Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 10 SEPTEMBER 2019** commencing at **1.30pm**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

1. **APOLOGIES AND LEAVE OF ABSENCE**

2. **CONFIRMATION OF STATUS OF AGENDA**

3. **DISCLOSURES OF INTEREST**

4. **CONFIRMATION OF MINUTES**
   Meeting held on Tuesday 13 August 2019 2

5. **PUBLIC FORUM**

6. **SPEAKER**
   Joe Wilson will be in attendance to introduce himself and discuss his role as Youth Engagement Advisor for the Waikato district.

7. **REPORTS**
   7.1 Discretionary Fund Report to 27 August 2019 8
   7.2 Raglan Works and Issues Report 10
   7.3 Raglan Town Hall Minutes - 30 May 2019 23
   7.4 Chairperson’s Report 27
   7.5 Raglan Naturally – Update 28
   7.6 Councillor’s Report 30
   7.7 Board Members’ Reports Verbal

GJ Ion
**CHIEF EXECUTIVE**
Open Meeting

To | Raglan Community Board
---|---
From | Gavin Ion  
  Chief Executive  
Date | 21 August 2019  
Prepared by | Lynette Wainwright  
  Committee Secretary  
Chief Executive Approved | Y  
Reference # | GOV0507  
Report Title | Confirmation of Minutes

1. **EXECUTIVE SUMMARY**

To confirm the minutes of the Raglan Community Board meeting held on Tuesday 13 August 2019.

2. **RECOMMENDATION**

**THAT** the minutes of the meeting of the Raglan Community Board held on Tuesday 13 August 2019 be confirmed as a true and correct record of that meeting.

3. **ATTACHMENTS**

RCB Minutes – 13 August 2019
MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on TUESDAY 13 AUGUST 2019 commencing at 1.33pm.

Present:
Mr RJ MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs GA Parson

Attending:
Mr TG Whittaker (General Manager Strategy & Support)
Mr K Pavlovich (Waters Manager)
Ms N Marvin (BECA)
Mrs RJ Gray (Committee Secretary)
Mr N Peart (Surfside Christian Life Centre)
Ms Willoughby and Ms K Woolf (Waikato Junior Boardriders)
12 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE
Resolved: (Mr MacLeod/Cr Thomson)
THAT an apology be received from Mrs Kereopa, Mr Oosten and Mr Vink.
CARRIED on the voices RCB1908/01

CONFIRMATION OF STATUS OF AGENDA ITEMS
Resolved: (Mr MacLeod/Mrs Parson)
THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 13 August 2019 be confirmed and all items therein be considered in open meeting;
AND THAT all reports be received.
CARRIED on the voices RCB1908/02

DISCLOSURES OF INTEREST
Mr Haworth advised members of the Board that he would declare a non-financial conflict of interest in item 5.4 [Surfside Christian Life Centre – Raglan’s Christmas in the Park].
CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mr Haworth)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 11 June 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices RCB1908/03

REPORTS

Public Forum
Agenda Item 5.1

The following matters were discussed during the Public Forum:

- Questions raised regarding design and consultation on reserves, in particular Whale Bay, freedom camping and parking. It was noted that the Enforcement Officer had full time employment across the Waikato district. Concerns to be raised through a service request either at the Raglan Office or online on the Council website.

- Concern from the Soccer Club with the proposed footpath through the Domain – requested consultation where the path would be installed. Noted that a Working Group had been set up.

- A service request would be completed to address the question of the removal of the bike rack outside the Raglan Roast.

- Pump Track – concern with some slumping on the side of the track and work would be carried out for the longevity of the track.

ACTION: Cr Thomson agreed to contact the contractor regarding concerns with the Pump Track.

Raglan Community Board Workshop – Proposed Allocation to XZW Fundraising Food Waste Collection
Agenda Item 5.2

The report was received [RCB1908/02 refers] and discussion was held.

Resolved: (Mr MacLeod/Cr Thomson)

THAT Raglan Community Board allocates an amount of $4,000 from the Discretionary Fund in support of Xtreme Zero Waste Fundraising Food waste collection.

CARRIED on the voices RCB1908/04
Discretionary Fund Report to 31 July 2019
Agenda Item 5.3

The report was received [RCB1908/02 refers] and discussion was held.

The Chief Operating Officer clarified, to a member of the public, how the Discretionary Fund operated and the allocation of funds.

Surfside Christian Life Centre – Raglan’s Christmas in the Park
Agenda Item 5.4

The report was received [RCB1908/02 refers] and discussion was held.

Mr Haworth declared a conflict of interest and did not speak to, or vote on this item.

Mr Peart provided an overview in support of the application.

Resolved: (Mrs Parson/Mr MacLeod)

THAT an allocation of $4,000.00 is made to the Surfside Christian Life Centre towards the cost of the Raglan’s Christmas in the Park.

CARRIED on the voices RCB1908/05

Waikato Junior Boardriders – NZ’s National Scholastic Surfing Championships (held in Raglan)
Agenda Item 5.5

The report was received [RCB1908/02 refers] and discussion was held.

Ms Willoughby and Ms Woolf provided an overview in support of the application.

Resolved: (Cr Thomson/Mr Haworth)

THAT an allocation of $1,109.00 is made to the Waikato Junior Boardriders towards the cost of the event.

CARRIED on the voices RCB1908/06
Raglan Works & Issues Report: Status of Items August 2019
Agenda Item 5.6

The report was received [RCB1908/02 refers] and discussion was held.

Issues discussed from Register:

- Action Plan – Manu Bay Breakwater – work in progress, following agreed process. To revisit how the detailed monitoring statistics had gone with Ecoast, noting that the Fishing Club was also carrying out a process of monitoring.

**ACTION:** A request was made for the Acting General Manager Service Delivery to provide an updated report on the Manu Bay Breakwater to the Board meeting in September 2019.

- Gilmore Street Upgrade and Stormwater Upgrade – some consultation held with residents this month.

- Raglan Wastewater Treatment Plant – refer to Agenda Item 5.7.

Update on Raglan Wastewater Consenting Process
Agenda Item 5.7

The report was received [RCB1908/02 refers] and discussion was held.

The Waters Manager provided an overview and answered questions from the Board Members. Ms Mavin, BECA, spoke of the technical work being carried out since the last Board meeting.

**Resolved:** (Mr MacLeod/Cr Thomson)

**THAT** the report, as detailed in the 13 August 2019 agenda of the Raglan Community Board, be used as a reference to understand progress underway with the discharge consent application project.

**CARRIED on the voices**

Year to Date Service Request Report
Agenda Item 5.8

The report was received [RCB1908/02 refers].

Chairperson’s Report
Agenda Item 5.9

The report was received [RCB1908/02 refers].
Councillor’s Report
Agenda Item 5.10

Cr Thomson gave a verbal report on the following matters:

- LGNZ Conference.
- Council meetings and workshops.
- Coastal Reserves Meeting.
- Raglan Naturally.
- Planning Climate Change Hui.
- Road Safety Engineer meeting regarding safety issues at Te Uku.
- Wharf Meeting.
- Attending Arts School AGM.
- Cycleways, walkways discussions.

Board Members’ Reports
Agenda Item 5.11

Mrs Parson gave a verbal update on Raglan Naturally.

Tabled: Raglan Naturally Update

Mrs Parson spoke of the following key points:

- A newly formed partnership with the Department of Internal Affairs.
- Would be attending the hui in Wellington to meet community partners to establish what the partnership would look like and funding for the project.
- Working with Council on the Blueprint.
- Next phase was to finalise the draft plan before the end of the triennium.
- Developing the partnership with the DIA.

There being no further business the meeting was declared closed at 2.59pm.

Minutes approved and confirmed this day of 2019.

RJ MacLeod
CHAIRPERSON
Open Meeting

To Raglan Community Board
From Tony Whittaker
Chief Operating Officer
Date 27 August 2019
Prepared by Juliene Calambuhay
Management Accountant
Chief Executive Approved Y
Reference/Doc Set # GOV0507
Report Title Discretionary Fund Report to 27 August 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 27 August 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 27 August 2019
## RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2019/2020

### 2019/20 Annual Plan

<table>
<thead>
<tr>
<th>Total Funding</th>
<th>14,271.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carry forward from 2018/19</td>
<td>2,840.00</td>
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<tr>
<td><strong>Total Funding</strong></td>
<td><strong>17,111.00</strong></td>
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### Expenditure

<table>
<thead>
<tr>
<th>Total Expenditure</th>
<th>-</th>
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</thead>
<tbody>
<tr>
<td><strong>Net Funding Remaining (Before commitments)</strong></td>
<td><strong>17,111.00</strong></td>
</tr>
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</table>

### Commitments

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-Aug-2019</td>
<td>In support of Xtreme Zero Waste Fundraising Food waste collection</td>
<td>RCB1908/04 4,000.00</td>
</tr>
<tr>
<td>13-Aug-2019</td>
<td>Surfside Christian Life Centre - towards the cost of Christmas in the Park</td>
<td>RCB1908/05 4,000.00</td>
</tr>
<tr>
<td>13-Aug-2019</td>
<td>Waikato Junior Boardriders - towards the cost of National Scholastic Surfing Championships</td>
<td>RCB1908/06 1,109.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Total Commitments</strong></th>
<th><strong>(9,109.00)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Funding Remaining (Including commitments) as of 27 August 2019</strong></td>
<td><strong>8,002.00</strong></td>
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</table>

mjc 27/08/2019
1. **EXECUTIVE SUMMARY**

To update the Raglan Community Board on issues arising from the previous meeting and works underway in Raglan.

2. **RECOMMENDATION**

THAT the report from the Chief Operating Officer be received.

3. **ATTACHMENTS**

2. Minutes Raglan Coastal Reserves Advisory Committee meeting 12 August 2019
3. Project Completed – Papahua Domain, Raglan – Playground Safety Surfacing Renewal
4. Project Completed – Wastewater Pumpstation Renewals
5. Project Completed – Warihi Park Playground, Raglan
<table>
<thead>
<tr>
<th>ISSUE</th>
<th>Area</th>
<th>Action</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Plan – Manu Bay Breakwater</td>
<td>Service Delivery – Community Projects</td>
<td>Action plan next month re: Breakwater.</td>
<td>JUNE 2019: A community update on the Manu Bay boat ramp is attached, as is a report on the Manu Bay Breakwater Monitoring from eCoast, to provide a video record as a baseline for comparison for future changes or works.</td>
</tr>
</tbody>
</table>

The Community Board has requested that Council staff:
- Review the original design of the breakwall compared to the works carried out to ensure the like for like has been built.
- Provide a copy of Ken Barry letter and attachments for their information.

Work in progress, following agreed process. To revisit how the detailed monitoring statistics had gone with eCoast, noting that the Fishing Club was also carrying out a process of monitoring.

ACTION: Request for Acting General Manager Service Delivery to provide an updated report on the Manu Bay Breakwater to the Community Board meeting in September 2019.

AUGUST 2019: The Manu Bay Breakwater Repair As-Built Comparison drawings, are consistent with the design. The design and construction issues around the Manu Bay Boatramp, are being considered through a number of workshops with participating stakeholders. To ensure the integrity of the engagement process Council are moving forward in accordance with the agreed workshop outcomes. Copy of letter sent to the Chair of the Board.

SEPTEMBER 2019: As per the Manu Bay Breakwater Workshop agreement, work is underway to develop signage around the removal of rocks washing up on the ramp (hand removal of smaller rocks and phoning in for the WDC contractor for rocks that cannot be safely moved by hand). Also investigating the removal of the rocks placed on the seaward side of the breakwater. The last survey indicated material volume just over 100m³ (threshold for requiring a new consent). Winter storms appear to have reduced that volume. Will re-survey during king tides in late September/early October to confirm. Once the survey is complete, a proposed methodology will be developed to remove the rock. WDC will consult with the workshop group in October, and make any amendments before proceeding.

Another Manu Bay Update will be issued to the Workshop Group in October.
<table>
<thead>
<tr>
<th>ISSUE</th>
<th>Area</th>
<th>Action</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gilmour Street update and Stormwater upgrade</td>
<td>Service Delivery – Community Projects</td>
<td>JUNE 2019: The team committed to engagement with affected landowners and stakeholder groups prior to agreeing final design.</td>
<td>JUNE 2019: Due to the lateness in the season it has been decided not to commence significant drainage works on the sloping site at this time. Instead, it has been decided to check for any existing drainage issues that can be resolved before winter. Consultation and final design work will be completed before any works next construction season. AUGUST 2019: The residents will be consulted this month so that we can make any amendments to the proposed design for the final design layout and function to be constructed in the summer. SEPTEMBER 2019: A letter drop will be delivered to residents in late September/early October with the proposed layout to seek feedback on the preliminary design.</td>
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<td></td>
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<td>JUNE 2019: The Community Board has requested specific consultation with residents occurs.</td>
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</tbody>
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Service Delivery

Community Projects – Update

Facilities

Raglan Holiday Park Stormwater (Expected Completion Date – April 2020)
Raglan Papahua Holiday Park Board agreed to delay any stormwater works until Resource Consent for the discharge is obtained.

During this time, analysis/sizing assessment and procurement documentation of the pump station and project overall is being undertaken, along with progression of the detailed engineering design by an external consultant, Wainui Environmental. Detailed design will be used for Resource Consent application.

Raglan Holiday Park Access Road & Entranceway Upgrades, Raglan
The design and walkway concept of the walkway/cycleway from the bridge to the shop has been presented to the Raglan Coastal Reserves Committee for review and co-design.

Entrance changes to the Holiday Park have been carried out. Some marking and minor alterations are still to be completed.

Playground Renewals

Warihi Park Raglan
The contract has now been completed.
Warihi Park entrance upgrade to allow maintenance vehicle access

Papahua Pump Track Edging Upgrade
Existing asphalt edges are wearing away due to encroachment of the kikuyu grass. A contract for a concrete edging to the asphalt track has been awarded to Pipe Scape NZ Ltd.

Works are scheduled to start in September and be completed in November 2019.
**Car Parks / Toilets**

*Tourism Infrastructure Fund (TIF)*

**Joyce Petchell Park and Cliff Street Toilets**

The installation at these sites is complete and ready for exterior painting by local artist(s). Budget for paint is available for this.

Exterior finish is primed and ready for painting by Community engaged Artist

Examples of other painted toilet blocks

A framework for artist selection is needed. This could be in the format of a competition, or other locally organised and judged event. Discussions are underway on the options to advance this.

**Ngarunui Beach – Last site for TIF Project**

The contract has been awarded for the Ngarunui Beach Toilet Facility to Lobell Construction.

Construction is scheduled to commence late August and be completed by the end of October 2019.
**Roading Works**

**Gilmour Street, Raglan – Urban Upgrade**

Stormwater upgrade, roading upgrade and pavement strengthening, and a new footpath are being designed. Consultation is to be carried out with the street residents prior to developing the detailed design.

**Wastewater**

**Raglan and Te Kauwhata Wastewater Treatment Upgrades**

Contract 18/041 for the supply of step screens for Raglan and Te Kauwhata WWTP was awarded to Sindico. The cost for the step screens supply was $244,016.15.

The tender for contract 18/176 for installation was awarded to Camex Civil for $462,611.36 and is expected to be completed by the end of August 2019.
MINUTES

Raglan Coastal Reserves Advisory Committee Meeting

Raglan Town Hall
5.30pm, Monday, 12 August 2019

Present:  Angeline Greensill and Shayne Gold (Joint Chair), Sheryl Hart, Frank Turner, Bob MacLeod, Lisa Thompson, Anne Snowden, Duncan MacDougall (Council Representative)

Apologies:  Heather Thomson

Visitors:  John Lawson, Anita Sneddon, Michelle O’Byrne, Cathy

<table>
<thead>
<tr>
<th>Item</th>
<th>To Action</th>
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<tbody>
<tr>
<td>1</td>
<td>Apologies</td>
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<tr>
<td>2</td>
<td>Approve Previous Minutes</td>
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<td></td>
<td>Last minutes approved as a true and correct record.</td>
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<td></td>
<td>Bob/Cathy</td>
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<td>3</td>
<td>Matters Arising from Previous Minutes</td>
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<tr>
<td>Sound Splash</td>
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<tr>
<td>- Brian will present management plan in the future.</td>
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<tr>
<td>- Dean feels that everything comes in late and we end up with no input into this event. Once again the tickets are being sold and we have no information.</td>
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<tr>
<td>- Duncan has asked our questions and we get information that trickles in.</td>
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<tr>
<td>- We need all parties who own Soundsplash to face up to the Advisory for a question session at the next meeting.</td>
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<tr>
<td>- In the beginning it looked like the Reserve may have got some funding from this to support the Reserve.</td>
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<tr>
<td>- Just to confirm Soundsplash have a five year Resource consent.</td>
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<tr>
<td>Oi Project</td>
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<tr>
<td>- It has been realised that the project leaders were unaware that the Council had no idea of the planting plan as it had got lost in the cracks of the WDC.</td>
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<tr>
<td>- The project would like to see the fencing happen so that the planting that has already been done can be protected. They would also like to continue a planting programme to support the Oi landing but this is not a quick fix where maybe it will be about 15 years or so before this habitat is best for landing.</td>
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<tr>
<td>- The birds are currently located to the south and we are trying to make the environment appropriate for the birds to move up the coast.</td>
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<td>- None of the project items were put in for any council funding as the information was not part of a handing over process.</td>
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<td>- Fiona shared a map of the area with the proposed fence line in place that had also been discussed with Noel and Duncan on site.</td>
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<tr>
<td>- John suggested that these groups should be on this committee. Angelina felt that the size of the committee is appropriate for the work that is done on the Advisory.</td>
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</tbody>
</table>
- The recommendation of the Advisory is that the appropriate fencing be completed to protect the planting for the Oi project.
- Question for the Oi project from Sheryl is “Is the Oi project going to be a visitor paid event”. Crystal shared that twice a year that take people out on walking tracks to see and hear the Oi but it is definitely not a tourist venture and share the information about not go to site and how to keep the Oi as safe as we can.

**Te Kopua Walkway**
- We have funding for the first stage from the airfield bridge to the entrance to the Raglan camp. The fence will be re-aligned and the road will redone at the same time. The walkway will be completed first then the road will be redone when the weather is drier.
- There will be a working group that will consist of Sheryl, Heather and Bob.
- The second stage will be funded at a later date.

### Events/Calendar

<table>
<thead>
<tr>
<th>Item</th>
<th>To Action</th>
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<tbody>
<tr>
<td><strong>Raglan Football Club</strong></td>
<td></td>
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<tr>
<td>The Saturday games are approved.</td>
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<tr>
<td><strong>Extravaganza Fair</strong></td>
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<tr>
<td>Recommendation that this event does not happen at Papahua on this date and Council liaise with the applicants re: dates and where it should be held.</td>
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<tr>
<td><strong>Waikato Rocks Trust</strong></td>
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<tr>
<td>We need to ask whether he is aware that this is Waitangi Weekend and suggest he goes to the next month.</td>
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<tr>
<td>Is having this on this weekend the best utilisation of this space on this weekend.</td>
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<tr>
<td><strong>Big Food Adventure</strong></td>
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<td>Approved</td>
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<td><strong>Darbyshire/Dickinson</strong></td>
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<tr>
<td>Approved</td>
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<tr>
<td><strong>Kilgour/Piesse</strong></td>
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<tr>
<td>Approved. Remind about parking and toileting, advise shuttling.</td>
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<tr>
<td><strong>Classic Car</strong></td>
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<tr>
<td>Approved</td>
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<tr>
<td><strong>Whaingaroa Youth Movement</strong></td>
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<tr>
<td>Approved. Making sure that as in previous years parking is also across the road.</td>
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<tr>
<td><strong>Bacino and Anaru Wedding</strong></td>
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<tr>
<td>Approved. Just need to clarify where they are getting married so it does not interfere with surfers competition going on. They need to be informed that the competition is taking place.</td>
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<tr>
<td>Item</td>
<td>To Action</td>
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<tr>
<td>General Business</td>
<td></td>
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<tr>
<td>Jumping off the changing sheds at Papahua</td>
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<tr>
<td>Is there a way we can share it in School. Dean suggested that it would be better to talk to the children who are doing the climbing. Goldie was concerned that we would be responsible when/if an accident happened.</td>
<td></td>
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<td>CRM for two lights</td>
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<tr>
<td>New bark in the playground</td>
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<tr>
<td>Mulch in the playground is a great idea but it needs to be a bit stronger as its just going to mulch and cars are getting stuck.</td>
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<tr>
<td>Pump Track</td>
<td></td>
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<tr>
<td>As it is slumping the remedial work will take about 5 weeks.</td>
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<tr>
<td>Lawn moving crew</td>
<td></td>
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<tr>
<td>- Are doing a great job even in this weather. Freddie should be getting all the money for this and not have City Care involved.</td>
<td></td>
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<tr>
<td>- Further discussion that a CRM should be put in for cleaning the toilets.</td>
<td></td>
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<tr>
<td>Reserves Management Plan</td>
<td></td>
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<tr>
<td>- Estimated finish time is May next year. The WDC are preparing the draft as they talk to stakeholders.</td>
<td></td>
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<tr>
<td>- We will all have a turn to talk to them.</td>
<td></td>
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<tr>
<td>Raglan Surf School letter –</td>
<td></td>
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<tr>
<td>Continue the lease with the Surf School through this summer until the management plan comes out next year that will provide a process for this.</td>
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<tr>
<td>Padlock for horse gate</td>
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<tr>
<td>- Noel has a padlock that will be put on shortly.</td>
<td></td>
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<tr>
<td>- Anita concerned about the river track which has 4x4 going down there.</td>
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<tr>
<td>- Cathy said police are aware that this is a hiding area.</td>
<td></td>
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<tr>
<td>- Anita suggests maybe bollard that Freddie can take away to mow the lawns.</td>
<td></td>
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<tr>
<td>- There is also huge clumps of wild ginger, is this a WDC issue to remove this. CRM to the Council for the removal of this.</td>
<td></td>
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<tr>
<td>Surf Competitions.</td>
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<tr>
<td>7 and 11 October</td>
<td></td>
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<tr>
<td>Surfside will be applying for Christmas in the Park for this year.</td>
<td></td>
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<tr>
<td>Meeting Closed: 7.00 pm</td>
<td></td>
</tr>
</tbody>
</table>
Sharlene Jenkins

From: Paul McPherson
Sent: Friday, 16 August 2019 4:41 p.m.
To: All Staff
Subject: Job Done!

Categories: Agenda Item

WDC - Community Projects Team
Project: Playground Safety Surfacing Renewal
Problem: The existing woodchip safety surfacing in playgrounds decomposes to a state where it is no longer an effective safety surface.
Funder: WDC
Value: $120,000
Result: Four playgrounds have had their safety surfacing renewed.
  - Papahua Domain, Raglan
  - Te Wiata Reserve, Ngaruawahia
  - Patterson Park, Ngaruawahia
  - Centennial Park, Ngaruawahia
Sharlene Jenkins

From: Paul McPherson
Sent: Wednesday, 28 August 2019 1:27 p.m.
To: All Staff
Subject: Job Done!

Categories: Agenda Item

WDD - Community Projects Team

Project: Wastewater Pumptation Renewals.

Problem: Renewal of twenty-six (26) wastewater pump stations within Raglan, Horotiu, Ngaruawahia, Huntly, Te Kauwhata and Meremere.

Value: $450,000

Result: By replacing and upgrading existing pumpstations in the network identified as undersized or in poor condition, maintenance costs decrease, reliability and efficiency increase, and pump life expectancy is renewed.

July 2019
From: Paul McPherson
Sent: Thursday, 29 August 2019 9:54 a.m.
To: All Staff
Subject: Job Done!
Categories: Agenda Item

WDC - Community Projects Team

Project: Waihi Park Playground, Raglan

Problem: The Waihi Park playground safety surface required replacement. The machinery needed to undertake maintenance and moving is unable to access the area through the existing narrow entranceway.

Value: $65,551

Result: The existing 1941 entrance with historic commemorative plaque was carefully deconstructed and re-built wider to accommodate future mowing and maintenance equipment. Machinery now able to access the park, old woodchips dug out and replaced to form a complying safety surface.

July 2019
Open Meeting

To
Raglan Community Board

From
Bob MacLeod
Chairperson

Date
02 September 2019

Prepared by
Sharlene Jenkins
Executive Assistant

Chief Executive Approved
Y

Reference #
GOV0507

Report Title
Receipt of Raglan Town Hall Committee Minutes

1. EXECUTIVE SUMMARY

Minutes of the Raglan Town Hall Committee meeting on 30 May 2019 are attached for the Raglan Community Board’s information.

2. RECOMMENDATION

THAT the minutes of the Raglan Town Hall Committee for a meeting held on 30 May 2019 be received.

3. ATTACHMENTS

Raglan Town Hall Committee Meeting 30 May 2019
MINUTES OF THE MEETING OF THE 
RAGLAN TOWN HALL COMMITTEE
HELD ON 30 May 2019 at 8.00 am

PRESENT: P. Mitchley, K Warren, G. Parsons, S. Soanes

APOLOGIES: P. Rickard

CONFIRMATION OF STATUS OF AGENDA ITEMS: Moved Mr Soanes / Mrs Warren That all agenda items be considered in open meeting. Carried on the voices

CONFIRMATION OF MINUTES: Moved Ms Parsons / Mrs Mitchley That the minutes of a meeting held on 18 February 2019 be confirmed as true and correct. Carried on the voices

MATTERS ARISING FROM MINUTES:

- Steve reported that he and Gavin have searched for the power meters to no avail. Tony Craven is to meet with him when next in Raglan to identify the meter installations.

CORRESPONDENCE:

- Bank Statements
- Power accounts

6.1 Financial report

The Financial Statements were tabled attached to the agenda. The current working account balance is $30450.85. The term investment balance stands at $64980-03.

- Steve raised the matter of changing the Hall bank accounts to electronic banking as of the start of the new financial year. The committee agreed that this should be done prior to 30 June 2019 to enable a smooth transition into the next financial year which commences on 1 July 2019.

Moved Mr Soanes / Mrs Mitchley That the Financial Statements ending 18 April 2019 be received; and that effective from 1 July 2019 the Westpac bank accounts be operated electronically and that the signatories be any two of the following officers namely - Patti Mitchley, Stephen Soanes, Gabrielle Parsons; and that Wayne Morris be removed as a signatory. Carried on the voices.
GENERAL BUSINESS

- Kay Warren reported on the Hall bookings. Karate have extended into the Supper room for their activities. The agreement is to use the hall only, not the carpeted area. Steve to talk to Pablo Rickard about this. Johnny Rickard and Glen Rangitonga use the hall weekly for activities. They have no bookings. Steve to talk to Pablo about this also.
- Community Creative space soup night are using the supper room. Kay is correctly charging them the community rate for hall hire.

Maintenance for 2019/20 Financial year

- Upgrade of the ladies toilets – new vinyl floor, investigate extra toilets, maybe change location.
- Carpet the cloak room with carpet tiles and install storage unit for cleaner and maintenance officer
- Remove the old stainless urinal and replace with porcelain units.
- Investigate extra storage space under the stage area.

There being no further business the meeting was declared closed at 9.00am.

Confirmed as a true and correct record of the meeting of the Raglan Town Hall Committee.

P.Mitchley
Chairperson

S.Soanes
Secretary / Treasurer


RAGLAN TOWN HALL COMMITTEE

STATEMENT OF ACCOUNTS

17 February 2019 to 18 April 2019

<table>
<thead>
<tr>
<th>INCOME</th>
<th>EXPENDITURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance WestpacTrust A/C’s</td>
<td>24454.48</td>
</tr>
<tr>
<td>Grants</td>
<td>8939.19</td>
</tr>
<tr>
<td>Hall Hire</td>
<td>180.00</td>
</tr>
<tr>
<td>Rental WEC</td>
<td>540.00</td>
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<tr>
<td>Rental Radio Stn</td>
<td>433.34</td>
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<tr>
<td>Maintenance</td>
<td>2448.95</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>10092.53</strong></td>
</tr>
<tr>
<td><strong>Power Accts</strong></td>
<td><strong>687.21</strong></td>
</tr>
<tr>
<td><strong>Cleaning</strong></td>
<td><strong>960.00</strong></td>
</tr>
<tr>
<td><strong>Maintenance</strong></td>
<td><strong>2448.95</strong></td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>4096.06</strong></td>
</tr>
</tbody>
</table>

Bal Westpac A/C 30450.85

BANK ACCOUNT

WestpacTrust Chq Acct $30450.85

No 1 Investment Acct $64980.03

ACCOUNTS OWING

Nil

This financial statement reflects the true position of the Raglan Town Hall Committee as at 16 April 2019.

S.J.Soanes
Treasurer
29 May 2019
Open Meeting

To
Raglan Community Board

From
Bob MacLeod
Chair, Raglan Community Board

Date
2 September 2019

Prepared by
Brendan Stringer
Democracy Manager

Chief Executive Approved
Y

Reference #
GOV0507

Report Title
Chairperson’s Report

1. EXECUTIVE SUMMARY

With this being my last report for this term, I would like to thank my fellow Board members for their support and work in the community.

As we were challenged by His Worship the Mayor to “pick one or two things your community wants to achieve in our term”. Well we did Raglan Naturally community review and update completed as well as participation and influence in the Council Blueprint Plan.

1.1 Onsite Meetings – Waters and Roading issues.
1.2 Informal Meetings: Community Patrol, and WRAP, Raglan Business Chambers AGM, Arts Council AGM.
1.3 Council delegated role – Raglan Holiday Park Board, Raglan Coastal Reserves Advisory Committee.
1.4 Council Committee – attended
1.4.1 Infrastructure Committee, Speed Bylaw 2019 update we have a Raglan Community Open Day planned for the 12th November. Te Kopua Land re-vesting in Iwi.
1.4.2 Strategy & Finance Committee, District Plan review up date with the submissions hearings taking over 63 days.
1.5 Community engagement – WRAP, RN, Water treatment.

2. RECOMMENDATION

THAT the report from the Chair, Raglan Community Board be received.

3. ATTACHMENTS

Nil
Open Meeting

To | Raglan Community Board
From | Gabrielle Parsons
Deputy Chairperson
Date | 2 September 2019
Reference # | GOV0507
Report Title | Raglan Naturally - Update

1. EXECUTIVE SUMMARY

Overview of what has been achieved by Raglan Naturally Committee during the 2016-19 Raglan Community Board (“Board”) term:

- Raglan Naturally has been revitalised through an inclusive, community process led by the Raglan Naturally Committee, resulting in an updated Raglan Naturally Plan (“Plan”). See www.raglannaturally.co.nz for Version 1 of the Plan.

- Submissions have been received from Raglan Rugby Club, Raglan Business Chamber, Fred Litchwark/Whaingaroa Harbour Care, John Lawson and Malibu Hamilton. Inclusion of submissions, the first stage of an action plan and some general editing will result in version 2 of the Plan by 31st October 2019.

- Inclusion in the Waikato District Council’s Raglan Blueprint plan.

- Acceptance into Department of Internal Affairs (DIA) Community Led Development Programme.

2. RECOMMENDATION

THAT the report from the Deputy Chairperson be received;

AND THAT the Raglan Community Board approve Version 1 of the Raglan Naturally Plan (as referenced on www.raglannaturally.co.nz);

AND FURTHER THAT the Raglan Community Board recommends that the new Raglan Community Board for the 2019-22 triennium:

a. Meet with the Raglan Naturally Committee (“RN committee”) in 2019, learn about the project and how the Raglan Community Board and RN Committee will continue to work together and, to this end, develop a Memorandum of Understanding together.
b. Work with the RN Committee to develop version 2 of the Plan, which will be presented to the Raglan Community Board for adoption as Raglan’s community plan.

c. Work with the RN Committee in 2019 and early 2020 on prioritisation of the community projects in the Plan, especially those which will be considered for inclusion in the Council’s Long Term Plan 2021-2031.

d. Work with the Waikato District Council in 2020 to ensure the Blueprint top priority initiatives and the proposed initiatives in relation to Raglan are upheld, including working with the RN Committee in respect to planning processes.

AND FURTHER THAT the Raglan Community Board requests that the Waikato District Council:

e. Acknowledge Version 1 of the Plan (as referred to on www.raglannaturally.co.nz) as Raglan’s community plan.

f. Work with the new Raglan Community Board and RN Committee, after the October 2019 local authority elections, on Raglan’s priorities under the Plan and the Raglan Local Area Blueprint, and include them for consideration in the Long Term Plan 2021-31.

g. Work with the new Raglan Community Board and RN Committee to support continued community-led development.

3. ATTACHMENTS

Nil
Open Meeting

To | Raglan Community Board
From | Cr Lisa Thomson
     | Raglan Ward Councillor
Date | 30 August 2019
Prepared by | Sharlene Jenkins
     | Executive Assistant
Chief Executive Approved | Y
Reference # | GOV0507
Report Title | Councillor Report

1. **EXECUTIVE SUMMARY**

Attached is a report from Cr Thomson for the Raglan Community Board’s information.

2. **RECOMMENDATION**

**THAT** the report from Cr Thomson be received.

3. **ATTACHMENTS**

Councillor Report September 2019
Councillor Report to Raglan Community Board

Kia ora koutou

It has been a quieter month over August, however Council work has continued and we have made some significant decisions, this has included:

- Recommendation to return two parcels of land to hapu in both Raglan and Whatawhata.
- Supporting in principal ‘Mangai Maori’ positions on each Council Committee, it will be the decision of the newly elected council to support this recommendation.
- Official signing off of the contract between Waikato District Council and Watercare.
- Continued work on the Hamilton to Auckland rail services.
- Staff have also commenced our much needed solid waste review.

Council Meetings

Infrastructure
Strategy & Finance
Policy & Regulatory
Discretionary & Funding
Council
Waikato District Council and Waikato Tainui JMA
Raglan Reserves Committee
Papahua Camp Board meeting

Council Workshops

District Plan Review
Strategic Land Acquisition and Disposal Policy
Bill Cashmore Deputy Mayor Auckland City Council
Library Strategy
Te Waka - Presentation of Annual Report

Other

Seed Waikato “Give a S%#T about Politics
Raglan Horticultural Society spring flower show
AGM Raglan Arts Society
Raglan Naturally
Attended Department of Internal Affairs hui in Wellington for Raglan Naturally

Locally

The Wharf boardwalk is finally underway after a far too long wait.

Te Uku roading challenges

Gareth Bellamy is working with NZTA around the ongoing safety issues at Te Uku. NZTA will be reducing the permanent speed limit in that area to 60km/h, the school active speed signs can be further reduced to 40km/h which will reduce risk significantly.
Footpaths

Gareth our Road Safety Engineer has secured enhanced NZTA funding for the following cycle/footpaths for this financial year:

- Greenslade Road to Lorrenzen Bay 2.5m shared cycle/footpath (following existing dirt path), also tying into Moonlight Bay sub-division reserve.
- Wainui Road - Riria Kereopa Memorial Drive to reserve shared footpath/cycle path.

The following footpaths are programmed this year under subsidised footpath budget:

- Cliff Street to Puriri Street footpath.
- Main Road – Manukau Road to the existing end of the current footpath.
- Lorrenzen Bay Road footpath (west side running down hill).

The Speed Limit bylaw review for Raglan is coming up very soon.

Climate Change

After the Council decision not to support a targeted rate for Raglan’s kerbside food waste collection, and the leadership shown by Xtreme Zero Waste on the issue to continue with the service, I reflected on what action the Raglan community could advance on Climate Change.

A call to action for Climate resulted and a hui was held at Poihakena Marae on Sunday, 18th August which was well attended.

Speakers:

- **Timi Barbaras** Year 13 Student from Rototuna High School and Strike4Climate organiser Hamilton
- **Nikau Hansen** Year 13 Student from Raglan Area School and Strike4Climate organiser Raglan
- **Taruke Thomson** hapu perspective on Climate Change
- **Dallas Butler** Xtreme Zero Waste
- **Dr Mike Joy** Freshwater Ecologist
- **Lauren McLean** Kirikiriroa/Hamilton ‘Rebellion Extinction’

Those in attendance all agreed that action needs to be taken and at the end of the day there was a call for a climate emergency to be declared.

Cr Lisa Thomson