

# **FEEES AND CHARGES 2015 - 2018**



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## Introduction

This document has been prepared to provide a comprehensive guide to fees and charges for the first three years of the 2015-25 Long Term Plan.

## Legislative framework

The council derives its right to apply fees and charges in general from section 150 and section 12 of the Local Government Act (LGA) 2002. Other Acts which the council administers, such as the Resource Management Act 1991, the Building Act 2004, the Dog Control Act 1996 and others, give all Territorial Authorities the right to prescribe fees and charges pertaining to the particular activity dealt with under that Act. In the following fees and charges schedules the empowering legislation is noted where the right to apply fees and charges is not derived from the LGA 2002.

For unseen situations for which no fee or charge has been prescribed but which involve costs to the council, section 252 under the LGA 2002 also gives the council the right to recover the reasonable costs incurred for works or services provided by the Council.

## Schedules

The following should be noted with regard to the fees and charges schedules:

In some cases the fees are defined by the relevant statute and are therefore not open for consultation or to change by the council. These include:

- Infringement fees for parking, resource management and dog control offences
- Liquor licensing
- Amusement devices licensing
- Development contributions

Subdivision consent for additional lots, and any land use consent or permitted activity may include a condition requiring development contributions to ensure adequate and appropriate provision of infrastructure to service those new lots or activity. Contributions relate to roading network access, wastewater and stormwater disposal, rural drainage and water supply. These contributions relate solely to the council's own infrastructure and not to infrastructure of other service providers who have their own charging regimes. For further information please refer to our Development Contributions Policy.

## Sustainable communities

### Customer delivery

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Requests, searches &amp; enquires</b>			
Printing from internet (per page)	0.30	0.30	0.30
Research enquiry (per hour or part thereof)	70.00	70.00	70.00
<b>Electronic communications</b>			
Fax Transaction Fee	3.00	3.00	3.00
Emailing documents (Minimum 10 Pages)	2.70	2.70	2.70
Scanning	2.70	2.70	2.70
<b>Private photocopying</b>			
Black & white – per page )	0.25	0.25	0.25
Black & white – per page (A3)	0.25	0.25	0.25
Colour – per page (A4)	0.60	0.60	0.60
Colour – per page ( A3)	0.60	0.60	0.60

### Community facilities: Cemeteries

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Plot purchase</b>			
All of the Waikato – including maintenance	2,300.00	2,300.00	2,350.00
All of the Waikato's Children's areas including maintenance	800.00	808.00	816.00
RSA plot	Free of charge	Free of charge	Free of charge
<b>Sexton fees</b>			
Interments	1,500.00	1,700.00	1,800.00
Stillborn babies	Free of charge	Free of charge	Free of charge
<b>Ashes</b>			
Plot	350.00	350.00	350.00
Sexton	300.00	300.00	300.00
RSA plot	Free of charge	Free of charge	Free of charge

<b>Other cemetery services</b>			
Disinterment	3,025.00	3,025.00	3,025.00
Reinterment	1,450.00	1,450.00	1,450.00
Breaking concrete	100.00	100.00	100.00
Memorial Permit	10.00	10.00	10.00
Locate Plot	20.00	20.00	20.00

## Community facilities: Halls

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>General charges</b>			
Deposits	355.00	365.00	375.00
Penalty for late return of keys – per working day	25.00	25.00	25.00
Surcharge for events with	60.00	60.00	60.00
<b>Te Kauwhata Library – community meeting room</b>			
Community groups – per hour	6.00	7.00	8.00
Community groups – per half day	11.00	12.00	13.00
Community groups – per day	22.00	25.00	27.00
Commercial – per hour	22.00	24.00	26.00
Commercial – per half day	27.00	30.00	33.00
Commercial – per day	50.00	55.00	60.00
<b>Huntly Civic Centre</b>			
Full day	115.00	120.00	125.00
Day <u>and</u> evening	190.00	195.00	200.00
Part day	64.00	66.00	68.00
Commercial – day <u>or</u> evening	288.00	296.00	300.00
Commercial – day <u>and</u> evening	402.00	414.00	425.00
<b>Riverside Room Huntly</b>			
Part day	19.00	20.00	21.00
Full day	38.00	40.00	42.00
Day <u>and</u> evening	55.00	57.00	60.00
Commercial – day <u>or</u> evening	120.00	123.00	126.00
Commercial – day <u>and</u> evening	211.00	217.00	223.00
<b>Ngaruawahia War Memorial Hall</b>			
Commercial – day <u>or</u> evening	120.00	123.00	126.00
Commercial – day <u>and</u> evening	217.00	223.00	230.00
Part day	39.00	40.00	42.00
Full day	77.00	80.00	83.00
Charitable/community organisations – day <u>or</u> evening	25.00	26.00	27.00
Charitable/community – day <u>and</u> evening	48.00	50.00	52.00
<b>Tuakau War Memorial Hall Commercial (day <u>or</u> evening)</b>			
Main hall <u>or</u> supper room	97.00	100.00	103.00
Main hall <u>and</u> supper room	191.00	196.00	200.00
Mezzanine <u>or</u> committee rooms	44.00	45.00	46.00
Mezzanine <u>and</u> committee rooms	86.00	87.00	88.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Commercial (day <u>and</u> evening)</b>			
Main hall <u>or</u> supper room	190.00	195.00	200.00
Main hall <u>and</u> supper room	383.00	393.00	403.00
Mezzanine <u>or</u> committee rooms	87.00	90.00	93.00
Mezzanine <u>and</u> committee rooms	175.00	180.00	185.00
<b>Non-commercial (day <u>or</u> evening)</b>			
Main hall <u>or</u> supper room	50.00	52.00	54.00
Main hall <u>and</u> supper room	97.00	100.00	103.00
Mezzanine <u>or</u> committee rooms	23.00	24.00	25.00
Mezzanine <u>and</u> committee rooms	44.00	45.00	46.00
<b>Non-commercial (day <u>and</u> evening)</b>			
Main hall <u>or</u> supper room	97.00	100.00	103.00
Main hall <u>and</u> supper room	191.00	196.00	200.00
Mezzanine <u>or</u> committee rooms	45.00	46.00	47.00
Mezzanine <u>and</u> committee rooms	87.00	90.00	93.00
<b>Charitable/community (day <u>or</u> evening)</b>			
Main hall <u>or</u> supper room	25.00	26.00	27.00
Main hall <u>and</u> supper room	48.00	50.00	52.00
Mezzanine <u>or</u> committee	13.00	14.00	15.00
Mezzanine <u>and</u> committee	23.00	24.00	25.00
<b>Charitable/community (day <u>and</u> evening)</b>			
Main hall <u>or</u> supper room	50.00	52.00	54.00
Main hall <u>and</u> supper room	97.00	100.00	103.00
Mezzanine <u>or</u> committee	23.00	24.00	25.00
Mezzanine <u>and</u> committee	13.00	14.00	15.00



## Other facilities

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Raglan wharf</b>			
Fishing vessels regularly using the port – per annum CHECK YR 3 Charge	1,175.00	1,200.00	1,225.00
<b>Raglan Aerodrome</b>			
Landing fees – casual use per day	10.00	10.00	10.00
Regular use ( annual aerodrome landing fee for clubs or similar organisations)	585.00	585.00	585.00
Administration fee (late payments etc)	20.00	20.00	20.00
Special events	By negotiation	By negotiation	By negotiation
<b>Housing for the elderly</b>			
Ngaruawahia – per week	120.00	125.00	130.00
Huntly – per week	120.00	125.00	130.00
Tuakau – per week	120.00	125.00	130.00

## Information management

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Photocopying</b>			
Per A4 page – single sided black & white	0.30	0.30	0.30
Per A4 page – double sided black & white	0.45	0.45	0.45
Per A4 page – single sided colour	0.55	0.55	0.55
Per A4 page – double sided colour	0.80	0.80	0.80
Individual map – A3 colour	4.40	4.40	4.40
<b>Copying &amp; GIS</b>			
A2 – single sided	3.00	3.00	3.00
A1 – single sided	5.00	5.00	5.00
A0 large, microfilm prints & half tone prints – single sided	7.00	7.00	7.00
A0 large, microfilm prints & half tone prints – single sided	7.00	7.00	7.00
A0 – standard/vector	35.00	35.00	35.00
A0 – raster/aerial	51.00	51.00	51.00

A1 – standard/vector	30.00	30.00	30.00
A1 – raster/aerial	40.00	40.00	40.00
A2 – standard/vector	25.00	25.00	25.00
A2 – raster/aerial	30.00	30.00	30.00
A3 – standard/vector	14.00	14.00	14.00
A3 – raster/aerial	16.00	16.00	16.00
A4 – standard/vector	7.00	7.00	7.00
A4 – raster/aerial	10.00	10.00	10.00

***Leisure facilities: Aquatic centres***

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Huntly</b>			
Children	2.50	3.00	3.50
Adults	4.50	5.00	5.50
Seniors & tertiary students	3.00	3.50	4.00
One lane hire per hour	15.00	20.00	25.00
Spectators	1.50	1.50	1.50
Children aged 3 and under – accompanied by an adult	Free of charge	Free of charge	Free of charge
Parents supervising their children	2.00	2.00	2.00
Toddler's pool/bulkhead pool per hour	28.00	29.00	30.00
<b>Ngaruawahia</b>			
Children	2.00	2.50	3.00
Adults	4.00	4.50	5.00
Seniors & tertiary students	2.00	2.00	2.00
Spectators	1.50	1.50	1.50
Children aged 3 and under – accompanied by an adult	Free of charge	Free of charge	Free of charge
Parents supervising their children	1.50	1.50	1.50
<b>Tuakau</b>			
Children	2.00	2.50	3.00
Adults	4.00	4.50	5.00
Seniors & tertiary students	2.00	2.00	2.00
One lane hire per hour	20.00	20.00	20.00
Children aged 2 and under – accompanied by an adult	Free of charge	Free of charge	Free of charge
Parents supervising their children	Free of charge	Free of charge	Free of charge

## Libraries

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Books</b>			
4 weeks no renewal	Free issue period	Free issue period	Free issue period
Book renewal after 4 weeks (per book)	2.00	2.00	2.00
Overdue book fees	0.50	0.50	0.50
Rental charge after free issue period	0.50	0.50	0.50
Borrowed reference items – charges apply from 9am of the day the items are due back to the library. (per day - Mon to Fri)	10.00	10.00	10.00
Reserve fee	1.50	1.50	1.50
<b>Magazines</b>			
General – two weeks	0.50	0.50	0.50
<b>DVDs</b>			
Adult New Release	4.00 first week & 0.50 per day thereafter	4.00 first week & 0.50 per day thereafter	4.00 first week & 0.50 per day thereafter
Junior New Release	3.00 First week & 0.50 per day thereafter	3.00 First week & 0.50 per day thereafter	3.00 First week & 0.50 per day thereafter
Adult Recent	1.00 first week & 0.50 per day thereafter	1.00 first week & 0.50 per day thereafter	1.00 first week & 0.50 per day thereafter
Junior	1.00 First week & 0.50 per day thereafter	1.00 First week & 0.50 per day thereafter	1.00 First week & 0.50 per day thereafter
<b>Card fees</b>			
Replacement card	3.00	3.00	3.00
Non-production of borrower's card	0.50	0.50	0.50
Print-out of current items on borrower's card	0.20	0.20	0.20
Inter-loan charge	5.00 + charges incurred	5.00 + charges incurred	5.00 + charges incurred
<b>Withdrawn For Sale</b>			
Adult Books	2.00 per book or 6 books for 10.00	2.00 per book or 6 books for 10.00	2.00 per book or 6 books for 10.00
Junior Books	1.00 per book or 6 books for 5.00	1.00 per book or 6 books for 5.00	1.00 per book or 6 books for 5.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
Magazines	0.40 per magazine or 6 magazines for 2.00	0.40 per magazine or 6 magazines for 2.00	0.40 per magazine or 6 magazines for 2.00
DVDs/CDs/CD-Rom	2.00 per DVD, CD, CD-Rom	2.00 per DVD, CD, CD-Rom	2.00 per DVD, CD, CD-Rom
Paperback	1.00 per book or 6 books for 5.00	1.00 per book or 6 books for 5.00	1.00 per book or 6 books for 5.00
<b>Subscriptions</b>			
District ratepayers & residents	Free of charge	Free of charge	Free of charge
Out-of-district non-residents and non-ratepayers (per year)	80.00	80.00	80.00

The council has entered into reciprocal arrangements with Hamilton City, Matamata-Piako and Waipa District Council's library service, whereby out-of district subscriptions are at no cost to library members. Ex-Franklin District Council residents also have reciprocal arrangement with Auckland Council until October 2018. However, it is important to note that these other libraries have their own schedule of service charges.

### **Parks**

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Sporting &amp; recreation facilities</b>			
Winter sports	Free of charge	Free of charge	Free of charge
Summer sports	Free of charge	Free of charge	Free of charge
Lake Puketirini - (per season, a \$21 refundable deposit on return of key deposit included)	100.00	100.00	100.00
Lake Kainui - (per season, a \$21 refundable deposit on return of key deposit included)	120.00	120.00	120.00

## **Sustainable environment**

### **Animal control**

All fees are set in accordance with the Dog Control Act 1996. The registration fee is set to recover costs associated with the administration of the dogs register, response to service requests from the public, compliance monitoring and enforcement of the relevant provisions of the Dog Control Act 1996, the Waikato District Council Dog Control Bylaw 2007\* and the ex-Franklin District Council Dog Control Bylaw 2010\*.

The council's general approach when setting the fees is to presume that all owners are classified as 'approved' unless breaches to the classification are made within a 12-month period. The Waikato District Council classifies dog owners according to criteria detailed on the following pages.

#### **A1 Approved owner**

The approved owner classification applies to all new dog owners who have not previously owned a dog, or current owners who have not been subject to any of the following offences:

- impounded dog
- registered complaint
- prosecution
- infringement fine
- non-notification of changes to ownership details
- repeated non-payment of registration fee.

A dog owner moving to the district will be given consideration for the approved owner classification if proven evidence of previous history relating to the above criteria is presented.

Any owner who breaches two or more of the above criteria within a 12-month period will lead to immediate cancellation of the approved owner classification and will be reverted to the general owner classification for a period of two years.

To requalify for the approved owner classification the owner must remain offence-free for two consecutive years.

\*Note: The Waikato District Council and ex-Franklin District Council Dog Control Bylaw are subject to review in 2015.

#### **A2 Selected owner**

The selected owner classification applies to a dog owner who lives on a residential, living, country living, rural, rural residential, village or residential 2 (Pokeno) zoned property that is less than 20 hectares and complies with the following conditions:

- currently meets the approved owner classification
- holds a permit where more than two dogs are kept on the premises
- meets the minimum standards for accommodation of dogs (as set out in the Code of Animal Welfare) provides a fully fenced dog-proof section or area of the premises, appropriate for the size of the dog/s kept.

Any breach of these conditions will lead to the immediate cancellation of the selected owner classification.

### **A3 Farm owner**

The farm owner classification applies to a rural dog owner who lives on and farms a property of 20 hectares or more, and who:

- currently meets the approved owner classification
- meets the minimum standards for accommodation of dogs (as set out in the Code of Animal Welfare)
- ensures that all home killing and the disposal and or treatment of offal and trimmings, including the heads of sheep and goats, are carried out in an approved dog-proof enclosure or killing facility
- does not feed or allow the dog/s access to any raw offal or untreated sheep or goat meat
- will undertake voluntary treatment for hydatids and sheep measles as part the regular dog worming programme with the local veterinarian.

Any breach of these conditions will lead to the immediate cancellation of the farm owner classification.

### **A4 General owner**

A general owner has generally breached one or more of the offences listed under the approved owner classification and is recognised as follows:

- cannot supply evidence of a dog previously registered or has kept unregistered dog under another local authority
- has had a dog impounded
- has been the subject of a registered complaint
- has been prosecuted for a dog offence
- has received an infringement fine.
- To qualify for approved owner classification the owner must remain offence-free for two consecutive years.

### **A5 Neutered or spayed dogs**

On the provision of written proof from a veterinary surgeon the registration fee for the current year will be waived and a tag provided free of charge for a dog that has been neutered or spayed during the course of the previous year. Subject to the following conditions:

- the dog is not classified as a dangerous dog that has been required to be neutered or spayed under provisions set out in the Dog Control Amendment Act 2003
- written proof is provided by a certified veterinary surgeon who has adequately described the dog involved
- the proof and registration form are presented to the council on or before 31 July of the current year.

The waiver will apply for one registration year only.

### **Cat Traps**

The Animal Welfare Act 1999 allows for the use of traps such as live catch (cage traps). These traps can be used for the control of feral cats. Cage traps are available for hire from the councils Animal Control Unit.

A bond of \$100 cash is required and a refund of \$75 will be issued when the trap is returned within two weeks. If the trap is returned damaged there will be no refund.

Please note responsibility for disposal of feral cats trapped is on the householder leasing the trap. The council has no facilities to dispose of these cats.

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Payment by 20 July (discounted rate)</b>			
General owner	98.00	100.00	102.00
Approved owner	72.00	74.00	76.00
Farm owner -	43.00	45.00	47.00
Selected owner	43.00	45.00	47.00
Guide dogs	5.00	5.00	5.00
Hearing dogs	5.00	5.00	5.00
Dogs neutered in previous year (special conditions apply)	Free registration before 1 August	Free registration before 1 August	Free registration before 1 August
Dangerous	147.00	150.00	153.00
<b>Basic registration fee(after 20 July) (full rate)</b>			
General owner	118.00	120.00	122.00
Approved owner	92.00	94.00	96.00
Selected & farm owner	63.00	65.00	67.00
Selected & farm owner	63.00	65.00	67.00
<b>Other charges</b>			
Application for selected owner	64.00	65.00	65.00
Application for permit to keep more than two dogs	64.00	65.00	65.00
Disposal/surrender	48.00	48.00	48.00
Implanting of microchips	40.00	40.00	40.00
<b>Collars &amp; tags</b>			
Small	6.00	7.00	7.00
Medium	11.00	12.00	12.00
Large	12.00	13.00	13.00
Exchange tags	Free of charge	Free of charge	Free of charge
Replacement tags	5.00	6.00	6.00
<b>Registration of pups age 3 months</b>			
<b>General owner</b>			
July	118.00	120.00	122.00
August	108.10	110.00	111.80
September	98.30	100.00	101.60
October	88.50	90.00	91.40
November	78.60	80.00	81.30
December	68.80	70.00	71.10
January	60.00	60.00	61.00
February	49.10	50.00	50.80
March	39.30	40.00	40.60
April	29.50	30.00	30.50
May	19.70	20.00	20.30
June	Free of charge	Free of charge	Free of charge

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Approved owner</b>			
July	92.00	94.00	96.00
August	84.30	86.10	88.00
September	76.60	78.30	80.00
October	68.90	70.50	72.00
November	61.30	62.60	64.00
December	53.60	54.80	56.00
January	46.00	47.00	48.00
February	38.30	39.10	40.00
March	30.60	31.30	32.00
April	23.00	23.50	24.00
May	15.30	15.70	16.00
June	Free of charge	Free of charge	Free of charge
<b>Selected/farm owner</b>			
July	63.00	65.00	67.00
August	57.70	59.40	61.40
September	52.50	54.10	55.80
October	47.20	48.70	50.20
November	42.00	43.30	44.60
December	36.70	37.90	39.10
January	31.50	32.50	33.50
February	26.20	27.00	27.90
March	21.00	21.60	22.30
April	15.70	16.20	16.70
May	10.50	10.80	11.20
June	Free of charge	Free of charge	Free of charge
<b>Impounding - Dog Control Act 1996, section 68</b>			
First impounding	75.00	80.00	80.00
Second impounding	100.00	110.00	110.00
Third or subsequent impounding	125.00	130.00	130.00
Seizure – additional to impounding fee	65.00	70.00	70.00
Sustenance	18.00	20.00	20.00
<b>Infringement offences - Dog Control Act 1996, section 66</b> (GST is not applicable to these fees)			
Wilful obstruction of a dog control officer or ranger	750.00	750.00	750.00
<b>Infringement offences - Dog Control Act 1996, section 66</b> (GST is not applicable to these fees)			
Failure or refusal to supply information or wilfully providing false particulars	750.00	750.00	750.00



Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Infringement offences - Dog Control Act 1996, section 66</b> (GST is not applicable to these fees)			
Failure to supply information or wilfully providing false particulars about a dog	750.00	750.00	750.00
Failure to comply with any bylaw authorised by section 20 of the Dog Control Act	300.00	300.00	300.00
Failure to undertake dog owner education programme or dog obedience course (or both)	300.00	300.00	300.00
Failure to comply with obligations of probationary owner	750.00	750.00	750.00
Failure to comply with effects of disqualification	750.00	750.00	750.00
Failure to comply with effects of classification of dog as dangerous dog	300.00	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00	500.00
Failure to comply with effects of classification of dog as menacing	300.00	300.00	300.00
Failure to advise person of muzzle and leashing requirements	100.00	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00	300.00
False statement relating to dog registration	750.00	750.00	750.00
False notifying death of dog	750.00	750.00	750.00
Failure to register dog	300.00	300.00	300.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Infringement offences - Dog Control Act 1996, section 66</b> (GST is not applicable to these fees)			
Fraudulent procurement or attempt to procure replacement dog registration label or disc	500.00	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00	100.00
Failure to advise change of address	100.00	100.00	100.00
Removal, swapping or counterfeiting of registration label or disc	500.00	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00	200.00

Failure to keep dog under control	200.00	200.00	200.00
Failure to provide proper care and attention to supply proper and sufficient food, water and shelter and to provide adequate exercise	300.00	300.00	300.00
Failure to carry a leash in public	100.00	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00	200.00
Allowing dog known to be dangerous to be at large unmuzzled or unleashed	300.00	300.00	300.00
Failure to advise of muzzle and leasing requirements	100.00	100.00	100.00
Releasing dog from custody	750.00	750.00	750.00

### **Stock control**

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Trespass - Impounding Act 1955, section 16</b>			
<b>Any paddock or meadow or grass or stubble</b>			
Fee per - Horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	2.00	2.00	2.00
Fee per - Ram, ewe, wether or lamb (per animal per day)	0.50	0.50	0.50
Fee per - Goat, boar, sow or other pig (per animal per day)	5.00	5.00	5.00
<b>Any land having thereon any growing crop or from which the crop has not been removed, or in any cemetery</b>			
Fee per - Horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	5.00	5.00	5.00
Fee per - Ram, ewe, wether or lamb (per animal per day)	1.00	1.00	1.00
Fee per - Goat, boar, sow or other pig (per animal per day)	10.00	10.00	10.00
<b>Stock call outs</b>			
Corporate mileage	0.75	0.75	0.75
Advertising	Actual cost	Actual cost	Actual cost

Repeated impounding (Cow)	29.00	30.00	31.00
Repeated impounding (Bull)	29.00	30.00	31.00
Repeated impounding (Mare)	29.00	30.00	31.00
Repeated impounding (Mule)	29.00	30.00	31.00
Repeated impounding (Pig)	29.00	30.00	31.00
Repeated impounding (Sheep)	29.00	30.00	31.00
Repeated impounding (Deer)	29.00	30.00	31.00
Repeated impounding (Goat)	29.00	30.00	31.00
<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Other charges - Impounding Act 1955, sections 14 &amp; 15</b>			
Pound fee per animal, per day (stallion, ass, mule or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow or other pig)	17.00	18.00	19.00
Sustenance per animal, per day	12.00	13.00	14.00
Conveyance charge	Actual Cost	Actual Cost	Actual Cost

### **Building Control**

These fees are set in accordance with the Building Act 2004, the Fencing of Swimming Pools Act 1978, the Sale of Liquor Act 1989 and the Amusement Devices Regulations 1978. However, through the course of processing building consents there are some exceptions to this and they are outlined as follows:

- Where external or additional internal expertise is necessary for processing building consents, the charge for those services will be passed onto the applicant
- Structural checking fees when undertaken by council officers are charged at the officer's hourly rate
- Fixed charges are payable on application. At the end of processing inspection fees and additional levies may be payable.
- Under the Building Act 2004 some applications may be referred to the NZ Fire Service for review. The costs associated with the review will be determined by the work required by the Fire Service and will be unknown until Council has received an invoice which will then be passed onto the applicant
- The council is required to collect fees on behalf of others:
  - Building Research Association Levy – for every building consent with an estimated value of \$20,000 and over, \$1 per \$1,000 is payable (Note: GST is not applicable to this levy)
  - Ministry of Business, Innovation & Employment (MBIE - Building and Housing Levy) – for every building consent with an estimated value of 20,000 and over, \$2.01 per \$1,000 is payable (Note: GST is applicable to this levy)
- Building consents that have been requested to be cancelled before the consent is granted or issued will be refunded only that part of the full charge for which processing work has not yet been carried out.
- Building Consents cancelled after the consent has been issued will be refunded the inspection charges and other levies as applicable.

Where inspection fees apply the cost includes the building inspector's hourly rate, and corporate mileage.

### Bonds

A refundable bond pursuant to section 108 of the RMA is based on the estimated costs of works required to meet conditions of resource consents.

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Project Information Memoranda (PIM) - Building Act 2004, sections 219 &amp; 32</b>			
Building work valued up to \$20,000 including structures as listed under building consents (b)(i) and (b)(ii), but excluding items listed under (a), (c) and (j) – all listed in the table below	145.00	150.00	155.00
Building work valued up to and including \$1,000,000	200.00	205.00	210.00
Building work valued over \$1,000,000	280.00	285.00	290.00
<b>Building consents – Building Act 2004, section 219</b>			
Solid fuel and solar water heaters – includes one inspection, accreditation levy and final code compliance certificate	365.00	365.00	365.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Building consents - Building Act 2004, section 219</b>			
Inspection fee per visit in relation to Building Consent Applications (number of inspections will vary depending on the project)	150	155	160
(a) • Minor plumbing and drainage (e.g. ensuites, septic tanks, other small works involving no increase in building area) • Demolitions • Signs	195.00	200.00	205.00
(a)(i) • Swimming Pools • Garages (including resited garages) • Carports • Farm buildings (up to 100m <sup>2</sup> ) • Decks • Shade cloth structures	350.00	360.00	365.00
(b) Building work valued up to \$20,000 including temporary or transportable classrooms, garages converted to habitable rooms, re-piled dwellings, retaining walls	400.00	405.00	410.00
(c) Erection and removal of marquees for temporary events	205.00	210.00	210.00
(d) Dwelling additions, commercial and public buildings up to \$20,000 in value	525.00	530.00	535.00
(e) All building work of value from \$20,001 up to \$100,000	930.00	940.00	950.00
(f) All building work of value from \$100,001 up to \$150,000	1,400.00	1,430.00	1,460.00
(g) All building work of value from \$150,001 up to \$500,000	1,850.00	1,890.00	1,925.00
(h) All building work of value from \$500,001 up to \$1,000,000	2,200.00	2,240.00	2,290.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Building consents - Building Act 2004, section 219</b>			
(i) Buildings over \$1,000,000 in value, add \$120 for every \$100,000 over \$1,000,000	2,700.00	2,750.00	2,800.00
(j) Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation	1,200.00	1,250.00	1,300.00
<b>Accreditation levy - Building Act 2004, sections 215 &amp; 219</b>			
All consents	55.00	60.00	65.00
<b>Scanning and storage of building consents and documents - Building Act 2004, section 219</b>			
All Consents	25.00	30.00	35.00
<b>Code Compliance Certificates - Building Act 2004, sections 95 &amp; 93(2)(b)</b>			
To issue a final Code Compliance Certificate (CCC) in respect of a building consent that has already been issued an interim Code Compliance Certificate	150.00	155.00	160.00
Application for extension of time to apply for a Code Compliance Certificate	130.00	135.00	140.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Compliance schedules &amp; building warrant of fitness - Building Act 2004, sections 100, 108 &amp; 219</b>			
Issue of a new Compliance Schedule	185.00	190.00	195.00
Annual inspection of buildings with specified systems	185.00	190.00	195.00

Where a building fails its annual compliance audit, a re-inspection fee will apply at standard inspection rates.	150.00	155.00	160.00
Amendment to Compliance Schedule	70.00	75.00	80.00
Annual receipt of building warrant of fitness (where an inspection did not take place)	70.00	75.00	80.00
<b>Resiting</b>			
Resiting report plus one inspection at the standard inspection rate.	110.00	115.00	120.00
Officer's hourly rate (outside the district only)	115.00	120.00	125.00
Mileage (outside the district only)	0.75	0.75	0.75
<b>Application for temporary accommodation - Building Act 2004, section 219</b>			
Available only while an application is building a dwelling	225.00	230.00	235.00
<i>A refundable performance bond of \$5,000 is also required under the RMA 1991 to ensure that occupation of the temporary premises is discontinued within the agreed period.</i>			
<b>Application for dispensation and waivers - Building Act 2004, section 219</b>			
For dispensation from provisions of the Building Act 2004 or the Fencing of Swimming Pools Act 1987 (per hour)	150.00	155.00	160.00
<b>Application for a Building Certificate - Sale and Supply of Alcohol Act 2012</b>			
Inspection of premises for fire safety and access for people with disabilities	265.00	270.00	275.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Certificate of Acceptance - Building Act 2004, section 96</b>			
Application fee (includes the cost of one inspection)	540.00	550.00	560.00

*These projects are also liable for all fees that would have been payable had the owner (or the owner's predecessor in title) applied for building consent before carrying out the building work.*

**Certificate for public use - Building Act 2004, section 363A**

To issue a certificate for public use in respect of a building	165.00	170.00	175.00
Inspections to check compliance with conditions of the certificate (per inspection)	150.00	155.00	160.00

**Fencing of swimming pools - Fencing of Swimming Pools Act 1987**

First inspection of pool fence to check compliance	Free of charge	Free of charge	Free of charge
Inspection fee for second and subsequent inspections if satisfactory progress is not made (per inspection)	150.00	155.00	160.00

**Certificates - Building Act 2004, sections 71, 77, 78(1) & 219**

Section 71 Certificate – preparation, signing and registration of certificates	440.00	445.00	450.00
Section 75 Certificate – preparation, signing and registration	485.00	490.00	495.00
Removal of entry under section 78(1) of the Building Act	215.00	220.00	225.00

**Amendments**

Processing charge is based on the Review Officers and Administration standard hourly rates	Actual time	Actual time	Actual time
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Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Notice to Fix - Building Act 2004, section 164</b>			
To issue and serve	220.00	225.00	230.00
Inspections to check compliance with conditions of Notice to Fix – includes legal advice (per inspection)	150.00	155.00	160.00



<b>Infringement Notices - Building (Infringement Offences, Fees, and Forms) Regulations 2007</b>			
Infringement Notices issued for offences under the Regulations. (Fees vary depending on the offence)	Fees as prescribed in Schedule I of the Regulations	Fees as prescribed in Schedule I of the Regulations	Fees as prescribed in Schedule I of the Regulations
<b>Request for information or service - Building Act 2004, section 219</b>			
Non-routine request for information	Officer's hourly charge out rate	Officer's hourly charge out rate	Officer's hourly charge out rate
Certificate of title and ordering documents through LINZ	35.00	35.00	35.00
<b>Amusement devices - Amusement Devices Regulations 1978: regulation 11 approval to operate</b>			
One device for up to 7 days	10.00	10.00	10.00
Additional device for up to 7 days or part thereof	2.00	2.00	2.00
Each device for every 7 days or part thereof	1.00	1.00	1.00

### ***Strategic & district planning***

#### **Application for a private plan change to the district plan**

A charge/s for a plan change will be made to recover the Council's actual costs to prepare a private plan change to the district plan including, but not limited to, the following matters:

- administration costs
- research
- technical advice
- preparation of reports to meet the requirements of sections 32 and 72 to 76 of the Resource Management Act (RMA)
- processing of the plan change in accordance with the First Schedule of the RMA
- legal costs

#### **Other matters**

Where the plan change to which the charges relates has any of the following attributes:

- it involves a major change in policy
- it affects a wide geographical area
- it is likely to involve the council in significant investigation or research
- has any other attribute that is likely to incur significant cost,

the deposit may be increased up to a maximum of \$27,000.

## Charges:

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018
<b>District Plan</b>			
Text & maps	409.00	417.00	425.00
CD ROM	33.00	34.00	35.00
Variations & changes	Charged on a cost recovery basis	Charged on a cost recovery basis	Charged on a cost recovery basis
Deposit to consider a proposed plan change	10,000.00	10,200.00	10,404.00
2 <sup>nd</sup> Deposit to process	10,000.00	10,200.00	10,404.00
<b>Annual subscription</b>			
Hard copy	136.00	139.00	141.00
CD ROM updating	33.00	34.00	35.00
<b>Long Term Plan</b>	Free of charge	Free of charge	Free of charge
<b>Annual Plan &amp; Report</b>	Free of charge	Free of charge	Free of charge
<b>Community Plans</b>	Free of charge	Free of charge	Free of charge
<b>Scanning &amp; provision of disks</b>	Free of charge	Free of charge	Free of charge

## Resource management

### Planning and planning information

These fees and charges are set by various sections of the Resource Management Act (RMA) 1991, sections of the Local Government Act (LGA) 2002 and sections of the Sale and Supply of Alcohol Act 2012. In addition to the listed fee, charge or deposit, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

### Pre-application charges

The lodgement fee for pre application requests covers the provision of a meeting for up to one hour with a Planner and up to two technical experts (as deemed necessary by the Planner). Any additional time spent on your request is charged at an officer's hourly rate and includes but is not limited to administration, research, writing and distribution of minutes, and additional meetings.

## **Voluntary Conservation Covenants**

The council will meet the actual internal legal costs associated with conservation covenant document preparation where the conservation covenant is entered into on a voluntary basis; such costs will be met by the conservation fund.

## **Section 36 of the Resource Management Act**

- The charges (set fees, lodgement fees and hourly rates) set out in this booklet are charges which meet the definition of a “fixed charge” pursuant to Section 36 of the RMA 1991 and are stated inclusive of GST, at the prevailing rate.
- All “fixed charges” are payable in full in advance. Pursuant to Section 36(7) of the RMA, the council will not perform the action or commence processing the application to which the charge relates until it has been paid. Documentation or certificates will not be issued until cheques in payment of charges have been cleared. Unless stated a set fee, all fees are lodgement fees and are subject to additional charges below.

## **Additional charges**

Where a lodgement fee is in any particular case inadequate to enable the council to recover its actual and reasonable costs in respect of the matter concerned, the council will require the applicant to pay an additional charge. Additional charges do not apply to set fees. Where the additional charge is less than \$25 the council will not require the applicant to pay the additional charge.

Additional charges may also be included in the following circumstances:

- If it is necessary for the services of a consultant to be engaged by the council (including their attendance at any hearing or meeting) then the consultant’s fees will be charged in full to the application as an additional charge
- If any legal fees are incurred by the council in relation to legal advice obtained for any particular application, including fees incurred if the council’s solicitor is required to be present at any hearing, these fees will be charged in full to the applicant as an additional charge.
- If any commissioner hearing fees and associated costs are incurred in considering and determining a particular application these fees will be charged in full to the applicant as an additional charge.

## **Purpose**

The purpose of each set fee and lodgement fee and additional charge is to recover the actual and reasonable costs incurred by the council in receiving and processing applications and in issuing decisions and monitoring performance of consent conditions.

## **Charge-out rates for council officers and mileage**

Council Staff Charge-out rates are set out in this schedule on page 66.

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.

## **Additional fixed fees**

At any time after the receipt of an application and before a decision has been made, the council may fix a fee pursuant to Section 36(1) of the RMA which is in excess of the fixed charge set out in this booklet.

In that event:

- The council may require that no further action will be taken in connection with the application until that fixed fee is paid in accordance with Section 36(7) of the RMA; and
- Pursuant to Section 36(3) of the RMA make additional charges.

## **Legal Documents**

Where any legal document requires more than three hours work an extra charge based on the solicitor's hourly rate will be made, over and above the set fee.

### **Deposits**

Any deposit required under this schedule of fees and charges for any application for a resource consent or requirement for designation or heritage order may be increased up to the stated maximum of \$27,000, where the matter to which the charge relates has any of the following attributes for any other reason the Customer Support General Manager deems appropriate:

- a large development proposal; or the proposal
- is likely to involve significant potential adverse effects on the environment; or
- involves major policy issues; or
- is likely to involve the council in significant research or investigation; or
- involves the notification of over 35 parties; or
- is a subdivision involving more than 10 lots.

The Consents Manager shall have the right to reduce deposits to the level of expected costs in circumstances where he or she considers this appropriate.

The Consents Manager shall have the right to vary deposits and final charges for heritage order requests if, in his or her opinion, some of the benefits are to the community as a whole.

Where an application involves both a land use and subdivision consent, and is to be notified, then only one deposit for a notified application may be required.

### **Refund of charges**

Pursuant to Section 36(5) of the RMA, the council will remit the whole or part of the charges listed in this schedule where the deposit paid is greater than the costs incurred by the council in processing the application. Any refund due will be paid after the council has assessed the final costs of processing the application. Where the refund is less than \$25 no refund will be given.

### **Planning charges**

Note: All charges are lodgement fees unless states as a set fee.

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Pre Application Advice</b>			
Pre application advice and meetings	200.00	200.00	200.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
Planning Information Research – Duty Planner	First 30 minutes free of charge then recovery of actual and reasonable costs	First 30 minutes free of charge then recovery of actual and reasonable costs	First 30 minutes free of charge then recovery of actual and reasonable costs
<b>Applications for land use consent – non-notified applications</b>			
Major	3,000.00	3,000.00	3,000.00
Minor - eg: Dependant person dwellings, development control and performance standards infringements, minor earthworks	1,200.00	1,200.00	1,200.00
Resites included bond preparation and monitoring	1,200.00	1,200.00	1,200.00
Earthworks in the Hauraki Gulf Catchment Area	700.00	700.00	700.00
Boundary Encroachments with neighbours written approval	700.00	700.00	700.00
Planning Certificate - Sale and Supply of Alcohol Act 2012 (set fee)	350.00	360.00	370.00
Section 127-132 – change, cancel or review conditions of consent – minor	700.00	700.00	700.00
Section 127-132 – change, cancel or review conditions of consent – major	1,200.00	1,200.00	1,200.00
Section 125 - Extension of Time	1,200.00	1,200.00	1,200.00
Certificates of compliance and	1,200.00	1,200.00	1,200.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
existing use certificates - section 139 & 139A			
<b>Resited buildings -Bonds</b>			
Relocation bond preparation fee	Admin Officer's Hourly Rate	Admin Officer's Hourly Rate	Admin Officer's Hourly Rate

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Applications for subdivision consent – non-notified applications</b>			
1 - 2 Lot subdivision & Boundary Adjustments/Relocation	2,000.00	2,000.00	2,000.00
3 - 10 Lot Subdivision	3,500.00	3,500.00	3,500.00
>10 Lots	5,000.00	5,000.00	5,000.00
Transferrable Lots/Environmental Lots	3,000.00	3,000.00	3,000.00
Section 226 Subdivision - Report and Decision	2000.00	2000.00	2000.00
Section 127-132 – change, cancel or review conditions of consent – minor	700.00	700.00	700.00
Section 127-132 – change, cancel or review conditions of consent – major	1,200.00	1,200.00	1,200.00
Section 125 - Extension of Time	1,200.00	1,200.00	1,200.00
Cross Lease Subdivision Amendment	700.00	700.00	700.00
Easement approvals - LGA Section 348 - decision and report	700.00	700.00	700.00
Revocation of easements - report and decision only - Section 243	700.00	700.00	700.00
Change or cancel consent notice Section 221 report and decision only	700.00	700.00	700.00
Cancellation of amalgamation conditions - section 241 report and	700.00	700.00	700.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
decision only where a full subdivision consent is not required			
Non-notified applications regarding requirements for designation and heritage orders -Resource Management Act 1991 unless otherwise stated			
Requirements for designation	3,500.00	3,500.00	3,500.00
Requirements for alteration to a designation - Section 181 (2)	3,500.00	3,500.00	3,500.00
Requirements for alteration to a designation - Section 181 (3)	1,200.00	1,200.00	1,200.00
Requirements for removal of a designation - Section 182	1,200.00	1,200.00	1,200.00
Applications to determine that a designation should not lapse – sections 184(1)(b) & 2(b)	1,450.00	1,450.00	1,450.00
Requirements for heritage orders	1,200.00	1,200.00	1,200.00
Requirements for the removal of heritage orders	1,200.00	1,200.00	1,200.00
Outline plans – section 176A	1,200.00	1,200.00	1,200.00
Request to Waiver of requirement for outline plan - section 176A (2) (set fee)	330.00	340.00	350.00
<b>Limited Notified and Full Notified Application for Subdivision, Landuse Consent, Designations and Heritage Orders</b>			
Limited Notified Deposit includes 1/2 day Hearing deposit	6,000.00	6,000.00	6,000.00
Notified Deposit includes 1 day Hearing Deposit	10,000.00	10,000.00	10,000.00
For any additional hearing days a further deposit will be required (per 1/2 day, 6,000 per day)	3,000	3,000	3,000
Pre hearing Meetings	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
<b>Hearing fees will generally be charged at an actual hourly rate and fall under the following criteria</b>			
For the hearing of any application made under the RMA a charge will	Actual and reasonable costs plus	Actual and reasonable costs plus	Actual and reasonable costs

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
be made for the costs of planning staff, technical advisors, secretariat, administration, catering and advertising etc..	deposit for each half day of the hearing	deposit for each half day of the hearing	plus deposit for each half day of the hearing
Hearing by external commissioners	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant
Hearings by councillors	Fee for each councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority
Where applicants do not give at least 48 hours written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing	The council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing	The council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing	The council reserves the right to charge the applicant the actual costs incurred in preparing for the scheduled hearing
<b>Actions related to Engineering Approvals, 223, 224 and Compliance of Conditions on Subdivision</b>			
Post Subdivision Start-up Meeting and Pre construction of infrastructure site meeting	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 223 – Certificate Survey plan approval (set fee)	300.00	305.00	310.00
Engineering plan approvals	300.00	305.00	310.00
Clearance Checks of conditions in preparation for Section 224 Certificate	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage



<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
Section 348 (LGA) certificate, 224(f) Certificate and Processing transferrable lots	Actual costs + corporate mileage	Actual costs + corporate mileage	Actual costs + corporate mileage
Section 224 -LOL Certificate Approval (set fee)	250.00	255.00	260.00
Resign of Section 223 or 224 Certificate (set fee)	250.00	255.00	260.00
Fees for the creation of all new property files for each lot created during subdivision - to be paid at Clearance stage (set fee)	70.00	75.00	80.00
241 and 243 RMA Certificates, Unit Title Certificates	300.00	305.00	310.00
<i>All development contributions, legal fees, clearance costs and outstanding consent fees are required to be paid prior to the release of the 224 certificate.</i>			

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
Sections 108 & 109 - Preparation and signing of any bond, covenant, legal document, deed of encumbrance or variation thereto required as a condition of consent to enable the issue of a completion certificate (Set fee)	590.00	590.00	590.00
Applications to cancel, vary or extend time in respect of any bond, covenant or consent notice under sections 108, 108A, 109 and 222(2) – includes preparation of the document. (set fee)	590.00	590.00	590.00
Partial bond refunds - administration fee per site inspection - Note: Partial refunds for cash bonds will be deducted from the bond amount	Admin Officer's Hourly Rate	Admin Officer's Hourly Rate	Admin Officer's Hourly Rate
Partial bond refunds – site	Officer's hourly rate +	Officer's hourly rate	Officer's hourly

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
inspections associated with partial refunds per site inspection	corporate mileage	+ corporate mileage	rate + corporate mileage
Discharge of bond, encumbrance instrument , consent notice or covenant - Partial and Full (set fee)	250.00	250.00	250.00
Preparation of any consent notice (set fee)	450.00	450.00	450.00
Surrender of consent – legal fee (set fee)	250.00	250.00	250.00
Preparation of minor covenants or any variations thereto (set fee)	390.00	390.00	390.00
Miscellaneous legal services e.g. any certificates or other legal document prepared by the council's legal section	Hourly rate + mileage & actual cost of disbursements	Hourly rate + mileage & actual cost of disbursements	Hourly rate + mileage & actual cost of disbursements
<b>Actions related to all types of subdivision consent – Resource Management Act 1991 unless otherwise stated</b>			
Objections - sections 357, 357A & 357B	1,200.00	1,200.00	1,200.00
<b>The council's policy determines that it may decide on a case-by-case basis to refund any deposit paid if the council upholds the objection in its entirety.</b>			
Iwi consult charge (set fee)	40.00	42.00	44.00
Certificate of title and ordering documents through Land Information NZ (LINZ)	35.00	35.00	35.00
Preparation of any document or certificate for the purposes of Overseas Investment Office or for any such enactments or regulations (set fee)	590.00	590.00	590.00
Every other certificate authority, approval, consent, report or service given, or inspection made by the council under any enactment or regulation not otherwise mentioned elsewhere in this schedule where such enactment contains no provision authorising the council to charge a fee and does not provide that the certificate, authority, approval, consent, report or service or inspection is to be given or made free of charge.	Officer's hourly rate + corporate mileage	Officer's hourly rate + corporate mileage	Officer's hourly rate + corporate mileage
The applicant will reimburse any fees paid by the council to commissioners, consultants, advisers, solicitors and other	Actual and reasonable costs including administration costs	Actual and reasonable costs including administration costs	Actual and reasonable costs including administration

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
creditors related to any other matter connected with resource consent or certificate application			costs
Administration fee for the processing of non-payment	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
<i>The council's policy determines that it may decide on a case-by-case basis to refund any deposit paid if the council upholds the objection in its entirety.</i>			

### Property information requests

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Information and requests</b>			
General Photocopying	At cost - Corporate Rate	At cost - Corporate Rate	At cost - Corporate Rate
Scanning and providing disks	Actual costs	Actual costs	Actual costs
Drainage plans	22.00	24.00	26.00
Building consents	22.00	24.00	26.00
Microfiche	22.00	24.00	26.00
Resource consents	22.00	24.00	26.00
Any person wishing to view information on any files held by the council will be charged at the officer's hourly rate for each half hour or thereafter. If a staff member is required to assist in your request there will be a charge per half hour at the officer's hourly rate.	Officers Hourly Rate	Officers Hourly Rate	Officers Hourly Rate

### Land Information Memoranda

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Land Information Memoranda (LIM) requests for the supply of information in writing about a property including plan and resource consent details service details, requisitions and rates and any other matters within council records.</b>			
Urban/country living/new residential	225.00	230.00	235.00
Rural/coastal & pa zone	305.00	310.00	315.00

Commercial/industrial	400.00	405.00	410.00
<b>Urgent LIM Service - Note: Council is unable to provide Urgent LIM'S for Commercial and Industrial Properties</b>			
Within 5 working days	100.00	105.00	110.00
Urban/country living/new residential	225.00 + 100.00 urgent fee	230.00 + 105.00 urgent fee	235.00 + 110.00 urgent fee
Rural/coastal & pa zone	305.00 + 100.00 urgent fee	310.00 + 105.00 urgent fee	315.00 + 110.00 urgent fee
Courier Fee	6.50	6.50	6.50
Certificate of title	35.00	35.00	35.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Hazardous Activities and Industry List (HAIL)</b>			
This supplies specific information in determining if a potentially contaminating activity has occurred on a property			
HAIL	85.00	90.00	95.00

### ***Environmental health & alcohol licensing***

#### **Environmental health**

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Registration of premises –</b>			
<b>Application for initial registration of new premises</b>			
This covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.			
Low risk premises	350.00	355.00	360.00
Medium risk premises – opening for the first time before 31 December (includes second inspection)	620.00	625.00	630.00
Medium risk premises opening for the first time after 31 December	350.00	355.00	360.00
<b>Renewal of registration</b>			

This covers the cost of inspections to be carried out during the registration year. The number of inspections required is determined on the basis of the activity carried out on the premises.			
Renewal - low risk premises	270.00	275.00	280.00
Renewal - medium risk premises	540.00	550.00	560.00
Registration and renewal of food premises for multiple users	85.00	85.00	87.00
<b>Registration of markets</b>			
These fees include the umbrella registration held by the market organiser and an approval process for food stall holders selling higher risk foods. Stalls selling fresh fruit and vegetables or pre-packed foods that do not require temperature control and prepared on registered premises are not required to obtain prior approval.			
Less than 10 stalls	270.00	275.00	290.00
10 to 20 stalls	390.00	395.00	400.00
More than 20 stalls	525.00	535.00	540.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
Approval of stall holders – fee waived for approved non-profit charitable organisations or community fundraising groups.	65.00	67.00	70.00
<b>Occasional food stalls</b>			
Includes administration and inspection of food stalls operating at occasional events (excludes approved non-profit charitable organisations or community fundraising groups).	70.00	72.00	75.00
<b>Food premises operating a food safety programme under the Food Act 1981 or Food Control Plan or National Programme under the Food Act 2014</b>			
Application for initial registration of a food control plan or for exemption from the requirements of the Food Hygiene Regulations 1974 – covers any initial consultation and advice and	95.00	95.00	100.00

administration costs of setting up the premises in the council and national databases. (Fee waived for existing premises transferring to food control plan from Food Hygiene Regulations).			
Application for renewal of registration of a food control plan or exemption – covers the administration costs of renewing the registration or exemption and updating the council and national databases	70.00	70.00	75.00
All activities associated with verification of template food safety programmes, food control plans or national programmes – covers all activities associated with verification of food safety programmes, food control plans or national programmes, including site auditing, administration including reports, travel, follow up of corrective action requests. - Per hour charge	140.00	140.00	140.00
Application for registration of a national programme (subject to any fees requirements prescribed by regulations under the Food Act 2014)	95.00	95.00	100.00
Application for renewal of registration of a national programme (subject to any fees requirements prescribed by regulations under the Food Act 2014)	70.00	70.00	75.00
Monitoring and compliance activities under the Food Act 1981 or Food Act 2014 - hourly charge	140.00	140.00	140.00
<b>Registration of Hairdressers (Health (Hairdressers) Regulations 1980)</b>			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in	230.00	235.00	240.00

the database and a pre-registration inspection			
Renewal of registration - covers the cost of annual inspection of the premises	150.00	155.00	160.00
<b>Registration of Camping Grounds (Health (Camping Grounds) Regulations 1985)</b>			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	255.00	260.00	265.00
Renewal of registration - covers the cost of annual inspection of the premises	175.00	180.00	185.00
<b>Registration of Offensive Trades/Stock Saleyards (Health Act 1956)</b>			
Initial registration - covers costs consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection	200.00	205.00	210.00
Renewal of registration - covers the cost of annual inspection of the premises	150.00	155.00	160.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Registration of funeral directors</b>			
Premises with mortuary – initial registration covers consultation and advice, administrative costs of setting up the premises in the database and a pre-registration inspection.	200.00	205.00	210.00
Renewal of registration – covers the cost of annual inspection of the premises	150.00	155.00	160.00
Premises with no mortuary – initial registration	85.00	85.00	85.00



<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
Renewal of registration – covers the cost of maintaining a register of funeral directors in accordance with the Health (Burial) Regulations 1946	85.00	85.00	85.00
<b>Noting of certificates - (Health (Registration of Premises) Regulations 1966)</b>			
Covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.	82.00	82.00	85.00
<b>Exempt premises - (Food Hygiene Regulations 1974, regulation 83(3))</b>			
Covers the cost of annual inspection of premises specified in Regulation 4(4) of the Food Hygiene Regulations 1974, which are premises exempt from registration but still subject to the requirements of the regulations. The number of inspections required is determined on the basis of the activity carried out on the premises. (per inspection)	270.00	275.00	280.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Additional inspections</b>			
Premises which, during the course of an inspection are found not to comply and receive written notice of work which is required to be completed within a given timeframe will be reinspected. If the required works have not been completed a further notice may be issued and an additional inspection fee charged. Per inspection.	270.00	275.00	280.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Trading in public places</b>			
Covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Hygiene Regulations 1974. The council will accept the current health registration of another local authority.	85.00	90.00	90.00
<b>Gaming Machines and TAB Board Venues</b>			
Gambling Venues Policy incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required.	1,200.00	1,200.00	1,200.00
Applications for TAB Board Venue Consent under Council's Gambling Venues Policy incur a minimum non-refundable deposit. Further charges may be charged should a hearing be required	900.00	900.00	900.00
<b>Excessive noise</b>			
This covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the RMA 1991.	250.00	255.00	260.00

## Alcohol licensing

The Sale and Supply of Alcohol (Fees) Regulations 2013 prescribe the fees payable for applications and services under the Sale and Supply of Alcohol Act 2012. The regulations provide for application and annual fees for on, off and club licences and define a fees framework for determining the fees categories for premises using a defined cost/risk rating system. The regulations provide for council to make a bylaw to set its own fees payable within the framework specified and therefore the specified fees are subject to change should the council determine to make a bylaw. An amount is paid to the Alcohol Regulatory and Licensing Authority (ARLA) from the fees for on, off, club licences and managers' certificates.

	<b>Alcohol Licence Fees –2015 to 2018 (inclusive of GST)</b>	
<b>Fee category for premises</b>	<b>Application fee \$</b>	<b>Annual Fee \$</b>
<b>Very low</b>		
Total	368.00	161.00
Waikato District Council	350.75	143.75
ARLA	17.25	17.25
<b>Low</b>		
Total	609.50	391.00
Waikato District Council	575.00	356.50
ARLA	34.50	34.50
<b>Medium</b>		
Total	816.50	632.50
Waikato District Council	764.75	580.75
ARLA	51.75	51.75
<b>High</b>		
Total	1,023.50	1,035
Waikato District Council	937.25	948.75
ARLA	86.25	86.25
<b>Very High</b>		
Total	1207.50	1437.50
Waikato District Council	1035.00	1265.00
ARLA	172.50	172.50
<b>Special Licences</b>		
Class 1 – Waikato District Council	575.00	Not applicable
Class 2 – Waikato District Council	207.00	Not applicable
Class 3 – Waikato District Council	63.25	Not applicable
<b>Managers certificate/renewal</b>		
Total	316.25	Not applicable
Waikato District Council	287.50	Not applicable
ARLA	28.75	Not applicable
<b>Other Liquor charges</b>		

<b>Alcohol Licence Fees –2015 to 2018 (inclusive of GST)</b>		
<b>Fee category for premises</b>	<b>Application fee \$</b>	<b>Annual Fee \$</b>
Temporary Authority – Waikato District Council	296.70	Not applicable
Temporary Licence – Waikato District Council	296.70	Not applicable
Permanent Club Charter – Waikato District Council	632.50	Not applicable
Extract from Register – Waikato District Council	57.50	Not applicable

### **Monitoring and enforcement**

There will be a charge for every land use consent relating to the monitoring and associated administration costs of the consent.

### **Resource monitoring**

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Monitoring requests</b>			
Yard encroachments and minor consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent.	230.00	230.00	250.00
All other consents – to monitor progress with giving effect to the consent and compliance with consent conditions. For new consents this is payable at issue of consent	430.00	430.00	450.00
Cost per additional site inspection required due to on-going site compliance with conditions (e.g. required work not done) or where other costs are required to monitor any consent.	Officers hourly rate + corporate mileage	Officers hourly rate + corporate mileage	Officers hourly rate + corporate mileage
<b>Designations or Heritage orders</b>			
The requiring authority or heritage protection authority shall pay costs incurred by the council in monitoring the conditions of notices of requirement. RMA 1991: section 36(1)(d)	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs

<b>Infringement fees - Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979, section 13</b>			
<i>GST is <u>not</u> applicable to these fees</i>			
Contravention of section 9 – restrictions on the use of land section 338(1)(a)	300.00	300.00	300.00
<b>Infringement fees - Resource Management (Infringement Offences) Regulations 1999 and the Litter Act 1979, section 13</b>			
<i>GST is <u>not</u> applicable to these fees</i>			
Contravention of an abatement notice – not under section 322(1)(c) and section 338(1)(c)	750.00	750.00	750.00
Failure to supply information to an enforcement officer – s.338(2)(c)	300.00	300.00	300.00
Administration fee for the administration of any non-payment (GST applicable)	Actual costs	Actual costs	Actual costs
Depositing litter in or on any public place or private land without the consent of the occupier; or having deposited any litter there.	400.00	400.00	400.00
<b>Investigation/remediation of environmental incidents and complaints</b>			
The cost of staff time and expense associated with investigation, remediation (if necessary) and complaints can be recovered for significant non-compliance with the District Plan or for repeat offending where environmental impacts are considered to be more than minor.	Actual and reasonable costs based on officer's hourly rate + corporate mileage and expenses	Actual and reasonable costs based on officer's hourly rate + corporate mileage and expenses	Actual and reasonable costs based on officer's hourly rate + corporate mileage and expenses

## **Parking**

Council staff can issue infringement notices for breaches of the Transport (Vehicle and Driver Registration and Licensing) Act 1986, the Land Transport Act 1998, the Transport Act 1962, the Traffic Regulations 1976, the Land Transport (Offences and Penalties) Regulations 1999, the Road Users Rules 2004 and the Tyres and Wheels Rules including unlicensed and unwarranted vehicles. Infringement fees for such breaches are those set out in the relevant legislation.

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Parking infringement fees - second schedule of the Transport Act 1962</b>			
<b>Excess parking</b>			
<i>GST is <u>not</u> applicable to these fees</i>			
For parking on a road in breach of the provisions of the Waikato District Council Parking, Traffic Control and Public Places Bylaw 2007, and the former Franklin District Council Traffic Control 2006, in excess of a period of time fixed by the bylaw or otherwise where the excess is:			
Up to 30 minutes	12.00	12.00	12.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
Over 30 minutes but no more than 1 hour	15.00	15.00	15.00
Over 1 hour but no more than 2 hours	21.00	21.00	21.00
Over 2 hours but no more than 4 hours	30.00	30.00	30.00
Over 4 hours but no more than 6 hours	42.00	42.00	42.00
Over 6 hours	57.00	57.00	57.00
<b>Other parking offences</b>			
Parking on a flush median	40.00	40.00	40.00
Failed to Display a permit	40.00	40.00	40.00
No evidence of current vehicle inspection - private vehicle	200.00	200.00	200.00
Operated a unlicensed motor vehicle - parked vehicle	200.00	200.00	200.00
Inconsiderate parking	60.00	60.00	60.00
Parking in a reserved mobility space	150.00	150.00	150.00

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Other parking offences</b>			
GST is <u>not</u> applicable to these fees			
Any other parking offence in breach of the council's Parking Traffic Control and Public Places Bylaw 2007 and the FDC Traffic Control 2006	40.00	40.00	40.00

Other breaches (other than parking breaches) of the council's Parking Traffic Control and Public Places Bylaw 2007 and the (former) Franklin District Council's Traffic Control Bylaw 2006	35.00	35.00	35.00
<b>Parking charges</b>			
General parking	Free of charge	Free of charge	Free of charge
Parking permit for designated spaces	380.00	380.00	380.00
<b>Towage fees - Transport (Tow Fees) Notice 2004</b>			
Towage of more than 10km from other urban areas may incur an extra charge.			
Vehicle 3,500kg or less (gross) – 7am to 6pm Monday to Friday (except public holidays)	65.00	65.00	65.00
Other times	85.00	85.00	85.00
Vehicle more than 3,500kg (gross) – 7am to 6pm Monday to Friday (except public holidays)	145.00	145.00	145.00
Other times	215.00	215.00	215.00

### ***Waste minimisation and refuse***

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Bins/crates</b>			
Tuakau wheelie bin replacement	47.00	47.00	47.00
Replacement/additional recycling crates	17.25	17.25	17.25
<b>Prepaid Bags/Stickers</b>			
Prepaid bags/stickers	nil	1.50	1.50

## Roading

### Road safety

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Permits</b>			
Application to erect a bus shelter on a road reserve	Free of charge	Free of charge	Free of charge
Application for a fire permit	Free of charge	Free of charge	Free of charge
Livestock crossing, moving or droving permit application	Free of charge	Free of charge	Free of charge
Permanent livestock crossing application	Free of charge	Free of charge	Free of charge
Overweight permit – 3 day turnaround valid up to 12 months	48.00	48.00	48.00
Overweight permit – 24 hour turnaround valid up to 5 days	96.00	96.00	96.00
Application for High Productivity Motor Vehicles (HPMV)	48.00	48.00	48.00
<b>Monitoring &amp; inspection</b>			
Stock crossings – dealing with non-compliance of stock crossing permit conditions	Actual cost	Actual cost	Actual cost
Two-yearly structural inspection of stock underpass	176.00	176.00	176.00
No Spray Zone Applications	192.00	192.00	192.00



### Corridor maintenance

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Corridor Access Request (CAR) – includes first inspection</b>			
0-99 metres	150.00	150.00	150.00
100-499 metres	235.00	235.00	235.00
500+ metres	410.00	410.00	410.00
Second and subsequent inspections	192.00	192.00	192.00
Penalty for non-notification	854.00	854.00	854.00
<b>Vehicle entranceways</b>			
Application – includes for inspection	250.00	250.00	250.00
Second and subsequent inspections	Actual cost	Actual cost	Actual cost

### Network development and maintenance

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Temporary road closure permit application</b>			
Road closures for motor sport events and other sporting and community events (except as is allowed by council resolution for approved community events).	Actual cost	Actual cost	Actual cost
Street/footpath damage	Hourly rate + mileage & actual cost of disbursements	Hourly rate + mileage & actual cost of disbursements	Hourly rate + mileage & actual cost of disbursements
Road Naming Process	210.00	210.00	210.00
<b>Motor rallies</b>			
Bond – sealed roads (per road – maximum 10,000)	1,000.00	1,000.00	1,000.00
Bond – unsealed roads (per km – maximum 45,000)	1,500.00	1,500.00	1,500.00
Repair to road and structures	Actual costs	Actual costs	Actual costs

<b>Unformed (paper) roads</b>			
Requests to purchase – associated costs/deposits	5,000.00	5,000.00	5,000.00
<b>Temporary fences on formed roads</b>			
Application	Actual cost	Actual cost	Actual cost
First inspection	Actual cost	Actual cost	Actual cost
More than one inspection	182.00	182.00	182.00
<b>Road reserve</b>			
Utility installation	As negotiated	As negotiated	As negotiated
<b>Rural Address Property Identification (RAPID) number plates</b>			
Replacement of lost or stolen plates (over the counter)	22.00	22.00	22.00
Installation by the council – additional plates	54.00	54.00	54.00

## **Water supply**

### ***Reticulation***

#### **Connection fees**

A connection fee applies to all water supply schemes where work is required to connect the property to a council service. All connections must be installed in accordance with the Hamilton City infrastructure Technical Specifications and Waikato Addendum.

All connections must be referred to the Council's Water Team for approval to connect. Non-standard type connections such as industrial and commercial should be referred to the Water Team for an estimate of cost.

All fees are for standard residential urban or rural water supply connections as detailed in the Hamilton City infrastructure Technical Specification and Waikato Addendum. A backflow preventer is mandatory for all new connections and is included in the cost of the connection. Non-standard and commercial connections are charged at cost.

Additional independent dwelling units may require separate water connections, and appropriate connection costs and development contributions will be incurred. For more detail refer to the Council's Development Contributions Policy.

#### **Disconnection fees**

When a house is demolished or removed from a site, council staff are required to disconnect the water supply at the council watermain. The costs of disconnection and final water meter reading, if required, will be charged.

Consumers may at any time wish to disconnect from a reticulated water scheme. A fee is charged to recover the costs of disconnecting the supply and physically removing the connection. The ownership of removed materials remains with the council. Normal connection fees will apply should the property owner wish to reconnect to the water supply scheme at a later date.

#### **Final water meter reading**

Where a property owner requests a final meter reading to be carried out, the council will charge a one-off fee for this request. A minimum of 10 working days' notice is required when making the request.

#### **Water drawn from fire hydrants**

Only registered tanker water suppliers are permitted to draw water from the council fire hydrants, on payment of an annual fee. These suppliers will be charged on the amount of water drawn from the hydrant. Only blue-coloured metered hydrant standpipes should be used to draw water from hydrants. These standpipes can be hired from the council on a weekly or daily basis. Suppliers can have their own metered standpipes but they have to be approved and registered with the council.

## Water supply

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Water allocation</b>			
Transfer fee – refer to Policy WDC04/53/3/2	439.00	462.00	480.00
<b>Water connection &amp; disconnection</b>			
20mm urban residential/rural metered	1,297.00	1,364.00	1,416.00
20mm urban residential/rural metered State Highways	2,333.00	2,454.00	2,547.00
Above 20mm and commercial	Quote	Quote	Quote
Disconnection from water supply – rural reticulated schemes only	201.00	211.00	219.00
Disconnection from water supply upon removal or demolition of a building.	126.00	133.00	138.00
Te Ohaaki (Capital contribution additional to boundary connection costs)	17,000.00	17,924.41	18,905.02
<b>Water meter reading</b>			
Final water meter reading – minimum 10 working days' notice required	88.00	93.00	97.00
<b>Water drawn from fire hydrants</b>			
Annual permit to draw water from fire hydrants – mandatory	75.00	79.00	82.00
Charge by kilo litre (m <sup>3</sup> ) by permit holders only	2.77	2.91	3.02
Authorised standpipe hire – per day	32.00	34.00	35.00
Authorised standpipe hire – per week, maximum one week hire	126.00	133.00	138.00
<b>Flow restrictor</b>			
Temporary removal and reinstallation	127.00	134.00	139.00
After hours removal – outside the hours of 8am to 4.30pm Monday to Friday.	254.00	268.00	278.00

## **Water by meter**

The council has set a targeted rate for water according to the quantity of water consumed by any person receiving the same as measured or controlled by meter.

The district-wide targeted rate has been set across all water supply schemes on a per cubic metre basis.

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
District wide	1.70	1.76	1.82
Te Ohaaki	1.70	1.76	1.82

## **Wastewater**

### **Reticulation**

#### **Connection fees**

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the council main and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client directly. The work must be done to the council's standards, as specified in the Hamilton City infrastructure Technical Specification and Waikato Addendum and will be inspected as part of the subdivision or building consent inspection.

#### **Disconnection fees**

When a building is demolished or removed from a serviced site then a disconnection fee shall be payable to the council for the existing wastewater connection to be capped and the utilities information recorded on the council's 'as-built' plans.

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Connection fee</b>			
In all areas all costs are borne by the property owner and stormwater systems are installed by the property owner's contractors to the council's standards.	At cost	At cost	At cost
Rangiriri – for scheme installed in 2008 (Capital contribution additional to boundary connection costs).	3,762.40	3,966.99	4,184.01
Taupiri – for scheme installed in 2007 (Capital contribution additional to	3,386.16	3,570.29	3,765.61

boundary connection costs).			
Meremere (Capital contribution additional to boundary connection costs).	1,137.75	1,199.62	1,265.25
Pokeno (Capital contribution additional to boundary connection costs).	27,237.00	28,718.07	30,289.18
Tauwhare Pa (Capital contribution additional to boundary connection costs).	6,788.97	7,158.13	7,549.74
Te Ohaki Road (Capital contribution additional to boundary connection costs).	2,803.67	2,956.13	3,117.85
Whaanga Coast (Capital contribution additional to boundary connection costs)	32,222.21	33,974.36	35,833.03

### **Disposal**

<b>Description</b>	<b>Charge 2015/2016 \$</b>	<b>Charge 2016/2017 \$</b>	<b>Charge 2017/2018 \$</b>
<b>Springhill corrections facility</b>			
Minimum charge per cubic metre up to the first 36,500m <sup>3</sup> of wastewater discharge per annum	8.25	8.68	9.01
Discharge above the first 36,500m <sup>3</sup> per annum	1.95	2.05	2.13
<b>Disconnection fee</b>			
House removal or demolition	297.00	312.00	324.00

### **Trade waste**

Any non-domestic users that discharge into the Wastewater reticulation system will need to obtain a trade waste consent from the council and may be charged a fair share of the costs. Any 'permitted' and 'conditional' consents relate to the types of trade waste that these businesses produce.

For Tuakau and Pokeno trade waste please refer to the Franklin District Council Trade Waste Bylaw 2007 (amended May 2010). For all other areas please refer to the Waikato District Council Trade Waste Bylaw 2008.

Charges for trade waste administration fees align with the shared services arrangement with Hamilton City and Waipa District Council. The uniform annual charge per trade waste consent for Tuakau and Pokeno reflects our agreement with Watercare.

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Disposal of septic tank cleanings</b>			
Huntly, Te Kauwhata or Raglan wastewater septage facility disposal	65.00	66.50	68.00
<b>Application fees</b>			
Permitted/controlled discharge (including final inspection)	160.00	165.00	170.00
Conditional consent (covering 5 hours work including final inspection)	303.00	310.00	315.00
Hourly rate for applications	86.00	88.00	89.50
Temporary discharge (including final inspection)	160.00	165.00	170.00
Renewal Fee for Trade Waste Consents	80.00	81.50	83.50
Variation/Change of Details Request	43.00	44.00	45.00

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Site inspection fees</b>			
Permitted/controlled discharge – final inspection (approval to discharge additional inspection)	111.00	115.00	120.00
Conditional consent – final inspection (approval to discharge additional inspection)	181.00	185.00	190.00
Temporary discharge – final inspection (approval to discharge additional inspection)	181.00	185.00	190.00
Site inspection – non-compliance	181.00	185.00	190.00
<b>Annual charges</b>			
Permitted/controlled discharge	160.00	165.00	170.00
Conditional discharge – Risk Class 3	1280.00	1305.00	1330.00

Conditional discharge – Risk Class 2	728.00	745.00	760.00
Temporary discharge	160.00	165.00	170.00
Discharges to the Tuakau treatment plant	No charge	No charge	No charge
<b>Quantity charge rates for conditional discharge</b>			
<b>Tuakau and Pokeno:</b>			
Daily flow volume \$ per m <sup>3</sup>	0.70	0.74	0.77
Suspended solids treatment \$ per kg	1.32	1.39	1.44
Total kjeldahl nitrogen treatment \$ per kg	7.12	7.49	7.77
Chemical oxygen demand (COD) \$ per kg	0.59	0.62	0.64
<b>All other areas:</b>			
Daily flow volume \$ per m <sup>3</sup>	1.06	1.12	1.16
Suspend solids treatment \$ per kg	0.71	0.75	0.78
Biochemical oxygen demand treatment \$ per kg	0.85	0.89	0.92
Total phosphorus \$ per kg	5.04	5.30	5.50
Total kjeldahl nitrogen treatment \$ per kg for:	0.82	0.86	0.89



## Stormwater

Description	Charge 2015/2016 \$	Charge 2016/2017 \$	Charge 2017/2018 \$
<b>Connection fee</b>			
In all areas all costs are borne by the property owner and stormwater systems are installed by the property owner's contractors to the council's standards.	At cost	At cost	At cost

### Request for official or personal information

The Local Government Official Information and Meetings Act 1987 (LGOIMA) requires the Council to make available certain public or personal information which it holds.

The Act also makes provision for the Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, the Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether or not to proceed with the request. In such cases the Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

### Charges are made by the Council on the following basis.

- 1 Any request by a person wishing to view information on any files held by Council and requires the presence of an officer during the viewing will incur a charge at the officer's hourly rate for the first half hour and the officer's hourly rate for each half hour thereafter.
- 2 The first half hour spent in processing the LGOIMA application will be free of charge but a charge of \$38.00 will be made for each half hour or part thereof in excess of that half hour.
- 3 All other charges incurred will be at actual cost involved. The cost includes:
  - producing a document by the use of a computer or other like equipment;
  - reproducing a film, video or audio recording;
  - arranging for the applicant to hear or view an audio or visual recording;
  - providing a copy of any map, plan or other document larger than A4 size.

- 4 If the time taken to process the information and/or the number of copies supplied is only a small margin over the “free” allowance, the Council may use its discretion as to whether any charge should be made.
- 5 Where repeated requests are made by the same applicant in respect of a common subject the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to half an hour of free time and 20 free standard A4 photocopies.
- 6 The Council is not permitted to charge for:
  - locating and retrieving information which is not where it ought to be;
  - time spent deciding whether or not access should be allowed, and in what form.
- 7 A deposit will be required where the charge is likely to exceed \$90.00 or where some assurance of payment is required to avoid waste of resources.
- 8 A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

**‘Personal’ information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.**

#### **Council Staff Charge out rates**

<b>POSITION TITLE</b>	<b>PROPOSED RATES 2015-2016</b>	<b>PROPOSED RATES 2016-2017</b>	<b>PROPOSED RATES 2017-2018</b>
Chief Executive	415.00	420.00	425.00
General Manager	305.00	310.00	315.00
HR Advisor	125.00	130.00	135.00
Executive Assistant	100.00	105.00	110.00
Communications Advisor	125.00	130.00	135.00
Communications Administrator	85.00	90.00	95.00
HR Administrator	85.00	90.00	95.00
<b>SERVICE DELIVERY - WATERS</b>			
Water Services Manager	200.00	205.00	210.00
Asset Engineer, Waters	145.00	150.00	155.00
Asset Management Team Leader, Waters	145.00	150.00	155.00
Operations Team Leader	145.00	150.00	155.00
Treatment & Service Team Leader	145.00	150.00	155.00
Treatment Plants Engineer	130.00	135.00	140.00
Senior Waters Planner	135.00	140.00	145.00
Compliance Officer	120.00	125.00	130.00
Engineer	110.00	115.00	120.00
Maintenance Supervisor	100.00	105.00	110.00
Treatment Plants Supervisor	100.00	105.00	110.00

Asset Information Officer, Waters	95.00	100.00	105.00
Assistant Engineer	90.00	95.00	100.00
Treatment Plant Operator	85.00	90.00	95.00
Reticulation Serviceman	85.00	90.00	95.00
Water Billing Officer	80.00	85.00	90.00
Plant Maintenance Officer	75.00	80.00	85.00
<b>SERVICE DELIVERY - ROADING</b>			
Roading Manager	200.00	205.00	210.00
Design and Delivery Manager	180.00	185.00	190.00
Senior Design Engineer	160.00	165.00	170.00
Programme Delivery Team Leader	145.00	150.00	155.00
Asset Management Team Leader, Roading	145.00	150.00	155.00
Operations Team Leader	145.00	150.00	155.00
Road Asset Engineer	145.00	150.00	155.00
Project Engineer	145.00	150.00	155.00
Asset Engineer, Roading	145.00	150.00	155.00
Design Engineer	135.00	140.00	145.00
Roading Corridor Engineer	135.00	140.00	145.00
Contract Engineer	135.00	140.00	145.00
Maintenance Contract Engineer	130.00	135.00	140.00
Infrastructure Engineer	115.00	120.00	125.00
Asset Information Officer, Roading	95.00	100.00	105.00
Compliance Officer	95.00	100.00	105.00
Surveyor	95.00	100.00	105.00
Surveyors Assistant	80.00	85.00	90.00
<b>SERVICE DELIVERY - PARKS &amp; FACILITIES</b>			
Parks and Facilities Manager	200.00	205.00	210.00
Asset Management Team Leader, Parks & Facilities	145.00	150.00	155.00
Asset Engineer, Parks & Facilities	145.00	150.00	155.00
Open Spaces Operations Team Leader	140.00	145.00	150.00
Ecological Planner	135.00	140.00	145.00
Reserves Planner	130.00	135.00	140.00
Property Operations Team Leader	120.00	125.00	130.00
Property Officer	105.00	110.00	115.00
Contract Management Officer	105.00	110.00	115.00
Maintenance and Contracts Officer	100.00	105.00	110.00
Arborist	100.00	105.00	110.00
Asset Information Officer, Parks & Facilities	95.00	100.00	105.00
Technical Support	90.00	95.00	100.00
Property Maintenance Officer	85.00	90.00	95.00
Cemetery Officer	75.00	80.00	85.00
<b>CUSTOMER SUPPORT</b>			
Consents Manager	195.00	200.00	205.00

Development Engineer Team Leader	165.00	170.00	175.00
Building Quality Manager	150.00	155.00	160.00
Customer Delivery Manager	150.00	155.00	160.00
Environmental Health Team Leader	150.00	155.00	160.00
Consents Team Leader	150.00	155.00	160.00
Consents - Technical Team Leader	150.00	155.00	160.00
Monitoring Team Leader	150.00	155.00	160.00
Animal Control Team Leader	150.00	155.00	160.00
Senior Planner	135.00	140.00	145.00
Development Engineer North	135.00	140.00	145.00
Environmental Technical Specialist	130.00	135.00	140.00
Environmental Health Officer	125.00	130.00	135.00
Intermediate Planner	125.00	130.00	135.00
Technical Planner	120.00	125.00	130.00
Planner	120.00	125.00	130.00
Development Engineer	120.00	125.00	130.00
Monitoring Officer	115.00	120.00	125.00
Building Inspector	115.00	120.00	125.00
Building Review Officer	115.00	120.00	125.00
Consents - Admin Team Leader	105.00	110.00	115.00
Customer Delivery Team Leader	105.00	110.00	115.00
Consents - Technical	90.00	95.00	100.00
Animal Control Officer	90.00	95.00	100.00
Duty Planner	90.00	95.00	100.00
Regulatory Administrator	90.00	95.00	100.00
Property Information Officer	90.00	95.00	100.00
LIM Officer	90.00	95.00	100.00
Parking Enforcement Officer	90.00	95.00	100.00
Library Coordinator	85.00	90.00	95.00
Customer Delivery Officer	80.00	85.00	90.00
Customer Delivery Support Officer	60.00	65.00	70.00
<b>STRATEGY &amp; SUPPORT</b>			
Planning & Strategy Manager	200.00	205.00	210.00
Legal Counsel	190.00	195.00	200.00
Economic Development Officer	160.00	165.00	170.00
Procurement Manager	160.00	165.00	170.00
Organization Planning and Project Support Team Leader	160.00	165.00	170.00
Resource Management Team Leader	160.00	165.00	170.00
Community and Iwi Liaison Partnership Manager	150.00	155.00	160.00
Corporate Planner	150.00	155.00	160.00
Strategic Planning Project Manager	150.00	155.00	160.00
Accountant	150.00	155.00	160.00
Project Management Advisor	135.00	140.00	145.00

Senior Policy Planner	135.00	140.00	145.00
Senior Environmental Planner	135.00	140.00	145.00
Legal Officer	135.00	140.00	145.00
Business Analyst	130.00	135.00	140.00
IT Support	130.00	135.00	140.00
GIS Officer	130.00	135.00	140.00
Continuous Improvement Analyst	115.00	120.00	125.00
Strategic Planning Analyst	105.00	110.00	115.00
Quality Management Coordinator	100.00	105.00	110.00
Legal Assistant	100.00	105.00	110.00
District Plan Administrator	95.00	100.00	105.00
Committee Secretary	95.00	100.00	105.00
Planning Technician	90.00	95.00	100.00
Accounting Officer	90.00	95.00	100.00
Rates Officer	90.00	95.00	100.00
Community Development Coordinator	85.00	90.00	95.00
Information Officer	80.00	85.00	90.00

### **Mileage charge out rates**

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.