

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development Advisor
Yes/ No
- Applications must be completed in the document provided and emailed to Funding funding@waidc.govt.nz
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time).
I have read and understood the understood the guidelines for funding applications document **Yes/No**
- All parts of the application need to be completed and all supporting information supplied.

Please note that incomplete applications **WILL NOT** be considered and will be returned.

Contact email: (Correspondence will be emailed from funding@waidc.govt.nz)

Which fund are you applying to: (Please tick **one** appropriate box)

Discretionary and Funding Committee

Project Fund (Rural Ward Areas)

Event Fund

OR

Community Board / Committee Discretionary Fund for local Projects/Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section 1 – Your details

Name of your organisation and contact person

What is your organisation's purpose/background (who are you? what do you do?)

Phone number/s:

Email/Address:

If you are a Registered Charity (we require your registration number & confirmation that your organization registration is current):

Section 2 – Your event/project

What is your event / project, including date and location? *(please describe in full the project details)*

How many volunteers and who else is involved in the project?

How will the wider community benefit from this event/project?

Are you GST registered? No Yes GST Number / /_ _ _ _

The following documentation MUST be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

Section 3 – Funding requirements

Note: Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Important: Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

<i>Please complete all of the following sections</i>	GST Inclusive Costs <i>(use this column if you are not GST registered)</i>	GST Exclusive Costs <i>(use this column if you are GST registered)</i>
What is the <u>total</u> cost of your project/event	\$	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total	\$	\$

Only include the Funding being sought from Waikato District Council below

Project Breakdown <i>(itemised costs of funding being sought)</i> <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from <u>WDC</u> Total	\$	\$

Has/will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total	\$ _____	\$ _____

Describe any donated material / resources provided for the event/project:

Section 4 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section).

Accessible Safe Sustainable Healthy Vibrant

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: _____ Date: _____

Position in organisation *(tick which applies)* Chairman Secretary Treasurer

Signature: _____ Date: _____

Position in organisation *(tick which applies)* Chairman Secretary Treasurer

*Incomplete applications will not be accepted and will be returned