

**MINUTES** of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 11 FEBRUARY 2020** commencing at **6.02pm**

**Present:**

Mr G Wiechern (Chairperson)  
Ms K Morgan  
Mr J Ayers  
Ms D Firth  
Ms R Kirkwood [*until 7:32pm*]  
Ms V Rice  
Cr E Patterson

**Attending:**

Sergeant Brendon Bland, NZ Police  
Constable Amber Lee NZ Police  
  
Ms M May (Community Connections Manager)  
Mr B Stringer (Democracy Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Patterson/Ms Morgan)**

**THAT** an apology be received from Cr Gibb.

**CARRIED**

**NCB2002/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Patterson/Ms Kirkwood)**

**THAT** the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday, 11 February 2020 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**NCB2002/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Morgan/Ms Rice)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Monday, 4 November 2019 be confirmed as a true and correct record of that meeting.**

**CARRIED**

**NCB2002/03**

## **PUBLIC FORUM**

The NZ Police representatives updated the Board, and the following matters were discussed:

- Trail bikes and wheel spinning incidents.
  - Important the public notified police of where incidents occurred so they could respond accordingly.
  - Community Board members supportive of installation of new cameras to identify vehicle registration plates.
- Public encouraged to phone 105 to report non-urgent incidents.
- Need to meet with Kiwi Rail as to what action it was taking around young people jumping from the rail bridge; whether surveillance was required.

**ACTION:** Chairperson to contact Mr James Whetu to attend a workshop or the next Board meeting to discuss work previously undertaken on options to mitigate rail bridge jumping.

The Board thanked police representatives for attending the meeting.

## **REPORTS**

### Discretionary Fund Report Agenda Item 6.1

The report was received [*NCB2002/02 refers*] and discussion was held.

**ACTION:** Staff to follow up on the commitments for the Horotiu Playcentre and the feedback to be provided by the Graeme Dingle Foundation.

- Te Mana o Te Rangi Reserve – Mr James Whetu had been working on concept designs and had the background information. It was suggested Mr Whetu also update the Board on this matter.
- Swimming pool subsidies – Belgravia had advised \$1506 was the subsidised amount for the 2019/20 summer as at 26 January 2020.

**ACTION:** Staff to contact Belgravia to assist payment of subsidy on behalf of the Board, and follow up on the 2018/19 invoice payment.

### Community Board Code of Conduct Agenda Item 6.2

The report was received [*NCB2002/02 refers*] and the Democracy Manager provided an overview of the report.

#### **Resolved: (Ms Morgan/Mr Ayers)**

**THAT the Ngaruawahia Community Board adopt the attached Code of Conduct (Attachment 1 to the staff report) ('the Code') in accordance with clause 15(6), Schedule 7, Local Government Act 2002;**

**AND FURTHER THAT the Community Board notes the newly adopted Code will replace the current Code of Conduct for the Community Board with immediate effect.**

**CARRIED**

**NCB2002/04**

Ngaruawahia Works & Issues Report: Status of Items February 2020  
Agenda Item 6.3

The report was received [NCB2002/02 refers] and discussion was held.

The Community Connections Manager updated the Board on the following matters:

- Playground equipment at The Point – staff had worked with high school students on design concept; excess equipment had been passed to Ngaruawahia Christian Youth Camp.
- Cenotaph – it had taken longer than expected to source stone and supplier for bronze plaque to rectify damage. Stonework repair would be undertaken first; all work expected to be completed before ANZAC day.
- Centennial Park – endeavour to find budget from other Ngaruawahia projects that would not proceed in order to meet financial shortfall. A report would be presented to Council in April to confirm change to budgets.

The following matters were also discussed:

- Board members were encouraged to register CRMs for work required in Ngaruawahia.

**ACTION:** Staff to update the Board on the following issues:

- Repair to sign outside the Community House;
  - Signage to reflect change in permitted parking times following recent change to bylaw;
  - Repair of light in pedestrian crossing on River Road following 2019 incident.
- Parking in town to be a future item for the Board's discussion; particularly in relation to the impact of Council staff parking on local retailers. Council would need to be involved in exploring options with the Board.

The Board confirmed it wanted the Works & Issues report to continue.

Ngaruawahia Community Board Resolution/Action Register  
Agenda Item 6.4

The report was received [NCB2002/02 refers] and discussion was held on whether to continue with the Register.

**ACTION:** The Youth Engagement Advisor requested to attend the March 2020 Board meeting.

**Resolved: (Mr Wiechern/Cr Patterson)**

**THAT the Community Board agrees that the Resolution/Action Register be reported to the Board on a six-monthly basis and that completed matters in the Register be removed.**

**CARRIED**

**NCB2002/05**

Year to Date Service Request Report  
Agenda Item 6.5

The report was received [NCB2002/02 refers] and discussion was held.

**ACTION:** Staff to clarify reference to “Ward” in the report; specifically whether the data related to the Community Board area only.

- Community Connections Manager noted that there was not a consistent approach to how teams recorded when CRMs were closed; staff would continue to review.

Chairperson’s Report  
Agenda Item 6.6

The report was received [NCB2002/02 refers] and the Chair summarised his report. The following matters were discussed:

- Workshops to be held between each public Board meeting.

**ACTION:** Staff to investigate whether quarterly Community Board/Committee sessions would continue this triennium.

- Projects the Board would take forward (including the library and Memorial Hall), in consultation with the community.

