

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 20 JULY 2020** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Ms Wild, Mr Salunga & Mr Tala, representatives from NZTA, will be in attendance from 6.00pm to discuss item 6.2.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday, 8 June 2020

2

**5. PUBLIC FORUM**

**6. REPORTS**

- |     |  |        |
|-----|--|--------|
| 6.1 | NZ Police Update                                 | 8      |
| 6.2 | NZTA Update on the Papakura to Bombay Project    | 9      |
| 6.3 | Discretionary Fund Report to 30 June 2020        | 10     |
| 6.4 | Year to Date Service Request Report              | 12     |
| 6.5 | Projects/Ideas/Activities and Actions            | 22     |
| 6.6 | Waikato District Council Executive Update        | Verbal |
| 6.7 | Chairperson's Report                             | Verbal |
| 6.8 | Councillors' and Community Board Members' Report | Verbal |

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	12 June 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502
<b>Report Title</b>	Confirmation of Minutes

## **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday, 8 June 2020.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday, 8 June 2020 be confirmed as a true and correct record of that meeting.

## **3. ATTACHMENTS**

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OTCB Minutes – 8 June 2020

Minutes of a meeting of the Onewhero-Tuakau Community Board held via Audio-Visual Conference on **MONDAY, 8 JUNE 2020** commencing at **6.01pm**.

**Present:**

Mr S Jackson (Chairperson)  
Cr CA Eyre  
Cr SL Henderson  
Ms C Conroy  
Mr JM Lovatt  
Ms KAM Ngataki  
Mr VL Reeve  
Mrs BI Watson

**Attending:**

His Worship the Mayor, Mr A Sanson  
Cr J Church

Mr A Carnell (Waikato Regional Council)

Mrs S O’Gorman (General Manager Customer Support)  
Mr S Toka (Iwi & Community Partnerships Manager)  
Mr A Marais (Business Intelligence Team Leader)  
Mr B Stringer (Democracy Manager)  
Ms G Brady (Democracy Officer)  
Mrs L Wainwright (Committee Secretary)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Jackson/Ms Ngataki)**

**THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday, 8 June 2020 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received;**

**AND FURTHER THAT** in accordance with Standing Order 9.12 the Board resolves that the following item be added to the agenda as advised by the Chairperson;

- **Late Item 5.7 Pokeno-Tuakau-Pukekohe bus service;**

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.7 [*Pokeno-Tuakau-Pukekohe Bus Service*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

**CARRIED**

**OTCB2006/01**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Mr Jackson/Mr Lovatt)**

**THAT** the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday, 16 March 2020 be confirmed as a true and correct record of that meeting.

**CARRIED**

**OTCB2006/02**

### **REPORTS**

Pokeno-Tuakau-Pukekohe Bus Service  
Late Agenda Item 5.7

The report was received [*OTCB2006/02 refers*]. Mr Carnell (Waikato Regional Council) noted the following matters:

- Procurement of the service had been delayed due to COVID-19.
- Route 44 – Pokeno to Pukekohe would connect Pukekohe, Tuakau and Pokeno townships and would include the Pukekohe train station.
- Demand Responsive Service would be a flexible service and bookings would be made in advance using a mobile phone app, website or contacting a call centre.
- Bus stops would be defined following work between Waikato Regional Council and Waikato District Council.

Representation Review Update  
Agenda Item 5.1

Tabled document: Representation Review presentation

The report was received [OTCB2006/02 refers]. The Democracy Manager, supported by the Business Intelligence Team Leader, summarised the powerpoint presentation and the following matters were discussed:

- Maaori wards in the community. Maangai Maaori representatives had been appointed at Waikato District Council.
- Alignment of boundaries. Statistics would be an important component when considering boundaries.
- Communities of Interest was a key part of the process. Feedback was sought from the Board members in relation to changes to the local communities.

Discretionary Fund Report  
Agenda Item 5.2

The report was received [OTCB2006/02 refers] and no discussion was held.

Projects-Issues-Activities and Actions June 2020  
Agenda Item 5.3

The report was received [OTCB2006/02 refers] and discussion was held.

- Lighting at Port Waikato

Action: Staff to provide a timeline for the repairs and connections and confirm if this project is on the list of shovel ready projects.

- Onewhero Domain Trust BMX track

Action: Staff to provide an update on the project.

- George Street/Buckland Road corner

Action: Staff to investigate design and signage.

- Cleanliness of Tuakau township

Action: Staff to provide an update on the cleaning programme.

Iwi Engagement Strategy

Action: Communications Team to advise and note that Ms Ngataki would like to be involved in the process.

- Out of cycle speed bylaw changes

Action: Staff to follow up with a timeframe of the 10 year Speed Management Plan (start and finish dates).

- Truck Parking

Action: Staff to co-ordinate a group to review parking and service land issues in the Tuakau CBD.

- Harrisville Road/Dominion Road Bridge project

Action: Staff to provide a timeline on the review of this project.

- Level of Service

Action: Staff to provide a copy of the level of service presentation from the LTP workshop.

- Tuakau Library

Action: Staff to provide a timeline for the internal design details for a potential parent room at the library.

### Waikato District Council Executive Update

#### Agenda Item 5.4

The report was received [*OTCB2006/02 refers*] and discussion was held. The General Manager Customer Support advised as follows:

- Waikato District Council staff had returned to the office in shifts.
- Better engagement with Community Board and Community Committee chairpersons had occurred during the lockdown period.
- The Executive Leadership Team was currently working on what Council's "new normal" would look like.
- Focus remained on being available to customers.
- Lighting at the Tuakau Sports Park would be opened at the end of June. Board to encourage more users of the facilities.



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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	7 July 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	NZ Police Update

## **I. EXECUTIVE SUMMARY**

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A representative from the New Zealand Police will be in attendance at the Community Board meeting.

## **2. RECOMMENDATION**

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**THAT the verbal report from the NZ Police be received.**



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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	7 July 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	NZTA Update on the Papakura to Bombay Project

**1. EXECUTIVE SUMMARY**

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Representatives from New Zealand Transport Agency will be in attendance at the Community Board meeting.

**2. RECOMMENDATION**

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**THAT** the verbal report from the New Zealand Transport Agency be received.

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	30 June 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Discretionary Fund Report to 30 June 2020

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 30 June 2020.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 30 June 2020

**ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2019/2020 (July 2019 - June 2020)**
**As at Date: 30-Jun-2020**

			GL	1.215.1704
<b>2019/20 Annual Plan</b>				28,878.00
<b>2018/19 Carry forward</b>				51,480.00
<b>Total Funding</b>				<b>80,358.00</b>
<b>Income</b>				
<b>Total Income</b>				
-				
<b>Expenditure</b>				
18-Jul-19	Workshop expenses for Mr. Cameron from the chairperson's discretionary fund	OTCB1906/04		68.57
18-Jul-19	Shaun Jackson - accomm, travel & associated costs for NZCB conference (GST taken out of cost - \$685 less \$595.65)	OTCB1902/05		(89.35)
20-Aug-19	Karl Ngatai Design for Youth Centre concept drawings	OTCB1908/04		1,000.00
04-Sep-19	Four murals as part of the Placemaking Project	OTCB1908/04		1,200.00
17-Oct-19	Onewhero Rugby Football Club towards the cost of upgrading their club rooms in time for their Centenary celebration in 2020	OTCB1908/04		5,000.00
26-Nov-19	Tuakau Lions Club towards the costs of Annual Tuakau Christmas	OTCB1911/07		1,000.00
26-Nov-19	Onewhero-Tuakau Port Waikato Resident and Ratepayers towards the cost of Port Waikato Christmas Parade and Children's Beach Dig	OTCB1911/08		930.00
04-Jun-19	Reimbursement to Jackson Property Group for payment of trenching and cable installation of the "Welcome to Tuakau" sign	OTCB1906/04		467.43
02-Sep-19	Reimbursement to Jackson Property Group for payment of Community Board Photo	OTCB1909/04		450.00
02-Sep-19	Reimbursement to Jackson Property Group for payment of advertising signboard	OTCB1909/04		340.00
19-Dec-19	TUAKAU & DISTRI Murals 9-10-11-12 Resolution 07CB2002/04	07CB2002/04		351.00
19-Dec-19	TUAKAU & DISTRI Materials and Installation Murals	OTCB2003/09		1,546.26
20-Feb-20	BELGRAVIA LEISU Pool Entry Centennial Pool Tuakau			2,500.00
24-Mar-20	Lions Club - Kids off the couch	OTCB2003/10		298.53
<b>Total Expenditure</b>				<b>15,062.44</b>
<b>Net Funding (Excluding commitments)</b>				<b>65,295.56</b>
<b>COMMITMENTS:</b>				
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)	OTCB1812/04	122.90	
	Less : Expenses		(68.57)	
	<b>Per minutes dated 16/03/2020 - Amount of \$54.33 be returned to the pool</b>		<b>(54.33)</b>	-
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)	OTCB1409/06/2	6,000.00	
	Less : Expenses		(1,500.00)	4,500.00
03-Dec-18	Hall hireage for meeting held in the District	OTCB1812/04	156.52	
	<b>Per minutes dated 16/03/2020 - Amount of \$156.52 be returned to the pool</b>		<b>(156.52)</b>	-
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau	OTCB1812/05		12,706.78
06-May-19	Contribution to Placemaking project increased to \$7000	OTCB 1905/03		7,000.00
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04		3,000.00
05-Aug-19	Mr Reeve - reimbursement for workshop expenses	OTCB1908/04		83.78
03-Feb-20	Shortfall payment - Four murals as part of the Placemaking Project	OTCB2002/04		351.00
03-Feb-20	Further murals as part of the Placemaking Project : <b>Per minutes dated 16/03/2020 - Amount of \$1,548.44 be amended as follows: for the payment of \$1,546.26 (invoice no. 1010) for further murals be paid to the Tuakau and Districts Development Association on receipt of the invoices from the artist.</b>	OTCB2002/04		1,546.26
03-Feb-20	Funding to Belgravia Limited - entrance fees at the Tuakau pool 2019/2020 Summer	OTCB2002/05		2,500.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03		3,550.00
16-Mar-20	Allocation of \$978.01 is made to the Lions Club Tuakau towards the cost of their Kids off the Couch Event	OTCB2003/02		978.01
16-Mar-20	Allocation of \$5,000.00 is made to the Onewhero Recreational Reserve Committee towards the cost of fencing the new BMX track	OTCB2003/02		5,000.00
<b>Total Commitments</b>				<b>41,215.83</b>
<b>NET FUNDING REMAINING (Including commitments)</b>				<b>24,079.73</b>

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	07 July 2020
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 30 June 2020.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Year to Date Service Request Report for Onewhero-Tuakau Community Board

# Service Request Time Frames By Ward <sup>13</sup>

ONEWHEREO

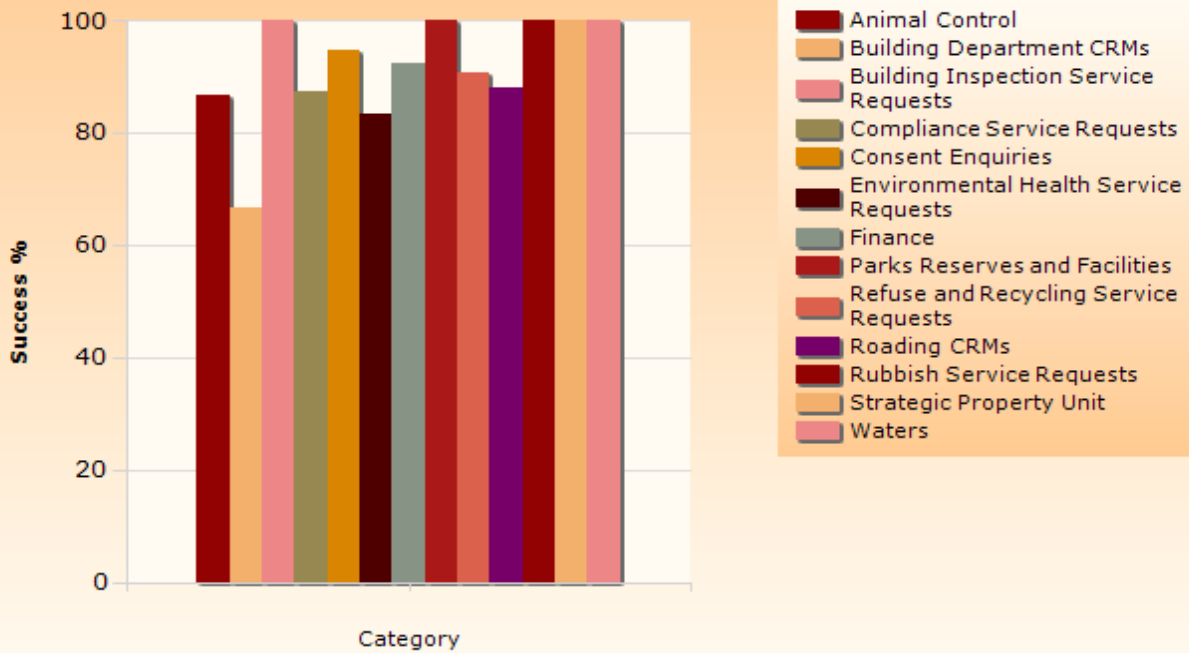


Date Range: 01/04/2020 to 30/06/2020

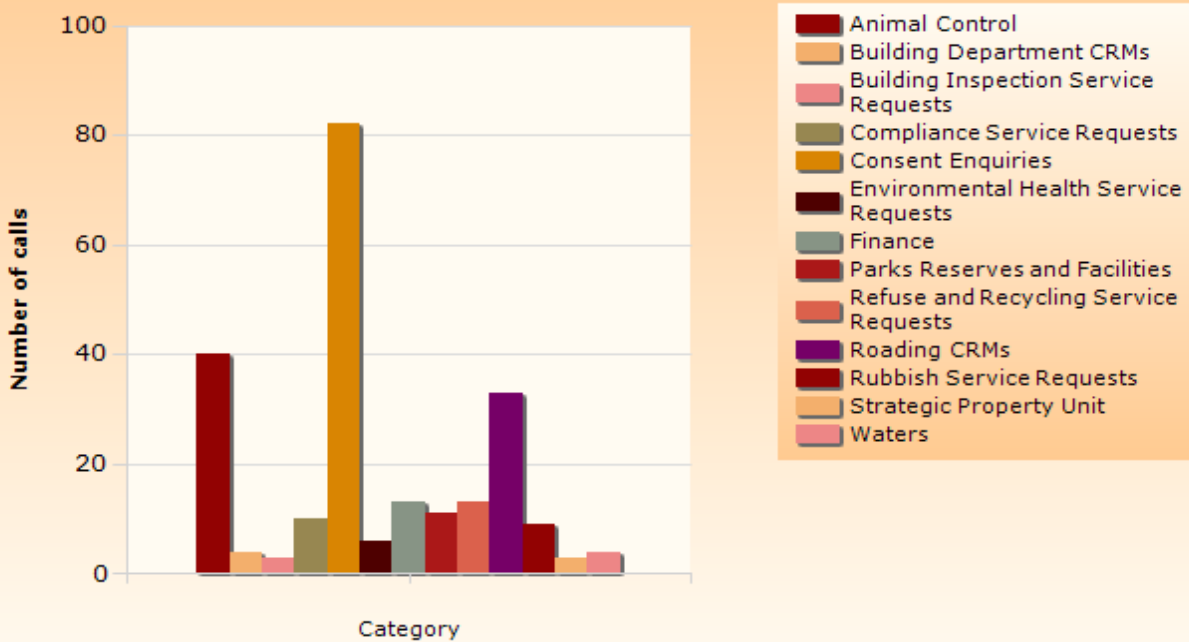
The success rate excludes Open Calls as outcome is not yet known.

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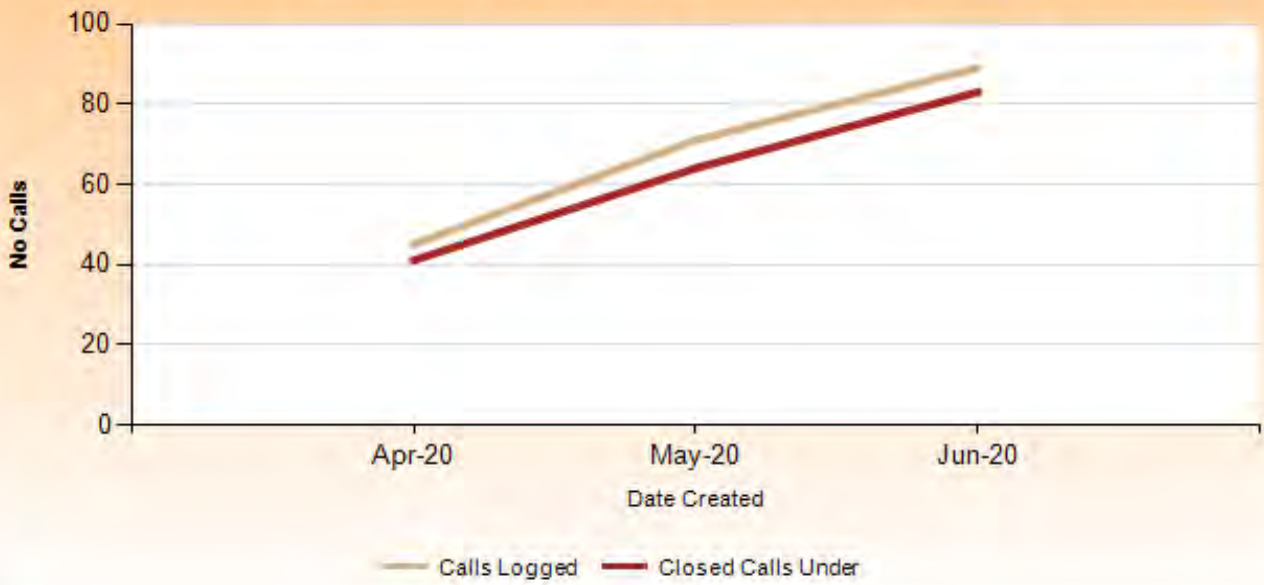
## Call Completion % Success by Type



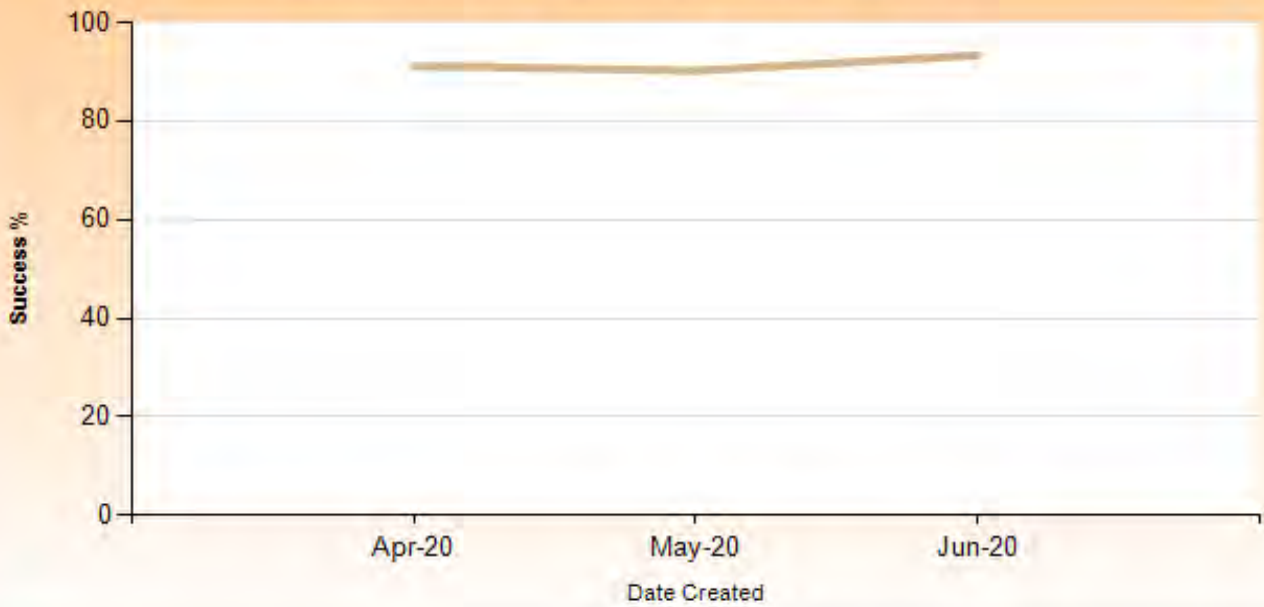
## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Animal Control</b>							
	<b>Summary</b>	<b>40</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>33</b>	<b>86.84%</b>
	Animal Charges	1				1	100.00%
	Dog / Cat Trap Required	1		1			NaN
	Dog Property Visit	5			1	4	80.00%
	Dog Straying - Current	8			1	7	87.50%
	Dog Straying - Historic	4			1	3	75.00%
	Dog/Animal Missing	3				3	100.00%
	Dogs Aggression - Current	3			1	2	66.67%
	Dogs Barking Nuisance	2				2	100.00%
	Livestock Trespassing - Current	12	1		1	10	90.91%
	Livestock Trespassing - Historic	1				1	100.00%
<b>Building Department CRMs</b>							
	<b>Summary</b>	<b>4</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>66.67%</b>
	PEO General Enquiry	4		1	1	2	66.67%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>3</b>				<b>3</b>	<b>100.00%</b>
	Building Inspection Service Requests	3				3	100.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>10</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>7</b>	<b>87.50%</b>
	Compliance - Animal By Law	2		1		1	100.00%
	Compliance - Unauthorised Activity	7	1		1	5	83.33%
	Freedom Camping incidents/complaints/queries	1				1	100.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>82</b>		<b>7</b>	<b>4</b>	<b>71</b>	<b>94.67%</b>
	Planning Process	7				7	100.00%
	Property Information Request	25		3	1	21	95.45%
	Rural Rapid Number assignment & purchase of plates	3		1		2	100.00%
	Zoning and District Plan Enquiries	47		3	3	41	93.18%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>6</b>			<b>1</b>	<b>5</b>	<b>83.33%</b>
	Environmental Health Complaint	2			1	1	50.00%
	Noise Complaint - Environmental Health	3				3	100.00%
	Noise complaints straight to contractor	1				1	100.00%
<b>Finance</b>							
	<b>Summary</b>	<b>13</b>			<b>1</b>	<b>12</b>	<b>92.31%</b>
	Rates query	13			1	12	92.31%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>11</b>	<b>1</b>	<b>2</b>		<b>8</b>	<b>100.00%</b>
	Parks & Reserves - Buildings	2	1			1	100.00%
	Parks & Reserves - Reserve Issues	8		2		6	100.00%
	Parks & Reserves-Council owned buildings on reserv	1				1	100.00%

<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>13</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>10</b>	<b>90.91%</b>
	New collections	2				2	100.00%
	Recycling Not Collected	6		1	1	4	80.00%
	Refuse - Non-Collection	2				2	100.00%
	Refuse & Recycling Contractor Complaints	1				1	100.00%
	Refuse & Recycling Enquiries	2	1			1	100.00%
<b>Roading CRMs</b>	<b>Summary</b>	<b>33</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>22</b>	<b>88.00%</b>
	Footpath Maintenance - Non_Urgent	1				1	100.00%
	New Vehicle Entrance Request	1				1	100.00%
	Passenger Transport (incl Bus Shelters)	1		1			NaN
	Request 4 new street light path sign etc	3	1	1		1	100.00%
	Road Culvert Maintenance	3				3	100.00%
	Road Safety Issue Enquiries	2				2	100.00%
	Roading Work Assessment Required - OnSite 5WD	13		2	2	9	81.82%
	Street Light Maintenance	3		1		2	100.00%
	Urgent Rooding Work 4Hr Response	5	2			3	100.00%
	Vegetation Maintenance	1			1		0.00%
	<b>Rubbish Service Requests</b>	<b>Summary</b>	<b>9</b>				<b>9</b>
Abandoned Vehicle		4				4	100.00%
Illegal Rubbish Dumping		5				5	100.00%
<b>Strategic Property Unit</b>	<b>Summary</b>	<b>3</b>				<b>3</b>	<b>100.00%</b>
	Lease and Licence Enquiry (Existing Lease/Licence)	1				1	100.00%
	Paper Roads Enquiries CRM	2				2	100.00%
<b>Waters</b>	<b>Summary</b>	<b>4</b>		<b>1</b>		<b>3</b>	<b>100.00%</b>
	Drinking Water Final Meter Read	1		1			NaN
	No Drinking Water	3				3	100.00%
<b>Total</b>		<b>231</b>	<b>7</b>	<b>19</b>	<b>17</b>	<b>188</b>	<b>91.71%</b>



# Service Request Time Frames By Ward <sup>17</sup>

TUAKAU

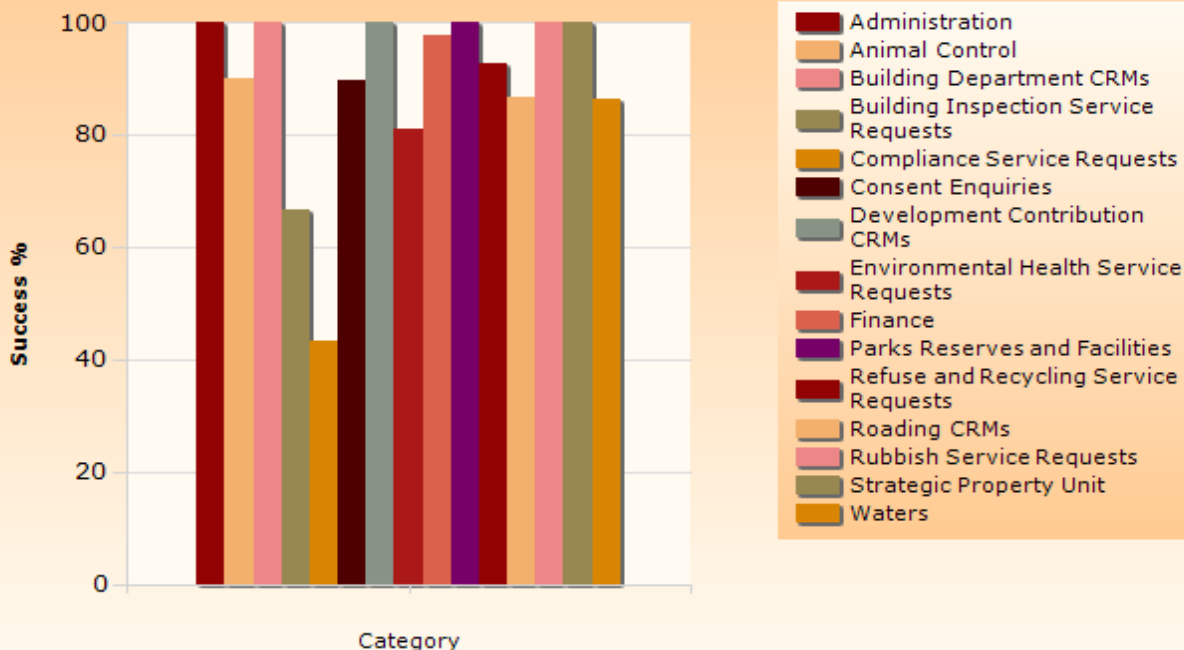


Date Range: 01/04/2020 to 30/06/2020

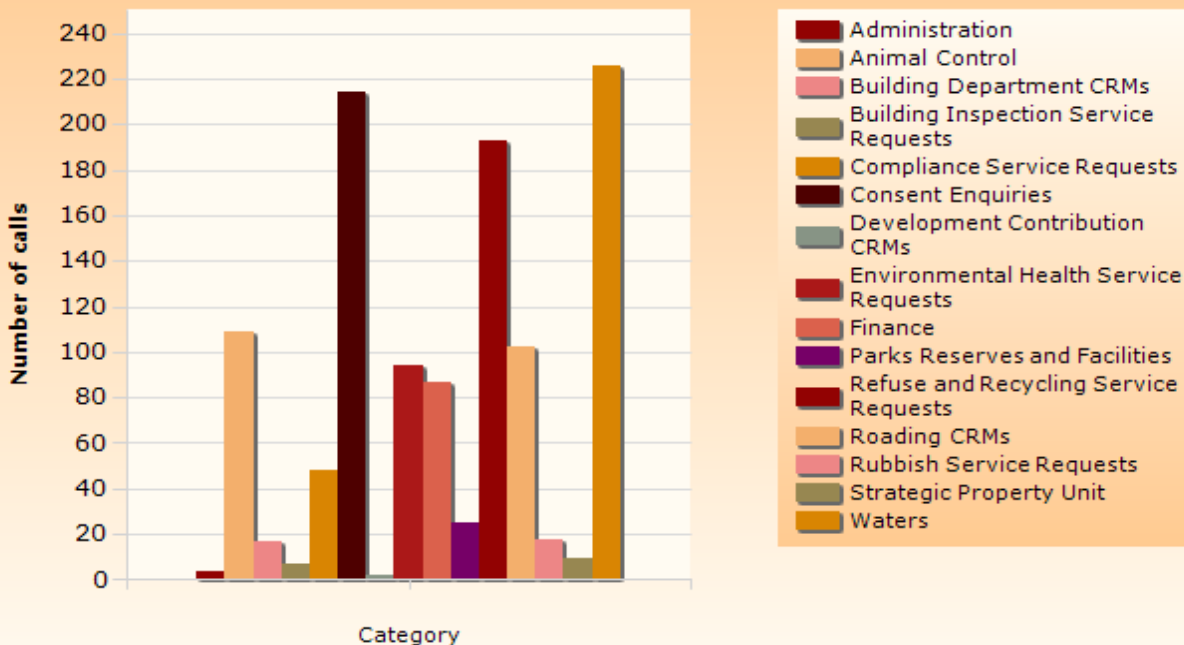
The success rate excludes Open Calls as outcome is not yet known.

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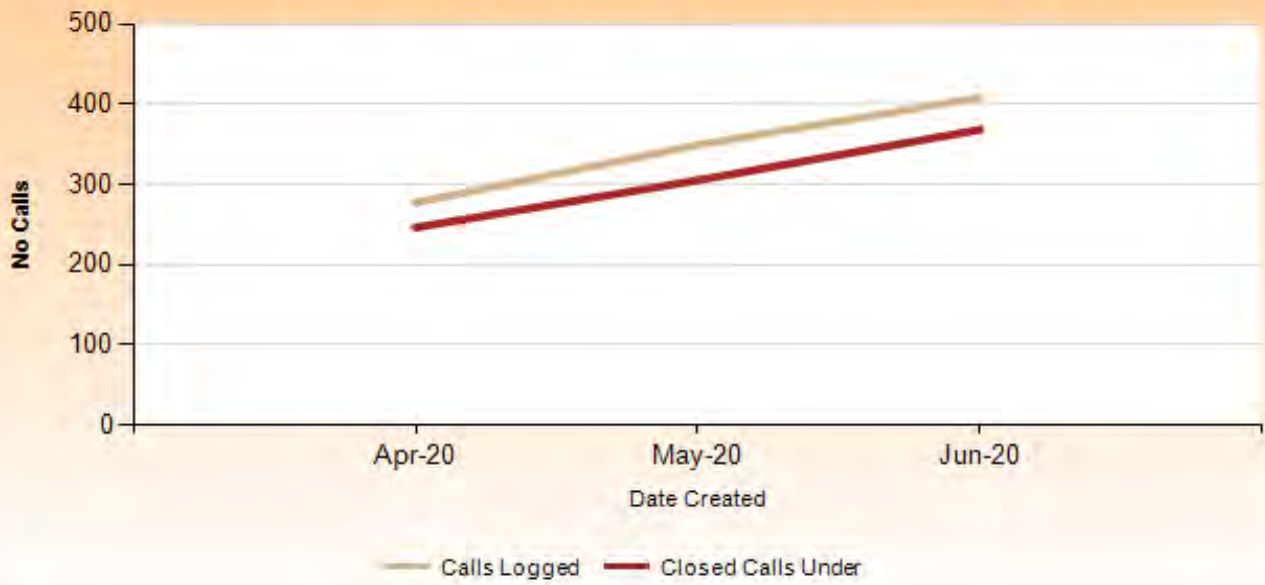
## Call Completion % Success by Type



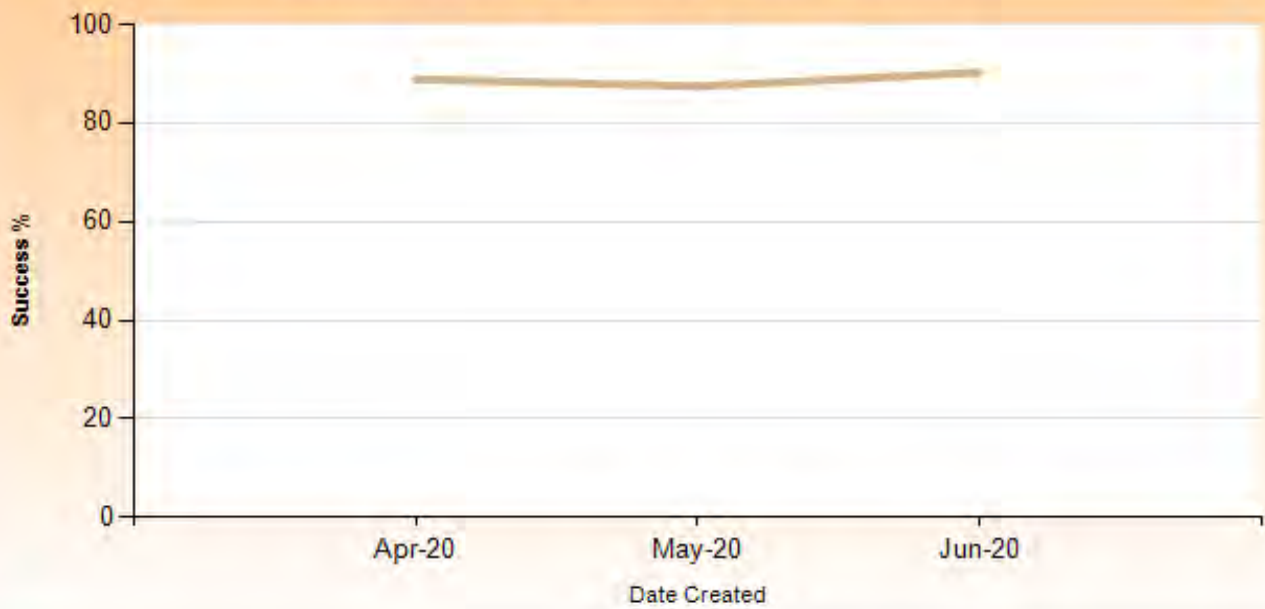
## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Administration</b>							
	<b>Summary</b>	<b>4</b>	<b>2</b>			<b>2</b>	<b>100.00%</b>
	Pro rated rates for the period xx to xx	4	2			2	100.00%
<b>Animal Control</b>							
	<b>Summary</b>	<b>109</b>		<b>6</b>	<b>10</b>	<b>93</b>	<b>90.29%</b>
	Animal Charges	9				9	100.00%
	Dog / Cat Trap Required	1		1			NaN
	Dog Property Visit	10			3	7	70.00%
	Dog Straying - Current	33			6	27	81.82%
	Dog Straying - Historic	9		2		7	100.00%
	Dog Surrender	2				2	100.00%
	Dog Welfare - Not immediate threat to life	2				2	100.00%
	Dog/Animal Missing	5				5	100.00%
	Dogs Aggression - Current	5			1	4	80.00%
	Dogs Aggression - Historic	11		2		9	100.00%
	Dogs Barking Nuisance	15		1		14	100.00%
	Livestock Trespassing - Current	6				6	100.00%
	Livestock Trespassing - Historic	1				1	100.00%
<b>Building Department CRMs</b>							
	<b>Summary</b>	<b>17</b>	<b>1</b>	<b>6</b>		<b>10</b>	<b>100.00%</b>
	Building near any Pipe/Infrastructure may req CCTV	5		3		2	100.00%
	PEO General Enquiry	12	1	3		8	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>7</b>		<b>1</b>	<b>2</b>	<b>4</b>	<b>66.67%</b>
	Building Inspection Service Requests	7		1	2	4	66.67%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>48</b>	<b>18</b>	<b>7</b>	<b>13</b>	<b>10</b>	<b>43.48%</b>
	Compliance - Animal By Law	6	1	2	3		0.00%
	Compliance - Unauthorised Activity	37	17	3	8	9	52.94%
	Freedom Camping incidents/complaints/queries	1				1	100.00%
	Illegal parking	2			2		0.00%
	Non-animal bylaws	2		2			NaN
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>214</b>		<b>9</b>	<b>21</b>	<b>184</b>	<b>89.76%</b>
	Planning Process	19			3	16	84.21%
	Property Information Request	69		2	5	62	92.54%
	Rural Rapid Number assignment & purchase of plates	5				5	100.00%
	Zoning and District Plan Enquiries	121		7	13	101	88.60%
<b>Development Contribution CRMs</b>							
	<b>Summary</b>	<b>2</b>				<b>2</b>	<b>100.00%</b>
	Development Contribution Enquiries	2				2	100.00%

<b>Environmental Health Service Requests</b>	<b>Summary</b>	<b>94</b>	<b>4</b>	<b>11</b>	<b>15</b>	<b>64</b>	<b>81.01%</b>
	Environmental Health Complaint	7	2	1	3	1	25.00%
	Noise Complaint - Environmental Health	22		10	8	4	33.33%
	Noise complaints straight to contractor	65	2		4	59	93.65%
<b>Finance</b>	<b>Summary</b>	<b>87</b>			<b>2</b>	<b>85</b>	<b>97.70%</b>
	Rates query	87			2	85	97.70%
<b>Parks Reserves and Facilities</b>	<b>Summary</b>	<b>25</b>		<b>3</b>		<b>22</b>	<b>100.00%</b>
	Parks & Reserves - Buildings	8				8	100.00%
	Parks & Reserves - Reserve Issues	16		3		13	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	1				1	100.00%
<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>193</b>	<b>1</b>	<b>10</b>	<b>13</b>	<b>169</b>	<b>92.86%</b>
	New collections	13	1			12	100.00%
	Recycling Not Collected	31			1	30	96.77%
	Refuse - Non-Collection	82		2		80	100.00%
	Refuse & Recycling Contractor Complaints	9				9	100.00%
	Refuse & Recycling Enquiries	26			2	24	92.31%
	Rubbish bag sticker/tag orders - internal use only	4		1		3	100.00%
	Tuakau Wheelie Bins	28		7	10	11	52.38%
<b>Roading CRMs</b>	<b>Summary</b>	<b>102</b>		<b>12</b>	<b>12</b>	<b>78</b>	<b>86.67%</b>
	Emergency Events - 1 Hr Response	2				2	100.00%
	Footpath Maintenance - Non_Urgent	1				1	100.00%
	New Vehicle Entrance Request	49		7		42	100.00%
	Request 4 new street light path sign etc	1				1	100.00%
	Road Culvert Maintenance	5			1	4	80.00%
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%
	Road Safety Issue Enquiries	5		2	2	1	33.33%
	Roading Work Assessment Required - OnSite 5WD	16		1	5	10	66.67%
	Routine Roding Work Direct to Contractor 5WD Comp	4		2		2	100.00%
	Street Light Maintenance	6			3	3	50.00%
	Urgent Roding Work 4Hr Response	11				11	100.00%
	Vegetation Maintenance	1			1		0.00%
	<b>Rubbish Service Requests</b>	<b>Summary</b>	<b>18</b>		<b>1</b>		<b>17</b>
Illegal Rubbish Dumping		18		1		17	100.00%
<b>Strategic Property Unit</b>	<b>Summary</b>	<b>9</b>		<b>1</b>		<b>8</b>	<b>100.00%</b>
	Council owned land CRMs	1		1			NaN
	Paper Roads Enquiries CRM	5				5	100.00%
	Pensioner Housing Issue Request	3				3	100.00%

<b>Waters</b>							
<b>Summary</b>		<b>226</b>	<b>11</b>	<b>17</b>	<b>27</b>	<b>171</b>	<b>86.36%</b>
3 Waters Enquiry		34	1		2	31	93.94%
3 Waters Safety Complaint - Non Urgent		4	1			3	100.00%
Drinking water billing		18				18	100.00%
Drinking Water Final Meter Read		84	5	17	3	59	95.16%
Drinking Water Major Leak		18	1		6	11	64.71%
Drinking Water minor leak		27	3		6	18	75.00%
Drinking Water Quantity/Pressure		1				1	100.00%
Fix Water Toby		5			1	4	80.00%
New Drinking Storm Waste water connections		6				6	100.00%
No Drinking Water		1				1	100.00%
Stormwater Blocked pipe		2				2	100.00%
Stormwater Open Drains		1				1	100.00%
Stormwater Property Flooding		5				5	100.00%
Stormwater Property Flooding Urgent		1				1	100.00%
Wastewater Odour		3			2	1	33.33%
Wastewater Overflow or Blocked Pipe		14			6	8	57.14%
Waters Pump Station jobs - only for internal use		2			1	1	50.00%
<b>Total</b>		<b>1155</b>	<b>37</b>	<b>84</b>	<b>115</b>	<b>919</b>	<b>88.88%</b>

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	8 July 2020
<b>Prepared by</b>	Evonne Miller
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0502
<b>Report Title</b>	Projects-Issues-Activities and Actions July 2020

**1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Customer Support be received.**

**3. ATTACHMENTS**

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Onewhero-Tuakau Community Board Projects-Issues-Activities and Actions July 2020

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1.	<p><b>Lighting at Port Waikato</b> Power had been placed underground but street lights had not been put back and connected. A service request had been submitted.</p> <p>Can they have a time line/time frame around repairs and connections.</p> <p>Councillor Eyre has asked if this is linked to the Spade Ready project – Lighting in Oceanview Road – is there a connection?</p>	Service Delivery - Gary Dela Rue / Ross	WDA will be reassessing this street light and move forward from there. WDA Staff have spoken with Councillor Eyre to let her know and she is also doing some investigations on this street light. Once staff hear back from Councillor Eyre they will then get their street light team to assess.
2.	<p><b>George St/Buckland Road corner</b> From Police report - A number of accidents at this intersection have been observed - is there a better design or signage.</p>	Gareth - Roothing	Intersection signage upgrade (Advanced intersection warning signs gated) is planned for August 2020. Road markings need a refresh painting.
3.	<p><b>Cleanliness of Tuakau Township</b></p> <ol style="list-style-type: none"> <li>1. Feedback that what appeared to happen with the pavers in the CBD was that the anti-slip was applied to the footpaths and then they were steam cleaned?</li> <li>2. They want an update and way forward on the “slipperiness” of the pavement – sandblasting – they believe that this is a real Health and Safety Hazard and someone will be harmed.</li> </ol> <p>Staff provide an update on the cleaning programme required from Service Delivery</p>	Service Delivery - Gary Dela Rue / Ross	The Alliance and Council staff are collecting all relevant reports and available information and will provide the Community Board with a report next month detailing the options and recommendation for resolution of this issue
4.	<p><b>Iwi Engagement Strategy</b> Sue to follow up with Jacob Quinn if is to be renewed. Kandi wants to know how to be involved</p>	Sue	Sue will give verbal update at the meeting.
5.	<p><b>Out of cycle speed bylaw changes</b> They are specifically interested in speeds around Marae and in rural zones; traffic calming options instead? Can the Board please have a timeframe of the 10 year speed management plan, i.e. when the 10 years starts and finishes</p>	Gareth – Roothing, Melissa - Corporate Planning	Speed management plan will presented to the Policy and Regulatory Committee later this year. There is no set date for this work as there are changes to the National setting of speed limits rules being reviewed by the Ministry of Transport.
6.	<p><b>Truck Parking</b> Parking enforcement in Tuakau - trucks double parking - trucks not adhering to the truck bypass how can we manage this.</p>	Sue/Tanya	Sue has not progressed this as yet – will put a timeline of end of July to activate this conversation.

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
	Sue to look at coordinating a group to look at the bigger picture of parking/no service lanes issue in Tuakau CBD – there is a lot of underutilised land at the back of the CBD		
7.	<b>Harrisville Road/Dominion Road bridge project</b> It would be of value to the Board if you could provide them with a timeline/timeframes around this review on re-prioritisation.	Service Delivery - Ross	The re-prioritisation will be completed as part of the current Long Term Plan. The recommendations will be available for review by December 2020.
8.	<b>8/6: Level of Service – Rogers LTP presentation</b> What is the timeframe around the Tuakau level of service details that Roger presented at the LTP workshop (his example was Huntly)	Service Delivery - Roger	Levels of Service (LOS) are based on Activity and Asset Class rather than by ward. The LOS in the Asset Management Plans (AMP) will be approved by the LTP Steering Group before going out for full public consultation – this is when Community Boards can comment on the LOS.  The GM Service Delivery presented a workshop on LOS to elected members – it may be that this can be distributed to the OTCB to assist in understanding the background and implications of the LOS discussion?
9.	<b>8/6: Tuakau Library</b> What is the timeframe /timeline for internal details of the design/plan? The board are interested in the potential to include a Parent room.	Service Delivery - Paul	BCD have been engaged to complete a detailed design. WDC are currently in the process of refining the design to ensure it is within the budget. For amendments, further additions will impact on costs in design, structural assessment and framing, specialists lining, electrical requirements, plumbing and fittings.  Additional funding would need to be approved if this facility requires anything further than a baby change table. Further approval from the asset owner will also need to be sought, as operational costs such as cleaning and maintenance will likely increase.  Finalised layout plan is expected to be submitted to WDC in early July. A detailed design is to be completed mid-July.
10.	<b>8/6: Onewhero Domain Trust BMX track</b> Staff to provide an update on the project	Lianne Van Den Bemd – Community Growth	The group have 12 months to raise the remaining funds (\$6,693.20) and provide evidence that the fund have been raised.



## COMMUNITY PROJECTS UPDATE

### Whangarata Cemetery Development

Work is ongoing developing the contract documents.

### Tuakau Library (expected completion July 2021)

Finalised layout plan is expected to be submitted to Council in early July. A detailed design will be completed mid-July.

Temporary relocation of library services will be implemented into the Tuakau Hall. The move is currently scheduled for the beginning of October and temporary location will be in place until June 2021.

Note that consideration will be needed for an alternative venue for the Anzac celebrations next year as library services will be operating out of the town hall during this period.

### Onewhero Reserve Wastewater Upgrade

A request for price was sent out to contractors who submitted pricing for previous stages of the project. Prices have been received and are being evaluated.

### Dr John Lightbody Reserve - Skatepark, Tuakau

The design work by Rich Landscapes commissioned by Tuakau Youth Sports Trust was scheduled to start in April but was delayed by Covid-19 lockdown.

Rich Landscapes have indicated that the design and associated consultation will now continue through 2020 and the final designs will be available in January 2021.

A 2D design and preliminary construction schedule sufficiently detailed for tendering is being sought from the Trust to enable the procurement of a construction contractor by the end of the calendar year to enable works to get underway in January when the final design become available. If the 2D design and schedule is not available by start of October there will be insufficient time to tender, evaluate and award for the construction in the summer. This would lead to a spring construction start (October 2021).

### Dr John Lightbody Reserve Car Parks

Detailed design work is ongoing.

### Dr John Lightbody Reserve Sportspark Lighting

This project is complete and the sportsfield lighting is now fully operational.