

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held via audio-visual conference on **MONDAY, 8 JUNE 2020** commencing at **6.00pm**.

*The open meeting will be livestreamed on the [Council's YouTube webpage](#).*

*Information and recommendations are included in the reports to assist the Council in the decision making process and may not constitute Council's decision or policy until considered.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF EXTRAORDINARY MINUTES**

Meeting held on Monday, 16 March 2020 2

**5. REPORTS**

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|-----|--|--------|
| 5.1 | Representation Review Update                     | Verbal |
| 5.2 | Discretionary Fund Report to 27 May 2020         | 9      |
| 5.3 | Projects-Issues-Activities and Actions June 2020 | 11     |
| 5.4 | Waikato District Council Executive Update        | Verbal |
| 5.5 | Chairperson's Report                             | Verbal |
| 5.6 | Councillors' and Community Board Members' Report | Verbal |

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	28 May 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday, 16 March 2020.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday, 16 March 2020 be confirmed as a true and correct record of that meeting.

### **3. ATTACHMENTS**

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OTCB Minutes – Full date eg. 16 March 2020

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Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 16 MARCH 2020** commencing at **6.00pm**.

**Present:**

Mr S Jackson (Chairperson)  
Ms C Conroy  
Mr JM Lovatt  
Ms KAM Ngataki  
Mr VL Reeve  
Mrs BI Watson

**Attending:**

Sergeant T Kirker (NZ Police)  
Mr RA Bell (Tuakau Lions Club)  
Mrs A Kramer (Onewhero Recreational Reserve Committee)  
Mrs A Anderson

Mrs S O’Gorman (General Manager Customer Support)  
Mrs L Wainwright (Committee Secretary)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Reeve/Mrs Watson)**

**THAT an apology be received from Councillors Eyre and Henderson.**

**CARRIED**

**OTCB2003/04**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Jackson/Ms Ngataki)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday, 16 March 2020 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Board resolves that the following items be withdrawn from the agenda:

- **Item No. 6.6 [Otaua Reunion Committee – Otaua School Reunion 125 year celebration].**

**CARRIED**

**OTCB2003/05**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Ngataki/Mrs Watson)**

**THAT** the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday, 3 February 2020 be confirmed as a true and correct record of that meeting.

**CARRIED**

**OTCB2003/06**

## **CONFIRMATION OF EXTRAORDINARY MINUTES**

**Resolved: (Mr Jackson/Mr Reeve)**

**THAT** the minutes of an extraordinary meeting of Waikato District Council held on Friday, 6 March 2020 be confirmed as a true and correct record of that meeting.

**CARRIED**

**OTCB2003/07**

## **PUBLIC FORUM**

Members of the public raised the following queries:

### **ACTION:**

- \* Bee friendly planting in reserves and spray zones in public areas – What types of plant friendly sprays were used? No spray zones to protect pollen producing plants.
- \* Options for ratepayers with hardship to carry out voluntary work to offset rates.
- \* Does Council have a GPS app that allowed members of the public to identify areas where repairs and/or maintenance was required?

## **REPORTS**

### NZ Police Update

#### Agenda Item 6.1

The report was received [*OTCB2003/04 refers*] and taken as read. In speaking to the report the following points were highlighted by Sergeant Kirker:

- Motorbikes - Police would welcome information from the public in relation to any motorbike offending that was observed.
- Community Patrol Group had four new members.
- Corner of George St/Buckland Road, Tuakau – a number of accidents at the intersection had been observed. Better design or signage to be considered.

**ACTION:** Road Safety Engineer to follow up with NZTA and advise the Board on options.

- Reduction in speed limits from 70kmph to 50kmph recently put in place in parts of the district.

### Boundary Changes for Election and its Effects

#### Agenda Item 6.2

Mr Bayley was not present at the meeting and no discussion was held.

Discretionary Fund Report to 10 March 2020  
Agenda Item 6.3

The report was received [*OTCB2003/04 refers*] and discussion was held.

**Resolved: (Mr Lovatt/Ms Conroy)**

**THAT** the amount of \$54.33 allocated to the Chair to purchase miscellaneous items (*Resolution No. OTCB1812/04*) be returned to the pool;

**AND THAT** the amount of \$156.52 allocated to hall hireage for meetings held in the District (*Resolution No. OTCB1812/04*) be returned to the pool.

**CARRIED**

**OTCB2003/08**

**Resolved: (Ms Conroy/Mr Lovatt)**

**THAT** part resolution number OTCB2002/04 (*Discretionary Fund Report to 20 January 2020*) be amended from:

*“AND FURTHER THAT the payment of \$1,548.44 (invoice no. 1010) for further murals be paid to the Tuakau and Districts Development Association on receipt of the invoices from the artist.”*

to read:

*“AND FURTHER THAT the payment of \$1,546.26 (invoice no. 1010) for further murals be paid to the Tuakau and Districts Development Association on receipt of the invoices from the artist.”*

**CARRIED**

**OTCB2003/09**

Lions Club Tuakau – Kids off the Couch Event  
Agenda Item 6.4

The report was received [*OTCB2003/04 refers*] and discussion was held. Mr Bell gave a verbal update on the programme for the event.

**Resolved: (Mr Jackson/Mr Reeve)**

**THAT** an allocation of \$978.01 is made to the Lions Club Tuakau towards the cost of their Kids off the Couch Event.

**CARRIED**

**OTCB2003/10**

Onewhero Recreational Reserve Committee – Fencing the new BMX Track  
Agenda Item 6.5

The report was received [OTCB2003/04 refers] and discussion was held. Mrs Kramer gave a verbal update on voluntary work provided by the community.

**Resolved: (Ms Conroy/Ms Ngataki)**

**THAT an allocation of \$5,000.00 is made to the Onewhero Recreational Reserve Committee towards the cost of fencing the new BMX track.**

**CARRIED**

**OTCB2003/11**

Otaua Reunion Committee – Otaua School Reunion 125 year celebration  
Agenda Item 6.6

This item was withdrawn from the agenda [OTCB2003/04 refers].

Projects, Issues, Activities and Actions March 2020  
Agenda Item 6.7

The report was received [OTCB2003/04 refers]. The following points were added to the Actions Register:

- Lighting at Port Waikato – staff to update the Board on the timeline to complete the street light repair.
- Cleanliness of Tuakau Township – People had been observed slipping on the pavers. Staff to provide feedback on the cleaning/replacement programme for the pavers for George Street, Tuakau.
- Safety of road outside Harrisville School corner. The white lines are not visible and require repainting. The Road Safety Engineer to confirm the date of repainting the lines.
- Bollard Road Dump Station - current rubbish receptacle was not large enough. Staff to advise if Council can provide a larger receptacle.
- A rubbish receptacle was required at the new toilet block on St Stephens Ave, Tuakau.
- Tuakau Swimming Pool – entrance to the pool required upgrading. The Board would like to be involved in any upgrades that were being proposed.
- Iwi Engagement Strategy – to be provided to the Board.





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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	28 May 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Discretionary Fund Report to 27 May 2020

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 27 May 2020.

**2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 27 May 2020

## ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2019/2020 (July 2019 - June 2020)

			GL	1.215.1704
2019/20 Annual Plan				28,878.00
2018/19 Carry forward				51,480.00
<b>Total Funding</b>				<b>80,358.00</b>
<b>EXPENDITURE:</b>				
18-Jul-19	Workshop expenses for Mr. Cameron from the chairperson's discretionary fund	OTCB1906/04		68.57
18-Jul-19	Shaun Jackson - accomm, travel & associated costs for NZCB conference (GST taken out of cost - \$685 less \$595.65)	OTCB1902/05		(89.35)
20-Aug-19	Karl Ngatai Design for Youth Centre concept drawings	OTCB1908/04		1,000.00
04-Sep-19	Four murals as part of the Placemaking Project	OTCB1908/04		1,200.00
17-Oct-19	Onewhero Rugby Football Club towards the cost of upgrading their club rooms in time for their Centenary celebration in 2020	OTCB1908/04		5,000.00
26-Nov-19	Tuakau Lions Club towards the costs of Annual Tuakau Christmas	OTCB1911/07		1,000.00
26-Nov-19	Onewhero-Tuakau Port Waikato Resident and Ratepayers towards the cost of Port Waikato Christmas Parade and Children's Beach Dig	OTCB1911/08		930.00
04-Jun-19	Reimbursement to Jackson Property Group for payment of trenching and cable installation of the "Welcome to Tuakau" sign	OTCB1906/04		467.43
02-Sep-19	Reimbursement to Jackson Property Group for payment of Community Board Photo	OTCB1909/04		450.00
02-Sep-19	Reimbursement to Jackson Property Group for payment of advertising signboard	OTCB1909/04		340.00
19-Dec-19	TUAKAU & DISTRI Murals 9-10-11-12 Resolution 07CB2002/04	07CB2002/04		351.00
19-Dec-19	TUAKAU & DISTRI Materials and Installation Murals	OTCB2003/09		1,546.26
20-Feb-20	BELGRAVIA LEISU Pool Entry Centennial Pool Tuakau			2,500.00
<b>Total Expenditure</b>				<b>14,763.91</b>
<b>Total Income</b>				<b>-</b>
<b>Net Expenditure</b>				<b>14,763.91</b>
<b>Net Funding (Excluding commitments)</b>				<b>65,594.09</b>
<b>COMMITMENTS:</b>				
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)	OTCB1812/04	122.90	
	Less : Expenses		(68.57)	
	<b>Per minutes dated 16/03/2020 - Amount of \$54.33 be returned to the pool</b>		<b>(54.33)</b>	<b>-</b>
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)	OTCB1409/06/2	6,000.00	
	Less : Expenses		(1,500.00)	4,500.00
03-Dec-18	Hall hireage for meeting held in the District	OTCB1812/04	156.52	
	<b>Per minutes dated 16/03/2020 - Amount of \$156.52 be returned to the pool</b>		<b>(156.52)</b>	<b>-</b>
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau	OTCB1812/05		12,706.78
06-May-19	Contribution to Placemaking project increased to \$7000	OTCB1905/03		7,000.00
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04		3,000.00
05-Aug-19	Mr Reeve - reimbursement for workshop expenses	OTCB1908/04		83.78
03-Feb-20	Shortfall payment - Four murals as part of the Placemaking Project	OTCB2002/04		351.00
03-Feb-20	Further murals as part of the Placemaking Project : <b>Per minutes dated 16/03/2020 - Amount of \$1,548.44 be amended as follows: for the payment of \$1,546.26 (invoice no. 1010) for further murals be paid to the Tuakau and Districts Development Association on receipt of the invoices from the artist.</b>	OTCB2002/04		1,546.26
03-Feb-20	Funding to Belgravia Limited - entrance fees at the Tuakau pool 2019/2020 Summer	OTCB2002/05		2,500.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03		3,550.00
16-Mar-20	Allocation of \$978.01 is made to the Lions Club Tuakau towards the cost of their Kids off the Couch Event	OTCB2003/02		978.01
16-Mar-20	Allocation of \$5,000.00 is made to the Onewhero Recreational Reserve Committee towards the cost of fencing the new BMX track	OTCB2003/02		5,000.00
<b>Total Commitments</b>				<b>41,215.83</b>
<b>NET FUNDING REMAINING (Including commitments) as of 27 May 2020</b>				<b>24,378.26</b>

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	8 June 2020
<b>Prepared by</b>	Evonne Miller PA to General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Onewhero-Tuakau Community Board – Projects- Issues-Activities and Actions June 2020

**1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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Onewhero-Tuakau Community Board Actions June 2020

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Lighting at Port Waikato.</b> Power had been placed underground but street lights had not been put back and connected. A service request had been submitted.</p> <p>The update/response submitted for March was not acceptable to the Board. Can they have a timeline around repairs and connections.</p>	WDA	Verbal update to be given at meeting.
2.	<p><b>Onewhero Domain Trust BMX</b> Need to check on the funding situation with Lianne - would the money need to be paid to WDC as they are not an incorporated society? Apparently Council looks after their funds?</p>	Lianne - Economic Development	Council can hold the money and pay this out direct to the contractor once the work is completed.
3.	<p><b>George St/Buckland Road corner</b> From Police report - A number of accidents at this intersection have been observed - is there a better design or signage.</p>	Gareth - Roading	Gareth will investigate and report back for the next meeting
4.	<p><b>Cleanliness of Tuakau Township</b></p> <ol style="list-style-type: none"> <li>1. Feedback that what appeared to happen with the pavers in the CBD was that the anti-slip was applied to the footpaths and then they were steam cleaned?</li> <li>2. They want an update and way forward on the “slipperiness” of the pavement – sandblasting – they believe that this is a real Health and Safety Hazard and someone will be harmed</li> </ol>	Service Delivery	Verbal update to be given at meeting.
5.	<p><b>Harrisville Rd on corner by school</b> white lines are not visible because of the mud from the market garden - check when they will be repainted (Gareth)</p>	Gareth - Roading	Will advise WDA to undertake a re-mark and meet with the agricultural activity adjacent regarding cleaning up debris on a regular basis
6.	<p><b>Bollard Road Dump Station</b> Current rubbish receptacle not big enough for Freedom Campers Are we able to install a bigger one or two?</p>	Service Delivery	We will increase the level of service from 116 times per year (LB3) to 284 times per year (LB4)
7.	<p><b>New Toilets</b> Now no longer on main street so no rubbish bin available – there should be one there, creating issues.</p>	Service Delivery	A bin will be installed in May.

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
8.	<b>Tuakau Centennial Pools</b> Look at the Centennial Pool Tuakau and its presentation - is there some work being done on the entrance that could be scoped to meet some of the ideas that the Community Board have?	Service Delivery	We are planning to upgrade the entrance to the Pools later this year , we would welcome any suggestions from the Community Board regarding the entrance .
9.	<b>Iwi Engagement Strategy</b> Do we have such a document and can this be forwarded to Kandi	Sam/Comms	Verbal update to be given at meeting.
10.	<b>What are the options for out of cycle speed bylaw changes?</b> They are specifically interested in speeds around Marae and in rural zones; traffic calming options instead?	Gareth - Roading	Verbal update to be given at meeting.
11.	<b>Truck Parking</b> Parking enforcement in Tuakau - trucks double parking - trucks not adhering to the truck bypass how can we manage this?	Tanya - Monitoring	Verbal update to be given at meeting.
12.	<b>Harrisville Road/Dominion Road bridge project</b>	Service Delivery	Verbal update to be given at meeting.

## COMMUNITY PROJECTS UPDATE

### Whangarata Cemetery Development

Work is ongoing with preparations for contract documents.

The timing for the Whangarata cemetery contract to be tendered is yet to be confirmed. The contract is to be awarded this financial year ready for earthworks to start in spring.

### Tuakau Library (expected completion July 2021)

Detailed design is currently being carried out by BCD. Fire, electrical and mechanical inspections and topographical survey have been completed onsite on May 8th, updated version of preliminary drawings to be provided to include additional data captured. WDC to review current preliminary drawings and provide any feedback to BCD team to ensure minimal changes to design. Delays have incurred due to Covid19, working with Zero Harm and contractors to implement safe processes to carry out works onsite.

### Onewhero Reserve Wastewater Upgrade

*(pre-Covid expected completion June/July 2020)*

The funding for the final stage of the wastewater project has been approved. The remaining Ecocycle plant required has been ordered. An invited Request For Quote (RFQ) will be sent out to selected contractors (based on those who submitted for work on Stages 1 and 2) for a lowest price conforming contract to install the remaining plant.

### Dr John Lightbody Reserve - Skatepark, Tuakau (pre-Covid expected completion June 2020)

The design work by Rich Landscapes was scheduled to start in April and was assumed delayed by Covid-19 lockdown.

As this project is partially funded by Community group and partially WDC funding, a Multi-party Funding Agreement (MFA) will be investigated to ensure clarity of responsibilities.

### Dr John Lightbody Reserve Car Parks

Detailed design work is scheduled with the design team.

### Dr John Lightbody Reserve Sportspark Lighting

Electrical cables have been installed and many of the poles have been erected and the remaining pole installation continues.