

# Application for Land Information Memorandum

*(Section 44A, Local Government Official Information and Meetings Act 1987)*

- Land Information Memoranda take 10 working days to process. See below for Urgent LIMs.**
- A current copy of each Certificate of Title - ie, not more than 2 months old and obtainable from Land Information New Zealand - MUST be supplied with the application.**
- All fees must be paid before the LIM is released.**

**APPLICANT** *(Please print all information)*

Full Name: .....

Address: .....

Contact Telephone: ..... Client's Name *(If agent is applying):* .....

E-mail: ..... *(LIM reports are produced electronically an email address is required)*

Contact Person: .....

Name Signed Date

**PROPERTY**

Owner: .....

Location: .....

Valuation Reference: ..... Area: .....

Legal Description: .....

Buildings: .....

*(List all the buildings on the property or enter "Nil" if vacant lot)*

**DISCLAIMER**

A Land Information Memorandum relates to the legal description that is supplied to the Council. Waikato District Council accepts no responsibility whatsoever if the legal description provided by the applicant is incorrect.

Have you attached each current Record of Title (Certificate of Title)? YES  NO

Urgent LIMs- 5 working days to process YES  NO

Have you enclosed the appropriate fee? Fees payable on application YES  NO

For further information or to submit your application, please email [lims@waidc.govt.nz](mailto:lims@waidc.govt.nz)

**FOR OFFICE USE ONLY**

Date Received: ..... Due date: .....

RFS LIM No: ..... Property ID: .....

Certificate of Title requested through Landlink? YES  NO

Application Fee: ..... Receipt No: .....

# Please note 2019/20 fees for LIM reports are as follows:

## Standard (Within 10 working days)

Urban (Living Zone, Country Living Zone & New Residential Zone)	\$245.00
Rural (Rural Zone, Coastal Zone & Pa Zone)	\$325.00
Commercial ( <u>Any</u> business operating in ANY zone, Light & Heavy Industrial Zones & Business Zone)	\$420.00

- Please refer to our District Plan Maps on our website to determine which zone your property is in. Alternatively, you can also call us if you require any assistance.

## Additional Costs:

- *URGENT (within 5 working days)* Add \$120.00
  - ***please note that this service is NOT available for Commercial Properties***
- *Certificate of Title (not more than 2 months old)* Add \$40.00

## Payment Options:

- Eftpos- any of our offices
- Cheque- via mail etc
- Direct Credit\*
- Credit Card – Refer to our website and select “Pay it” – NB you will need to know your LIM reference Number eg LIM1234/19. Please note that using a credit card will incur a convenience fee of 2.49% that is charged by the credit card issuer, we do not receive any part of this fee.

\* For Direct Credit payments please use the **Bill Payment** Option in your internet banking and select **Waikato DC LIMs**. Quote your Name, Application Number and/or the Property Address.