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Property File No.: .....

Permit Number: .....

**Huntly** Area Office 142 Main Street 0800 492 452  
**Raglan** Area Office 7 Bow Street 07 825 8129  
**Tuakau** Area Office 2 Dominion Road 0800 492 452

Email: info@waidc.govt.nz  
 www.waikatodistrict.govt.nz

# Application for Temporary Fence

*This application is to be submitted for the installation of any fence between the limits of the road reserve boundary on roads controlled by Waikato District Council. No fee is required with this application.*

## IMPORTANT

*The use of iron waratahs, concrete posts and barbed wires for temporary roadside fences is PROHIBITED.*

### PROPERTY OWNER(S)

**Full Name:** .....

**Address:** .....

(include RAPID No.) .....

**Postal Address** (if different).....

**Telephone No.:** .....(day) **Telephone No.:** .....(mobile)

### SITE INFORMATION

Attach a sketch showing the following information

**Fence to be installed on:** ..... **Road**

**Installation will start** ..... metres **N/S/E/W** of the intersection with ..... **Road**

**Length of the proposed fence is** .....metres

**Fence will be –**    **Electric**     **Post/batten/wire**     **Other** (specify)  .....

**Materials will be –**    **Fibreglass**     **Steel foot stakes**     **Timber posts/battens**

**The closest part of the fence to the edge of the nearest traffic lane will be** .....metres

### DECLARATION

I understand that I am responsible for the installation, safe operation and maintenance of the proposed fence as detailed above or modified by this permit in accordance with Council Policy WDC1603/06/1/8 dated March 2016.

**SIGNED:** ..... **DATE:** .....

Property Owner

## APPROVAL

Your temporary fence application is approved subject to complete compliance with Council's Policy in conditions 1 – 3 as detailed below and with any additional conditions.

### GENERAL MANAGER SERVICE DELIVERY

Per.....  
Roading Compliance Officer

## CONDITIONS

- 1 All fences located on road reserve remain there at Council's discretion and are to be removed or relocated by the property owner, if required, at the property owner's expense.
- 2 THE FOLLOWING 'ROADSIDE FENCING GUIDELINES' SHALL APPLY TO FENCES LOCATED ON THE ROAD RESERVE:
  - (a) On strategic, arterial and collector roads, fences shall generally be on the boundary.
  - (b) On local roads, the fence may be located on road reserve to a minimum distance of **4 metres** from the carriageway or **1 metre** from the watertable, except if approved otherwise by the General Manager Service Delivery.
  - (c) Fence locations shall take into account the existing road width and possible widening over a 10-15 year period.
  - (d) In rolling and hill country, fences may be located no closer than 1.2 metres to the top of batters.
  - (e) Recognition shall be made for provision of other services in the roadway and for others travelling off the carriageway.
- 3 Where the landowner does not accept the decision on the location of the fence, the landowner may request the decision to be reviewed by an appeal panel comprising the General Manager Service Delivery, Infrastructure Committee Chairperson and the Ward member for that area.

**ADDITIONAL CONDITIONS:** .....

.....

.....

## ROADING COMPLIANCE OFFICER'S CHECK

- |   |  |                 |
|---|--|-----------------|
| 1 | The proposed fence is on a section of road on the Forward Roading Works Programme    | <b>YES / NO</b> |
| 2 | The fence will have sufficient separation from the existing / expected traffic lane? | <b>YES / NO</b> |
| 3 | The existing utility services / watertable will be isolated from the proposed fence? | <b>YES / NO</b> |
| 4 | The fence will obscure sight distance?   | <b>YES / NO</b> |
| 5 | Proposed usage acceptable?   | <b>YES / NO</b> |
| 6 | Proposed dimensions acceptable?  | <b>YES / NO</b> |
| 7 | Distance to intersecting road  | .....           |
| 8 | Average daily traffic  | .....           |

## OFFICE USE ONLY

Date received: ..... Property ID:.....

Application No: ..... Checked by: .....

Installation approved on date: .....