

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 10 SEPTEMBER 2019** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

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Verbal

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Verbal

6.6 Community Board Members' Report

Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	14 August 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	Gov0508
Report Title	Confirmation of Minutes – 13 August 2019

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 August 2019.

2. RECOMMENDATION

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 August 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

NCB Minutes – 13 August 2019

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 AUGUST 2019** commencing at **6.00pm**

Present:

Ms R Kirkwood (Chair)
 Ms W Diamond
 Ms K Morgan
 Cr JM Gibb
 Cr E Patterson

Attending:

Mr GJ Ion (Chief Executive)
 Lianne Van den Bemd [*until 6.20pm*]
 Mrs T King (Committee Secretary)

Members of the public
 Jack Ayers
 Maipi Tahapehi
 Anne Ramsay
 Venessa Rice

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Gibb/Ms Morgan)

THAT an apology be received from Mr J Whetu and Ms J Stevens

CARRIED on the voices

NCBI908/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Ms Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 13 August 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

NCBI908/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Patterson/Cr Gibb)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday Tuesday 11 June 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCB1908/03

PUBLIC FORUM

The following items were discussed at the Public Forum:

- The suitability of the wood chip that had been used for the Ngaruawahia Playground ground cover. Wood chip was used to compliment the 'natural' look of the playground. Wood chip would be replaced, and decomposing and unhygienic matters would be addressed, as and when required.
- Recycled playground material from the dog park delivered to the High School. Cr Patterson informed the Board that he was working with staff on this issue. The Chief Executive highlighted that the Council complied with standards for playground equipment, which is why the equipment was replaced. Other parties would need to comply with health and safety and other requirements.

ACTION: Cr Patterson to continue to work with staff and the High School.

- Inorganic Collection – Discussions with potential contractors were continuing to find a feasible timeframe and arrangement to balance cost-effectiveness and sustainable recycling.
- Ngaruawahia Library/Memorial Hall – Refurbishment of the Memorial Hall was currently on hold due to high costs for repair. Options, including costs, would be communicated to the community as part of the decision-making process after the October elections.

REPORTS

Discretionary Fund Report to 31 July 2019

Agenda Item 6.1

The report was received [*NCB1908/02 refers*] and discussion was held.

Ngaruawahia Senior Citizens & Friendship Club – Land to Sea Event
Agenda Item 6.2

The report was received [NCBI 908/02 refers] and discussion was held.

Resolved: (Gibb/Morgan)

THAT an allocation of \$1,525.00 is made to the Ngaruawahia Senior Citizens and Friendship Club towards the cost of their Land to Sea event.

CARRIED on the voices

NCBI 908/04

Access Road Renewal, Ngaruawahia Cemetery
Agenda Item 6.3

The report was received [NCBI 908/02 refers] and discussion was held.

Resolved: (Cr Patterson/Cr Gibb)

THAT the Ngaruawahia Community Board approves the design proposal for construction of the access road to the Ngaruawahia Cemetery (Jackson Street Entrance).

CARRIED on the voices

NCBI 908/05

Ngaruawahia Community Board Works and Issues Report
Agenda Item 6.4

The report was received [NCBI 908/02 refers] and the following additional items were discussed:

Ngaruawahia Playground Point

- The use of woodchips as the ground/surface cover.
- Consideration for a drinking fountain near the playground.

The Point Buildings

- Lease and maintenance issues dealt with under the Reserve Management Plan.

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 6.5

The report was received [NCBI 908/02 refers] and discussion was held.

Resolved: (Ms Morgan/Ms Diamond)

THAT the following item be added to the Register:

- **The Community Board requests Council initiate the correct process and undertake community consultation to revert 'The Point' back to the original name Te Huinga o Ngaa Wai.**

CARRIED on the voices

NCBI908/06

Year to Date Service Request Report
Agenda Item 6.6

The report was received [NCBI908/02 refers] and discussion was held.

Chairperson's Report
Agenda Item 6.7

There was no report given.

Councillors' Report
Agenda Item 6.8

Crs Gibb and Patterson provided an overview on the following Council issues:

- Cr Patterson updated the Board on the opening of the new playground at the Point; reserve planting; proposed update to the Cemeteries Bylaw to permit the purchase of up to two plots (at any time).
- Cr Gibb attended the recent memorial planting in memory of Jayden Nerihana Tepu and Moareen Rameka.
- Cr Gibb would be attending the drop-in session at the Community House on Wednesday.

Community Board Members' Report
Agenda Item 6.9

Members provided a verbal report on the following issues:

- Council was thanked for supporting Maaori representation on Council committees.
- The Community Board had some achievements for the triennium and was leaving a positive legacy for the next community board to carry on.
- Ms Morgan noted the June 2019 Police meeting went well and attendance by members of the Community Board sent a positive message.

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker Chief Operating Officer
Date	27 August 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Discretionary Fund Report to 27 August 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 27 August 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 27 August 2019

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2019/2020

				GL 1.205.1704
2019/20 Annual Plan				20,999.00
Carry forward from 2018/19				50,435.00
				<u>71,434.00</u>
Total Funding				<u>71,434.00</u>
Expenditure				
Total Expenditure				-
Net Funding Remaining (Excluding commitments)				<u>71,434.00</u>
Commitments				
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04)	NCB1811/04		20,000.00
13-Nov-18	Ngaruawahia Entranceways	NCB1811/04		10,000.00
13-Nov-18	Ngaruawahia Railway Bridge	NCB1811/04		10,000.00
14-Feb-19	Catering for NCB 2019 meetings (\$10 per meeting)	NCB1902/04	80.00	
	Less: Expenses		<u>40.00</u>	40.00
19-Mar-19	Horotiu Playcentre - cost of purchasing new heat pump	NCB1903/05		2,000.00
16-May-19	Graeme Dingle Foundation Waiakto - cost of developing a Youth led Community Project on proviso that feedback will be given to the board once projects are completed	NCB1905/06		1,885.00
13-Aug-19	Ngaruawahia Senior Citizens and Friendship Club towards the cost of their Land to Sea event	NCB1908/04		1,525.00
Total Commitments				<u>45,450.00</u>
Net Funding Remaining (Including commitments) as of 27 August 2019				<u>25,984.00</u>

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	10 September 2019
Chief Executive Approved	Y
DWS Document Set #	GOV0508
Report Title	Ngaruawahia Works and Issues Report

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Ngaruawahia.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

- Issues Report

REPORT

	Issue	Area	Action
1	Playground equipment at the Point	Service Delivery	<p>The Community Board would like the old playground equipment to be repurposed for the Ngaruawahia Dog Run as dog agility equipment.</p> <p>There are plans to recycle what we can from the Ngaruawahia Playground and reuse some of it at the dog park on Ellery Street. There are some additional items that will need to be purchased to complete the project but this will be done in the near future.</p> <p>SEPTEMBER 2019: WDC staff are working with Ngaruawahia High School who have taken on the design, build and installation project of the dog agility equipment at Ngaruawahia Dog Park. This will earn them a large amount of their NCEA standards for this year. They will be engaging with the Community Board in the near future to progress this project.</p> <p>In addition to this, staff have been approached by the Ngaruawahia Christian Youth Camp regarding any remaining surplus equipment (old metal monkey bars etc) that are not able to be repurposed at the dog parks. Subject to Council resolution, it is planned that this equipment will be gifted to them in the near future rather than disposing of through scrap metal.</p>
2	Cenotaph Vandalism	Service Delivery	<p>Staff were notified of the damage to the cenotaph on Tuesday April 23rd and despite us speaking to contractors straight away, we were unable to get it fully repaired in time for Anzac Day.</p> <p>To ensure that there was no disruption to the ceremony</p>

Issue	Area	Action
		<p>on the day contractors repaired the cracks and reinstated the plaque. The marble slab was removed and the mess was tidied up.</p> <p>Contact was made with the RSA to let them know what had happened and they provided us with photographs of the cenotaph from before the damage. Through this we discovered that two brass wreaths had also been stolen.</p> <p>Since then, we have been contacted by Chris Allen from Architectural Building Conservation Ltd. They have offered to repair the damage for free. The remaining pieces of Marble have been delivered to him in Paeroa. There was extensive damage to the stone and therefore we no longer have large enough pieces to be able to “glue” it all back together. Chris said that the quarry that supplied the stone for these types of monuments around the country closed and it has been a struggle to match the marble since then.</p> <p>He will do some investigating, contact his suppliers and will let us know if he is able to source it, if the slab is repairable and if so, how long it will take. He is also going to find a supplier of the wreaths and will let us know the cost.</p> <p>SEPTEMBER 2019: This is still ongoing. Staff are working with contractors to source stone and organise installation.</p>

SERVICE DELIVERY

Community Projects

Toilets

Pokeno, The Point, Ngaruawahia

Contract for the toilet refurbishment package has been tendered and the tender is being evaluated.

The scope of works proposed includes realigning and refurbishing the current wheelchair toilet, and a second toilet to be installed alongside.

Centennial Park, Ngaruawahia

The toilet supply contract tender evaluation is currently being re-negotiated to fit the funding available. The full toilet block, storage shed, and changing room pricing is well in excess of the funding, and with no other funding currently available staff are looking to stage the works. We are able to install the 2 pan toilet, and the 2.5m x 2.6m storage shed in this contract as Stage 1. Once additional funding is secured, stage two would involve installing the 3.1m x 4.6m changing rooms and extended roof forming the sheltered area.



*Stage 1 to be toilets and store room middle to right of image.
Stage 2 changing room at left, and the extended roof.*

Cemeteries

Jackson Street Cemetery

Preliminary design has been provided and feedback will be analysed and incorporated into the final design where suitable.

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	28 August 2019
Chief Executive Approved	Y
DWS Document Set #	GOV0508
Report Title	Ngaruawahia Community Board Resolution/Action Register

1. EXECUTIVE SUMMARY

To update the Ngaruawahia Community Board Resolution/Action Register.

2. RECOMMENDATION

THAT the report of the Chief Executive be received.

3. ATTACHMENTS

	Project	Action required	Refer to	Up-dated	Action
1	Beautifying the Riverbank [NCB03/23/10]	Ngaruawahia Community Plan 'Clean up the river and riverbanks'. Planting on River Road side.	SD	1 June 2017	<i>This work has been completed.</i>
	A pontoon on Waipa River in relation to launching canoes particularly for the Waipa School	A pontoon on Waipa river is suggested to enable Waipa Primary students and the wider community access to the river for waka-ama and other water sports.	NCB	1 May 2017	<i>This project is not funded in the LTP and therefore the Community Board will need to look for other funding sources.</i>
2	Green Belt [NCB1304/06/6]	Investigate proposed green belt around township.	S&S	1 June 2017	<i>A green belt is an area of open land around a city or town on which building is restricted. Rules in the District Plan help ensure that fragmentation of the rural land around Ngaruawahia</i>

Project		Action required	Refer to	Up-dated	Action
					township is avoided, thus providing a rural interface at the town's northern entrance that supports this green belt concept. District plan rules ensure residential growth occurs within defined zones.
3	Centennial Park toilet [NCB1302/06/8]	Installation of toilet	SD	1 May 2017	<p>A report is being presented to the NCB on placement of this facility.</p> <p><u>February 2018</u> (Following the meeting) Project is underway, once scope is confirmed it will come back to the Ngaruawhia Community Board with an update.</p> <p><u>May 2018</u> Project is underway with project manager appointed, scope is confirmed. Will go to market for a 2 pan unisex toilet (one being accessible), 2 change rooms and a storage room for the Ngaruawahia United Football club.”</p> <p><u>Following the meeting</u> Ensure design is that approved by the Community Board.</p>
4	Wedding Quarry	Wedding Quarry – over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done about this?	CS	1 August 2015	<p>Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council.</p> <p>Slip noted and followed up via Works and Issues report.</p> <p><u>August 2017</u> – this is WRC issue and can't be progressed by NCB.</p>
6	Te Mana o Te Rangi Reserve development	The beautification of the old dump site to enable recreational enjoyment and to comply with the landfill aftercare management plan.	SD	16 March 2017	Board have been through consultation and will put project forward as LTP item.

Project		Action required	Refer to	Up-dated	Action
7	The Point – photo frame	The Youth Action Group is investigating the opportunity to erect a giant photo frame at The Point.	S&S	9 May 2017	<p><i>Embrace the Future (ETF) have made contact with WDC Iwi Liaison to ensure that ETF are not crossing any cultural and sacred boundaries. Are awaiting response. ETF have approved initial design for community consultation and have engaged with Community Development Coordinator to initiate the Placemaking process for this.</i></p> <p><i>11/09/18 – The Chair has met with Council staff. There is funding available for work to be undertaken.</i></p> <p><i>9/05/2017 – Youth Action Group advise the project is on hold until further notice.</i></p> <p><i>13/06/2017 - The Community Board continue to support and encourage the Youth Group to move this forward.</i></p> <p><i>February 2018 – The Community Board are encouraging the Youth Group to continue with this project. Kiri Morgan has taken a lead in this space to support Cory.</i></p> <p><i>March 2018 – To recommence next year.</i></p>
8.	The Point	Concerns about the Squash Club, Rowing Club & Dog Sheds – conditions, appearance & upkeep. The NCB are asking for the details of the lease conditions and arrangements in place.			<p><u>August 2017</u> <i>The Point is currently undergoing a draft management plan process where all leases are being considered, and during this process all expired and current leases will look to be aligned. This will include the way that repairs and maintenance are carried out for those buildings that Council own (the kennel club) and those that we do not (the squash and rowing clubs). In the meantime, the property maintenance team will review the buildings with a view to determining what, if anything requires immediate attention while the management plan process continues.</i></p> <p><u>September 2017</u> <i>After looking into the leases of the occupants at The Point, and discussions</i></p>

Project	Action required	Refer to	Up-dated	Action
				<p>with the wider Parks and Facilities unit, conversations regarding the recently commenced Reserve Management Plan process for The Point were raised. The Reserve Management Plan has been out for its initial public consultation round which closed 7th July 2017. The Reserves Planner is now working through integrating the key themes from the first round and it will go out for a second round according to Strategy as soon as this has happened.</p> <p><u>November 2017</u> Until the Reserve Management Plan is finalised there will be no changes to the agreements or current occupation. The Reserve Management Plan may have effect on those occupants and it is unreasonable to expect the occupants to outlay costs with no guarantee of occupation following the Reserve Management Plan coming into effect.</p> <p>The draft Reserve Management Plan for The Point is due to be completed by the end of January 2018. It will then go out for public consultation after approval from the 2018 February Council meeting. A presentation will be made to the February Community Board meeting. Consultation would be over February-April 2018 period, review submissions in April-May, hearings if required in May, final plan will go back to Council for adoption in June-July 2018. The Board will be kept informed of progress.</p> <p><u>February 2018</u> Staff are meeting with the Chair of the Community Board this month to discuss the draft Reserve Management Plan for The Point. The process and timeframes will be agreed post this discussion to ensure the draft plan addresses the initial issues/concerns from the community.</p> <p><u>February 2018 (Following the meeting)</u> Staff met with Chair of community board to discuss initial issues/concerns and have noted these for the draft RMP. Chair has asked for the final Draft RMP to go to the community board for</p>

Project		Action required	Refer to	Up-dated	Action
					<p>discussion and endorsement before it goes out for Public consultation. Staff will work with the Chair to get it on a future agenda once the final draft plan has incorporated this initial feedback.</p> <p><u>May 2018</u> The draft RMP has been provided to the Community Board Chair and will be discussed with Councillors on 11 June.</p> <p>The draft RMP will then be presented to the Community Board at the next available opportunity.</p> <p>Board Chair does not require staff to attend.</p> <p><u>August 2018</u> Draft Reserve Management Plan was considered by the Community Board.</p> <p><u>May 2019</u> Reserve Management Plan hearing held in April 2019. Awaiting result of this hearing.</p> <p><u>September 2019</u> The Point and Kiingitanta RMP was adopted by Council on the 12th August. Council staff are just in the process of completing the finalised responses to submitters and should have this work, as well as a completed copy of the RMP available on the Council website by the 6 September 2019.</p>
9.	<p>Patterson Park netball courts – the courts have been resealed but the surface is not level, as they are used by four netball clubs this needs to be addressed prior to the winter.</p> <p>The work has been completed and the issue of an un-level surface remains.</p>		SD		<p><u>August 2017</u> Original topography survey of the netball courts (which design was based on) showed a number of height inconsistencies between 10mm and 50mm over the area of the court. The surface was uneven and there was no level fall over the length of the court. The original court surface had large depressions where water would pond.</p> <p>Now the courts are designed and constructed to have a 0.5% grade to allow water to run off. This has improved the surface of the courts and reduced the amount of ponding significantly.</p>

Project	Action required	Refer to	Up-dated	Action
				<p><u>September 2017</u> Photos of Patterson Park Courts received from Kiri Morgan August 23rd and awaiting a response.</p> <p><u>November 2017</u> The Long Term Plan held an allocation for the upgrade of the Ngaruawahia Netball Courts of \$180,236.</p> <p>Staff approached the project by determining what type of upgrade could be accommodated within that budget allocation.</p> <p>Staff assessed two options:</p> <ol style="list-style-type: none"> 1. Reshape and reseal court to improve drainage, replace nets, hoops signs etc. 2. Full NZ Netball specification rebuild, plus replace nets, hoops, signs etc. <p>Assessment of costs for each option was completed by an external consultant. The costs for meeting NZ Netball specification was excessive and would exceed budget (est. by Waikato District Alliance is approximately \$300,000 total project cost). The cost for option one fell inside budget and was completed at a total cost of \$152,000.</p> <p>The courts have been shaped as best as possible to shed water during rainfall events. Staff will continue to inspect through rainfall events to ensure that site drainage is effective and operating as expected. Staff are also happy to meet with netball club/teams representatives and discuss options moving.</p> <p>A full copy of the consultant review and as built drawings are attached for information.</p> <p><u>December</u> A site meeting has been organised for early December with Kiri Morgan, Mark Janssen and Tim Harty.</p> <p><u>February</u> Mark Jansen and Jacki Remihana will</p>

Project		Action required	Refer to	Up-dated	Action
					<p><i>be having an on-site meeting with Kiri Morgan on 13 March.</i></p> <p><u>May</u> <i>On-site meeting was held on 22 March, issues were discussed.</i></p>
10.	Recycling bins at the Point.				<p><i>At this stage, we don't provide recycling at any of our Reserves but it is certainly something we would like to explore. As this would involve a districtwide change to our levels of service (and therefore, budget), a review of services will need to be completed.</i></p> <p><i>We are optimistic that this will be able to occur in the coming year and we are hopeful that we will be able to introduce this service.</i></p>
11.	The Point	The Community Board requests Council initiate the correct process and undertake community consultation to revert 'The Point' back to the original name Te Huinga o Ngaa Wai.	S&S SD		<p><i>Corporate Planning and the Reserves Team will undertake the necessary process to get the consultation underway. The Board will be kept updated as to progress.</i></p>