

Minutes of a meeting of the Waikato District Council held by Audio-Visual Conference on **TUESDAY, 19 MAY 2020** commencing at **9.30am**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church
Cr CA Eyre
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith [*until 9.44am and then from 9.49am*]
Cr LR Thomson [*from 10.05am*]
Cr CT Woolerton [*until 11:00am and then from 11:09am*]

Attending:

Mr GJ Ion (Chief Executive)
Mr TG Whittaker (Chief Operating Officer)
Mr C Morgan (General Manager Community Growth)
Mr J Ebenhoh (Planning and Policy Manager)
Ms D Tracey (Strategic Planning Team Leader)
Ms L Shirley (Zero Harm Manager)
Mr J Fuller (Senior Environment Planner)
Mr N Johnston (Funding and Partnership Manager)
Ms L van den Bemd (Community Development Advisor)
Ms T Singh-Sandhu (Strategic Planner)
Ms B Connolly (Senior Planner)
Mr B Stringer (Democracy Manager)
Ms G Brady (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mayor Sanson/Cr Sedgwick)

THAT an apology for lateness be received from Cr Thomson.

CARRIED

WDC2005/20

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mayor Sanson/Cr Gibb)

THAT the agenda for a meeting of the **Waikato District Council** held on **Tuesday, 19 May 2020** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded.

CARRIED

WDC2005/21

DISCLOSURES OF INTEREST

Councillors Gibb and Sedgwick advised that they would, respectively, declare a non-financial conflict of interest in the following items:

- Item 6.2 (Open Agenda) – *Waikato 2070 – Waikato District Council Growth and Economic Development Strategy*
- Item 3.1 (Public Excluded Agenda) - *Award of Contracts for Proposed District Plan Hearings: Rural Zone and Significant Natural Areas, entered into under Delegated Authority*

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/McInally)

THAT the minutes of the extraordinary meeting of the **Waikato District Council** held on **Wednesday, 6 May 2020** be confirmed as a true and correct record of that meeting.

CARRIED

WDC2005/22

ACTION REGISTER

Agenda Item 5

The General Manager Community Growth spoke to the report and noted that staff expected notification would occur by 29 June 2020, if not before.

ACTION: Staff to notify elected members when the plan change notification is undertaken.

Resolved: (Crs Gibb/Lynch)

THAT the report from the **Chief Executive** be received.

CARRIED

WDC2005/23

REPORTS

Zero Harm Update

Agenda Item 6.1

The Zero Harm Manager highlighted, and responded to questions on, the following matters:

- Critical Risks – Bowtie Controls: Examples were provided of controls that had yet to be implemented and the work that was underway.
- Safety Engagement Conversations
 - Monthly variations on the conversations held.
 - Staff had yet to measure the number of conversations against an earlier benchmark, which would provide a better understanding on why some conversations were not recorded.
- Number of serious near-miss events since December 2019.

Resolved: (Crs Church/Lynch)

THAT the report from the Chief Executive be received.

CARRIED

WDC2005/24

Councillor Smith withdrew from the meeting at 9.44am during discussion on the above item and was not present when voting took place.

Agenda Item 6.3 was considered prior to Agenda Item 6.2.

Creative Communities Scheme Assessment Committee - Change to Terms of Reference and Delegations

Agenda Item 6.3

The Community Development Advisor summarised the report and the reasons for the proposed changes to the Committee's terms of reference. The following matters were discussed:

- The recommended applicants for the current community representative vacancies would be presented at a Committee meeting on 11 June 2020 for approval. Work had commenced on filling the vacancies in February 2020 but was delayed due to Covid-19.

Resolved: (Crs Gibb/Woolerton)

THAT the report from the General Manager Community Growth be received;

AND THAT the Council:

- a. approves the amended Creative Communities Scheme Assessment Committee Terms of Reference and Delegations as attached to the staff report; and**
- b. notes that the Governance Structure 2019 - 2022 will be updated to reflect the approved amendments;**

AND FURTHER THAT the Council notes that Councillor McGuire and Councillor Henderson were appointed to represent the Council on the Creative Communities Scheme Assessment Committee.

CARRIED

WDC2005/25

Councillor Smith returned to the meeting at 9.49am during discussion on the above item and took part in voting.

Waikato 2070 - Waikato District Council Growth and Economic Development Strategy
Agenda Item 6.2

Councillors Gibb and Sedgwick declared a conflict of interest, withdrew from the meeting and did not participate in discussion or voting on this item.

The Strategic Planning Team Leader summarised the report, provided an overview of the process for the development of the Strategy and identified the key changes that had been made to the Strategy to address matters raised during the hearings. The following matters were discussed:

- Staff would check to ensure there was consistency in colours used for the hardcopy of the Strategy.
- The use of 2018 NZ Statistics population data.
- Staff would contact each submitter to advise of the outcome of their submission.

It was acknowledged that:

- it would be important to keep the information in the Strategy current; and
- the Strategy encompassed Council's direction on growth and economic development, which should be reflected in future reports presented to the Council.

ACTION: Staff would notify elected members when the Strategy was available on the Council's website.

Staff were acknowledged for the work undertaken in the development of the Strategy.

Resolved: (Crs Bech/Smith)

THAT the report from the General Manager Community Growth be received;

AND THAT the Council adopts the Waikato District Council Growth and Economic Development Strategy (Waikato 2070), attached to the report;

AND FURTHER THAT the Council notes Waikato 2070 replaces the existing District Development Strategy and Economic Development Strategy.

CARRIED

WDC2005/26

Councillor Thomson joined the meeting at 10.05am during discussion on the above item and took part in voting.

Councillors Gibb and Sedgwick returned to the meeting at the conclusion of the above item.

Consideration of Conservation Fund Applications
Agenda Item 6.4

The Senior Environment Planner summarised the applications received. He highlighted, and responded to questions on, the following matters:

- Applicants that were not recommended to receive full payment would be able to apply for remaining funding at a later stage. An explanation was provided on why full funding was not recommended.
- Allocated funding was derived from contributions that came out of subdivision costs paid to the Council, not general rates. The amount is inflation adjusted.
- The funding was for works undertaken on private property and some applications would not satisfy the requirements for funding from the Waikato Regional Council.
- The Council's Conservation Strategy was due for review, which would be undertaken in the near future.
- The amount of the Fund carried forward from the 2018/19 Annual Plan.

Resolved: (Crs Church/Eyre)

THAT the report from the General Manager Community Growth be received;

AND THAT the Conservation Fund application of \$2,375.34 from V Warren (727 Harrisville Road) be approved in full;

AND FURTHER THAT the Conservation Fund application of \$4,440.15 from H C Dorlas (649 Bruntwood Road, Matangi) be approved in full;

AND FURTHER THAT the Conservation Fund application of \$2,507.00 from G & D Lutge (374 Bluff Road, Pokeno) be approved in full;

AND FURTHER THAT the Conservation Fund application of \$7,000.00 from Leanne Birch on behalf of M Muir (87 Coe Road, Waiuku) be approved in part to the value of \$4,999.00;

AND FURTHER THAT the Conservation Fund application of \$4,999.00 from R Budd & H Browne (Black Pond Farm) be approved in part, to a maximum value of \$1,600.00;

AND FURTHER THAT the Conservation Fund application of \$2,760.00 from L Koppens (39 Koppens Road) be approved in full.

CARRIED

WDC2005/27

Revised LGNZ Remits Process – LGNZ Annual General Meeting 2020
Agenda Item 6.5

The Chief Executive introduced the report. Mayor Sanson noted that Hamilton City Council had sought Waikato District Council's support for its remit, the details for which had yet to be presented.

There was discussion on the Council submitting a remit to enable local authorities to continue to hold meetings remotely, without the requirement for physical presence of members to satisfy quorum requirements. The Chief Executive suggested the matter was raised at the next Mayoral Forum to gauge support.

Resolved: (Crs Gibb/Church)

THAT the report from the Chief Executive be received;

AND THAT the Council advises the Chief Executive of any remits for the Council to submit to LGNZ for the 2020 AGM.

CARRIED

WDC2005/28

Electoral Officer Report – Elections 2019
Agenda Item 6.6

The report was taken as read. The following matters were discussed:

- The low participation rate of voters at the local authority elections and ways to address that, including online voting.
- The need to better understand why the majority of registered voters did not vote.
- The connection between the voter participation rate and how Council engaged with its communities generally.

Resolved: (Crs Woolerton/McInally)

THAT the report from the Chief Executive be received.

CARRIED

WDC2005/29

EXCLUSION OF THE PUBLIC

Agenda Item 6.7

Resolved: (Crs Gibb/Woolerton)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1.1- Confirmation of Minutes 6 May 2020	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2 – Action List – Public Excluded		
Item 3.1 – Award of Contracts for Proposed District Plan Hearings: Rural Zone and Significant Natural Areas, entered into under Delegated authority		
Item 4 – Chief Executive’s Issues		
Item 5 – Mayoral Issues		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
I.1		Refer to the previous Public Excluded reason(s) in the agenda for this meeting.
2		Refer to the previous Public Excluded reason(s) in the agenda for this meeting.
Item 3.1	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
Item 4	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
Item 5	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

CARRIED

WDC2005/30

The meeting adjourned from 10.50 to 10.58 at the conclusion of the above item.

Resolutions WDC2005/31 – WDC2005/34 are contained in the public excluded section of these minutes.

