ltd - room hire 04 February 2019 Meeting	OTCB1812/04	43.48
13-Mar-19	Tuakau Lions Club towards "Kids off the Couch"	OTCB1902/04	1,000.00
15-Apr-19	Mrs Watson - catering for 2019 ANZAC Day service	OTCB1903/04	1,000.00
Total Expenditure			11,853.08
Net Funding (Excluding commitments)			55,642.92
COMMITMENTS:			
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB1812/04)	601.81	
	Less : Expenses (OTCB1902/03)	(400.05)	201.76
03-Dec-18	Hall hireage for meeting held in the District (OTCB1812/04)	200.00	
	Less : Expenses	(43.48)	156.52
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau (OTCB1812/05)		12,706.78
04-Feb-19	NZ Community Board Conference - accommodation, travel and associated costs for Mr Shaun Jackson (OTCB1902/05)		to be confirmed
01-Apr-19	SignMax - sandwich board to advertise Board events (OTCB1903/04)		340.00
06-May-19	Contribution to Placemaking project increased to \$7000 (OTCB1905/03)		7,000.00
06-May-19	Reimbursement to Jackson Property Group for erection of lighting of the carved poles and "Welcome to Tuakau" sign - GST Inc (OTCB1905/03)		4,506.05
Total Commitments			24,911.11
NET FUNDING REMAINING (Including commitments) as of 23 May 2019			30,731.81