



**Minutes of Committee Meeting
Held 7.30pm on 7th November 2016
Tamahere Community Centre**

Present:

TCC: Bevin Coley (**BC**), Dallas Fisher (**DF**), Ro Edge (**RE**), Charles Fletcher(**CF**), Connie Short(**CS**), Jane Manson(**JM**), Shelley Howse(**SH**), Leo Koppens(**LK**) Tim van de Molen(**TV**), Graham McAdam(**GM**), Donna Nichols(**DN**), Sue Robertson(**SR**), James Yearsley(**JY**), Joy Wright(**JW**)

WDC: Tim Harty (**WDC-TH**), Jacki Remihana (**WDC-JR**),

Opus: Jordon Reynolds (**OPUS**)

Community: Maggie Wilcock

City Edge Alliance: Gary Budden, Dana McDonald (**CEA**)

School: Gina Woodfield (**GW**)

Apologies: Aksel Bech(**AB**)

1. Confirmation of Minutes: Triannual Meeting:

Motion:

Confirm Minutes TCC Triennial Election with the following change:
Under Committee Charter - that the number nominated and in favour of being on the Committee be changed to 15, to include the School Representative.

Moved: Dallas Fisher **Seconded:** Charles Fletcher **All in Favour**

2. Confirmation of Minutes: Meeting 3rd October 2016

Moved: Dallas Fisher **Seconded:** Ro Edge **All in Favour**

3. Matters arising:

n/a

4. Correspondence Tabled

4.1 IN

WDC, Rose Gray & Wanda Wright, agenda's for council meetings
WDC, Deborah Lee, council workshop details & councilor induction details
WDC, Tony Whittaker, re Tamahere mobile ballot paper collection
WDC, Tracey King, re distribution of TCC election to residents
WDC, Rose Gray, agenda for 17 Oct TCC election
WDC, Gavin Ion, date for Triennial TCC election & comment on TCC prepared minutes
WDC, Juliene Calambuhay, details TCC grant as of 28 Oct 2016
WDC, media release; Huntly area road closure, Easter Sunday shopping, Grass Verge policy release, mobile ballot boxes to be in Tamahere, local election results, Annual Plan & sustainable growth,

Actions:

WDC-ADMIN –
Note change to Committee number.

WDC, Tim Harty, re NZTA & new TCC contact details
Godfrey Bridger, circulation of TCC triennial election details
NZTA, Expressway October update
NZTA, Dana McDonald, request to present on 7 Nov
Waikato Momentum, Cheryl Reynolds, details of grants
Tamahere Community Centre, monitoring of hall usage & WDC charter.
Waikato Aggregates, Kathryn Drew, invite to next Titoki Sands meeting;
10 Nov.

4.2 OUT

WDC, Karen Bredesen, Tim Harty & Support Team 3 Oct minutes & 7 Nov Agenda
WDC, Gavin Ion, requesting date for committee's triennial election
WDC, Gavin Ion, draft & final 17 Oct Triennial Election minutes
WDC, Karen Bredesen, details of new secretary
Tamahere Community Centre, 3 Oct Minutes & 7 Nov Agenda
Waikato Aggregates, Kathryn Drew, confirming attendance on 10 Nov
Tamahere Community Centre, Paula Dunton, monitoring of hall usage & WDC charter
Godfrey Bridger, request to circulate TCC triennial election details

4.3 Matters Arising from Correspondence

James Yearsley to represent the committee at all future Waikato Aggregates meetings from now on. Issues to raise at their next meeting are the culvert and planting.

Moved: Ro Edge

Seconded: Connie Short

All in Favour

5. Conflicts of Interest

- Dallas Fisher: Involved in infrastructure Company that does business with council
- Gina Woodfield: School board rep
- Jane Manson: Tamahere Church
- SNA's: Joy Wright, Ro Edge, Charles Fletcher, Shelley Howse, Tim van de Molen
- Sue Robertson: Property development issues with WDC

6. Waikato Expressway Update – Verbal Report NZTA

- Construction has begun on the land where the east/west link bridge will be placed, with trees to be cut down later this month, and some pre-loading work due to start on the abutments.
- Preparing to start work in full in early January.
- The committee asked about whether the four-laning of the existing SH1 into Hillcrest is part of the proposed works, but while this is designated it has not been signed off, so therefore not planned to begin in the near future. The committee is concerned this is going to cause major congestion given the traffic is already horrendous on that stretch at peak hours.
- On the completed Cambridge section, there is an 18 week program (finish mid February) to resurface that new section starting at the South and working North.
- NZTA have been invited back to the February meeting.

Actions:

DN - Advise Waikato Aggregates of Change

DN Write to NZTA, Peter Simcock, formal update re Newell Road, Cambridge/ Hamilton cycle way, four-laning into Hillcrest, traffic management during construction, interconnectivity around the Tamahere intersection and Hooker Road Intersection.
CEA to provide – project outline to Committee.

7. Village Hub Design Presentation – Verbal Report Ro Edge/WDC

All committee members received the proposed Tamahere Village Hub design via email last week and the following feedback and questions were received:

- Is the signage going to be standardized and where is it proposed to be placed on the buildings?.
- On Block A, concern that the design of this building could date and two suggestions were made:
 - That the roofline be more like that used on the newest classroom block at Tamahere school, and on part of the hall.
 - Or increase the pitch of the roof line on that block slightly to tie in with Block C.
- It was asked if slightly wider than usual car parks could be accommodated in the design to allow for the many 4WD vehicles in this area.
- The committee would like to see accommodation of at least 30 bike racks (in addition to those on the recreation reserve) for the village hub, which could possibly be accommodated on the east side of Block D.

Motion: Ro Edge & Bevan Coley are delegated the authority to provide committees feedback and work quickly with the architect to see if suggested changes can be made, then press go on the commercial development when they are comfortable with the final plans.

Moved: Dallas Fisher **Seconded:** James Yearsley **All in Favour**

8. Piazza: Verbal Report WDC/OPUS

- The Piazza design will be finalized once the Village Hub and Recreation Reserves plans are finalized to ensure it provides a cohesive link between the two.
- At this point of the project WDC believe they can deliver the piazza designed within the designated budget.
- Issues raised about the design of the canopy. More input may be needed.

Motion: The committee approves the piazza design to go into detailed design.

Moved: Dallas Fisher **Seconded:** Sue Robertson **All in Favour**

9. Tamahere Recreational Reserve Verbal Report WDC/Opus/Shelly/Leo

- The plans have been updated, where possible, to incorporate, the feedback provided by TCC sub-committee.
- The Skate Park design has evolved significantly and looks fantastic.
- The Committee would like to see around 40-50 bike parks incorporated into the plans, in addition to the 30+ in the Hub.
- Tennis courts were raised, and while they are not in the short term plans, they could be accommodated in the future if there was enough community support for them.
- The public toilets are not budgeted for until 2021/22, however the committee could request that this budget be brought forward. An external toilet in the hub will be used until they are built.
- The Piazza will be built at the same time as the village hub.

Actions:
RE/DN Style guide to be distributed to members re signage.
ALL Feedback to Ro on Block C design with suggested alternatives.
WDC-JR acknowledge/in-corporate design input from this meeting.

RE & BC to receive proposed ideas, feedback to architect and approve final plan.
OPUS proceed to detailed design, noting concerns re Piazza

WDC -TH provide for change to public toilet expenditure date in next LTP

- Opus and WDC have taken on board feedback about the trees from the sub-committee, and the committee is comfortable with most of the changes. However, it was noted that London Plane Trees and Oaks are missing from the drawings, and the committee asked that they be included.
- The committee also asked about possible planting in the pond, as per Pickering Road.
- Concerns about the swale drain bordering a small part of the school boundary were raised.
- Now that we have the master plan the committee now needs to work on a prioritization of how the development is staged to reach our goal. The next LTP review is due at the end of 2017 so this provides an opportunity to bring forward and apply for further funding if required. There is also the option to fundraise externally, and hold off on some development until funds can be raised. A meeting will be held on the 21st of November at 7.30pm to discuss the above.
- Gina Woodfield to clarify what the schools position is on the swale drain, and a potential joint effluent treatment system, with the chairperson and write a letter to Tim Harty of WDC to confirm their position.
- Jacki Remihana to confirm to the committee whether bike stands are in the current Recreational Reserve plans, and exactly what the depth of swale drain is.

Recreational Reserve Sub-Committee

- Sue Robertson to replace Maggie Wilcock on this sub-committee, joining Leo Koppens, to work with WDC to finalise the planting plan.

Motion:

Subject to bike stands, swale drain, and planting, the committee approves the design of the recreation reserve.

Moved: Dallas Fisher **Seconded:** Shelley Howse **All in Favour**

10. WDC Boat Ramp

- WDC is currently conducting a boat ramp survey for the community to fill in, which Sue Robertson will do on behalf of our committee. Feedback was as follows:
 - Sharp rocks replaced with rounder stones.
 - People using the fresh water for cleaning boats but then dumping fish bones there on way back from fishing trips are problematic.
 - The boat ramp is not well maintained, and rubbish bin seems to be regularly overflowing.
 - Ramp could be better designed.

11. WDC, Tim Harty Report

No report this week

12. Cr. Aksel Bech Report

The committee congratulates Cr. Aksel Bech on his appointments to the following:

- Strategy & Finance Committee - Deputy Chair
- The Audit and Risk Sub-Committee
- The Chief Executive Performance Review Sub-committee
- Waters CCO Governance Group

Actions:

WDC-JR

Include: 1) London Plane and Oaks Trees in planting scheme.

2) Investigate/ agree pond planting.

ALL –Priotiation meeting 7.30pm 21/11/2016

GW –School Board to write to WDC re Swale and Wastewater.

SR, LK, WDC-JR finalise Rec Res planting plan

WDC – JR

confirm if bike stands included in Rec Res Plan and depth of Swale

SR - complete survey and return to WDC

WDC – TM

1) report re Hooker Road Inter-section upgrade.

2) Review date for Community Plan.

- Economic Development Advisory Group

13. Approved Secretary 2016/17 Admin Grant

Motion:

- That the 2016/17 \$1,000 annual admin grant be paid to the Committee secretary, Donna Nichols and that any monies owed to the previous secretary be paid.

Moved: Dallas Fisher

Seconded: Bevan Coley

All in Favour

14. Tamahere Reserve Report & Nursery Update

- New nursey set up is progressing more slowly than they wish.

15. Any Other Business

School Board Committee Rep

- The transfer of the tennis pavilion finally took place in March 2016, however the school was only notified by the Ministry of Education after a question to John Key during his visit last week.

Fundraising Applications

- It was discussed as to whether as a committee we going to try and fundraise ourselves, or should we engage a specialist fundraiser, using funds we have at hand. Sub-Committee of Dallas Fisher, James Yearsley and Graham McAdam will progress this matter and report back to next meeting.

Media Monitor

- Joy Wright has been nominated as our Media Monitor and will scan the newspapers to monitor articles of interest in the media. Tim van de Molen offered to file any relevant articles he can find online.

Ultra-Fast Broadband

- While there is currently the opportunity to submit to the government on rural broadband roll out, the committee wishes to support the fibre project it has underway with WEL Energy .

Planting on Wiremu Tamihana Drive

- Issues were raised as the current state of this planting, and WDC suggested the quickest solution would be to put in a service request on WDC website to address these concerns.

Upcoming Issues to Discuss

- Four-laning of Road, & Entrance to Hamilton
- Update Community Plan

Date of next meetings:

21st November 2016 (Special Meeting: Recreational Reserve Staging)

5th December 2016

Meeting closed at 9.50pm

Actions:

DN – Invoice Committee

DF, JY,GM – arrange Fundraising Sub-committee

DN – arrange meeting with Maggie and Joy

SR/LK to follow this up.

ALL
ALL